

**BOARD OF PUBLIC UTILITIES  
REGULAR MEETING AGENDA AND  
SUMMARY REPORT  
APRIL 20, 2017**

**REVISED**

**1:30 PM (Mayor's Conference Room)**

**1. CALL TO ORDER AND ROLL CALL**

**2. STATEMENTS OF ABSENTION BY BOARD MEMBERS**

**3. STUDY SESSION**

**3.1 METER UPGRADE PROJECT - ADVANCED METERING  
INFRASTRUCTURE (AMI) UPDATE**

On July 21, 2016 the Board adopted a Mitigated Negative Declaration and a Mitigation Monitoring Program for the Meter Upgrade Project - Advanced Metering Infrastructure and, by motion, approved contracts with Sensus USA Inc., Utility Partners of America, LLC, N. Harris Computer Corporation, UtiliWorks Consulting, LLC. Planning and integration of the Water Meter Upgrade Project began in August of 2016. The project is in the final stages of software implementation and integration and full deployment of the system is planned for 2017. Staff will be updating the Board on the progress to date, including an overview of the systems that are now integrated, the process of integrations and testing, and the work that will be done to assure the meters are changed out or modified in the current asset management and billing systems, including additional resources needed. Staff will also update the Board on the next steps of physical installation of the antennas and the meter upgrades.

**Attachments** [Staff Report](#)

[PowerPoint Presentation \(Added on 4/19/17\)](#)

**3.2 ADJOURN STUDY SESSION AND RECONVENE TO CITY COUNCIL  
CHAMBERS**

**4. ELECTION OF VICE CHAIR**

## 5. STAFF BRIEFINGS

### 5.1 EARTH DAY ONSTAGE AT COURTHOUSE SQUARE

Water Department staff will provide information on Santa Rosa's annual Earth Day OnStage event, which will take place Saturday, April 22, from 12-4pm, on First Street in front of City hall. Staff will provide an overview of the event and information on the activities that will take place.

**Attachments** [PowerPoint Presentation](#)

## 6. CONSENT ITEMS

### 6.1 CONTRACT EXTENSION FOR SUPPLY OF DEWATERING POLYMER SERVICES FOR LAGUNA WASTEWATER TREATMENT PLANT

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities, by resolution, approve the Second Amendment to Contract F000929 for a three year contract extension with no rate increase for the supply of dewatering polymer to the Laguna Wastewater Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in an amount not to exceed \$630,000, for a total not to exceed amount of \$1,050,000. Funding for this expense is included in the Water Department fiscal year 2016-17 adopted budget. As a regular operating expenditure, the services as described are expected to be included in subsequent years' budget proposals when presented to the City Council.

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Attachment 1](#)

## 7. REPORT ITEMS

### 7.1 REPORT - RECOMMENDATION OF APPROVAL OF THE JOINT EXERCISE OF POWERS AGREEMENT CREATING THE SANTA ROSA PLAIN GROUNDWATER SUSTAINABILITY AGENCY

BACKGROUND: The Santa Rosa Plain groundwater sub-basin covers an area of approximately 80,000 acres and the majority of the City of Santa Rosa overlies this sub-basin. The 2014 Sustainable Groundwater Management Act (SGMA) provides a framework for sustainable management of groundwater supplies by local agencies and requires local agencies with land use, water supply or water management authorities to form one or more Groundwater Sustainability Agencies

(GSA) by mid-2017. In Sonoma County three groundwater basins, the Santa Rosa Plain, Petaluma Valley, and Sonoma Valley basins, are required to comply with SGMA.

In the Santa Rosa Plain sub-basin, staff of Santa Rosa Water along with staff from the other GSA-eligible entities within the sub-basin have been meeting since 2015 to discuss the development of a GSA for the sub-basin through a Joint Exercise of Powers Agreement. These GSA eligible entities include local municipalities, the Sonoma County Water Agency, Sonoma County and the Goldridge and Sonoma Resource Conservation Districts.

RECOMMENDATION: Santa Rosa Water recommends that the Board of Public Utilities, by resolution, recommend that the City Council, by resolution, (1) approve the Joint Exercise of Powers Agreement (JPA) creating the Santa Rosa Plain Groundwater Sustainability Agency (GSA) to act as the single GSA for the Santa Rosa Plain sub-basin, (2) approve the City of Santa Rosa's membership in the Santa Rosa Plain GSA, and (3) delegate authority to the Mayor to appoint the Director and Alternate Director to the Santa Rosa Plain GSA Board of Directors, and delegate authority to the Director of Santa Rosa Water to appoint the Santa Rosa Plain GSA advisory committee member and alternate.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Resolution](#)  
[Resolution-Exhibit A](#)  
[PowerPoint Presentation](#)

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

## **9. REFERRALS**

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION)**

- 10.1** WRITTEN COMMUNICATION - MONTHLY RATE REVENUE AND CIP BID AWARD REPORT- MARCH 2017; INCLUDED IN PACKET

**Attachments** [Memorandum](#)

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the Board Secretary at 543-3933 or one week prior to the meeting. For TDD call (707) 543-3063*