



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL FEBRUARY 26, 2018

1:30 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

1. CALL TO ORDER

2. ROLL CALL

3. STUDY SESSION

3.1 FY 2018/19 BUDGET PROCESS AND FUNDING PRIORITIES

BACKGROUND: Early each year, the Housing Authority holds a study session to obtain feedback and comments from the Housing Authority Commissioners and public regarding the annual budget process. Staff will provide an overview of the budget process timeline and anticipated trends for the coming year.

Attachments: [Staff Report](#)
[Attachment 1](#)
[PowerPoint Presentation](#)

3.2 CONTINUED DISCUSSION OF IDEAS ORIGINATING FROM HOUSING AUTHORITY RETREAT

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, continue its discussion and decide on possible actions regarding: 1) an interest to have structured advocacy for affordable housing resources at the Federal, State, and Local levels of government and potentially form the private sector; 2) explore the Housing Authority's role in expanding housing production, lowering housing construction costs, and strategies in housing design and construction; and, 3) explore ways to develop and promote the value of the Authority.

Attachments: [Staff Report](#)

4. PUBLIC COMMENTS

5. STATEMENTS OF ABSTENTION

6. APPROVAL OF MINUTES

6.1 January 22, 2018 - Draft Meeting Minutes

Attachments: [Draft Minutes](#)

7. CHAIRMAN/ COMMISSIONER REPORTS

8. COMMITTEE REPORTS

9. EXECUTIVE DIRECTOR'S REPORT/ COMMUNICATION ITEMS:

9.1 FY 2017/18 MID-YEAR FINANCIAL REPORT; Included in packet

Attachments: [Memorandum](#)

9.2 HOUSING AUTHORITY MONTHLY ACTIVITIES REPORT - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1](#)

10. REPORT ITEMS

10.1 REPORT - ADOPTION OF ANNUAL PUBLIC HOUSING AGENCY PLAN

BACKGROUND: The Quality Housing and Work Responsibility Act of 1998 requires any housing authority that administers the Section 8 Housing Choice Voucher program to adopt a Public Housing Agency (PHA) Plan with two components: The Five-Year PHA Plan and Annual PHA Plan updates. The City of Santa Rosa Housing Authority submitted its Five-Year plan in 2014 for 2014-2019; the current plan is an annual update for Fiscal Year 2018-2019. The PHA Plans must be presented at a public meeting and be reviewed by a local Resident Advisory Board (RAB), and any comments by the RAB must be submitted with the PHA plan. The RAB requirement for the City of Santa Rosa is satisfied by the service of two Tenant Commissioners on the Santa Rosa Housing Authority who represent the interests of those

served by the Section 8 Housing Choice Voucher program. Adoption of the PHA Plan appoints any and all Housing Authority commissioners who are also Housing Choice Voucher program participants as the RAB.

RECOMMENDATION: The Department of Housing and Community Services recommends that the Housing Authority, by resolution, adopt the City of Santa Rosa Housing Authority PHA Annual Plan for Fiscal Year 2018-2019.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [PowerPoint Presentation](#)

**10.2 REPORT - ADJUSTMENT OF HOUSING AUTHORITY FEE
INCREASE EFFECTIVE DATE FROM OCTOBER 1 TO JULY 1
ANNUALLY FOR CONSISTENCY WITH CITYWIDE MASTER FEE
SCHEDULE**

BACKGROUND: To sustain the services provided by the Santa Rosa Housing Trust in its administration of affordable housing programs, the Housing Authority, via Resolution No. 1544, adopted the Housing Authority of the City of Santa Rosa Processing Fees and Charges (Fee Schedule) in June 2012, with an effective date of October 1, 2012. Resolution No. 1544 authorized an annual increase to the Fee Schedule effective October 1 of each year, however, this date is not consistent with the increase effective date for other City departments.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, adjust the annual effective date for increase of Housing Authority of the City of Santa Rosa Processing Fees and Charges (Fee Schedule) from October 1 to July 1 to be consistent with the Citywide Master Fee Schedule.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Attachment 1](#)
 [PowerPoint Presentation](#)

11. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.