



City of Santa Rosa

City Hall
100 Santa Rosa Ave,
Room 7
Santa Rosa, CA 95404

LONG TERM FINANCIAL POLICY AND AUDIT SUBCOMMITTEE SPECIAL MEETING NOTICE AND AGENDA JUNE 19, 2017

4:00PM

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS

Except for public hearing agenda items, the public may comment on all agenda items and on items not on the agenda but within the jurisdiction of the Long Term Financial Policy and Audit Subcommittee at this time. Comments will be heard on specific agenda items at the time the item is called. The public may comment on public hearing agenda items when the hearing is opened. Each speaker is allowed three minutes.

3. APPROVAL OF MINUTES

Regular Meeting Minutes - May 11, 2017

4. SCHEDULED ITEMS

4.1 - AUDIT FOLLOW-UP AND PRESENTATION OF INTERNAL AUDIT CHARTER - Chief Financial Officer Deborah Lauchner will initiate discussion regarding any follow-up questions related to previously presented audits and present the Internal Audit Charter.

4.2 - UTILITY USERS TAX (UUT) AND REVENUE BALLOT MEASURES - Chief Financial Officer Deborah Lauchner will present information and initiate discussion regarding UUT and Revenue ballot measures.

4.3 - RISK-BASED RESERVE ANALYSIS AND POLICY - Chief Financial Officer Deborah Lauchner and Deputy Director of Finance Alan Alton will present information and initiate discussion regarding the Risk-based Reserve policy and procedure development.

5. NEXT MEETING AGENDA ITEMS

PROCUREMENT CARD AUDIT PRESENTATION & DRAFT POLICY

**Long Term Financial Policy and
Audit Subcommittee**

JUNE 19, 2017

6. ADJOURNMENTS

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Secretary at (707) 543-3126 prior to the meeting.

Any writing or documents provided to a majority of the Long Term Financial Policy and Audit Subcommittee regarding any item on this agenda can be made available for public inspection upon request.