



**COMMUNITY ADVISORY BOARD  
REGULAR MEETING AGENDA AND  
SUMMARY REPORT  
JUNE 7, 2017  
  
SPECIAL MEETING**

**5:30 P.M.**

**1. CALL TO ORDER & ROLL CALL**

**2. OATH OF OFFICE**

Staff will swear in new Member Veronica Cruz.

**3. WELCOME AND INTRODUCTIONS**

- Opening Comments by Caluha Barnes, Director of Community Engagement, and Cherie Barnett, CAB Chair
- Introductions
- Icebreaker

**4. AGENDA REVIEW**

Annette Townley, City of Santa Rosa Organizational Development and Training Manager, will review the agenda with CAB Members, and provide a brief overview of the goal for the meeting.

**5. CAB ORIENTATION**

Staff will provide an overview of the Community Advisory Board for new Members and a refresher for existing Members. A refresher on the Brown Act and Rosenberg's Rules of Order will also be provided to the CAB.

**6. NEIGHBORHOOD INCUBATOR PILOT PROJECT**

Santa Rosa Together will present their proposed Neighborhood Incubator Pilot Program to the CAB, for consideration in future work.

**7. ACTION ITEM: STRATEGIC PLANNING FOR THE COMMUNITY  
ADVISORY BOARD**

Caluha Barnes, Director of Community Engagement, will provide the CAB with an overview of the proposed strategic planning initiative that City Staff

**Community Advisory Board**

**JUNE 7, 2017**

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and a contractor will take the CAB through to better define the CAB's role as outlined in the City Charter.

- CAB Mission, Vision, and Values
- Needed: Subcommittee to help develop a statement of work for the Request for Proposals

**8. REVIEW CAB 2016-17 WORK PLAN**

The CAB will look at the last year's work plan, as well as the CAB Charter and resolutions, and discuss work completed and work still to be done.

Questions for CAB to consider:

- What has been accomplished?
- What is still in process?
- Are there any challenges that have emerged?

**9. PUBLIC COMMENT**

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

**10. CLOSING**

- Next Steps
- Reflections on the Retreat

**ADJOURNMENT**

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*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*