



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## DESIGN REVIEW BOARD SPECIAL MEETING NOTICE AND AGENDA - FINAL SEPTEMBER 26, 2024

**NOTICE IS HEREBY GIVEN THAT THE SANTA ROSA DESIGN REVIEW BOARD WILL CONDUCT A DESIGN REVIEW BOARD SPECIAL MEETING, ON THURSDAY, SEPTEMBER 26, 2024, AT 4:30 P.M. NO OTHER BUSINESS WILL BE CONSIDERED AT THIS SPECIAL MEETING. PUBLIC COMMENT WILL BE LIMITED TO THE ITEMS LISTED ON THE SPECIAL MEETING AGENDA.**

**ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON OR VIA EMAIL IN ADVANCE OF THE MEETINGS.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM THE COUNCIL CHAMBERS LOCATED AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:**

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).  
CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM BY VISITING,  
[HTTPS://SRCITY-ORG.ZOOM.US/J/85018452834](https://srcity-org.zoom.us/j/85018452834) OR BY DIALING  
877-853-5257 AND ENTERING WEBINAR ID: 850 1845 2834;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**4:30 P.M. - REGULAR SESSION**

## **1. CALL TO ORDER AND ROLL CALL**

## **2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

## **3. BOARD BUSINESS**

### **3.1 STATEMENT OF PURPOSE**

The Design Review Board is charged with considering the location, design, site plan configuration, and the overall effect of proposed projects upon surrounding properties and the City in general. The Board shall compare proposed projects to the General Plan, any applicable specific plan, applicable Zoning Code standards and requirements, consistency of the project within the City's Design Guidelines, architectural criteria for special areas, and other applicable City requirements (e.g., City policy statements and development plans).

## **4. STATEMENTS OF ABSTENTION**

## **5. SCHEDULED ITEM(S)**

### **5.1 CONCEPT DESIGN REVIEW - SANTA ROSA EVENTS AND CONFERENCE CENTER - DESIGN REVIEW - 620 3RD ST - DR24-027**

**BACKGROUND:** Concept Design Review for a new four-story, 100-foot-tall events and conference center and redesign of Comstock Mall's hardscape and landscape. The proposed structure will be about 104,000 sq.ft, and there will be a cantilever over Comstock Mall. The roof of the grand ballroom, located on the top floor, will use space framing to shape a barrel vault, and uncured copper will be used as its roofing material.

**RECOMMENDATION:** Provide comments and recommendations.

PRESENTED BY: Monet Sheikhali, Senior Planner

**Attachments:** [Staff Report](#)  
[Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location Map](#)  
[Attachment 3 - Project Description](#)  
[Attachment 4 - Project Plan Set  
Presentation](#)

## 6. ADJOURNMENT

*In compliance with Zoning Code Section 20-62, the decision of the Design Review Board is final unless an appeal is filed on a City Appeal Form (<https://srcity.org/DocumentCenter/Index/173>) and associated fees, as noted on the City's Fee Schedule (<https://srcity.org/DocumentCenter/View/16129/Planning--Economic-Development-Department-Fee-Schedule?bidId=>), are paid within 10 calendar days of the action. The time limit will extend to the following business day where the last day falls on a day that the City is not open for business.*

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by request by contact the Recording Secretary at 707-543-4645 (TTY Relay at 711) and should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

*Any writings or documents provided to the Design Review Board prior to this meeting regarding any item on this agenda are available for public review at <https://santa-rosa.legistar.com/calendar.aspx> or in person at the Planning and Economic Development, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.*