



# City of Santa Rosa

Office of Community  
Engagement  
637 First Street

## COMMUNITY ADVISORY BOARD REGULAR MEETING AGENDA AND SUMMARY REPORT FEBRUARY 27, 2019

6:00 P.M.

### 1. CALL TO ORDER & ROLL CALL

### 2. OATHS OF OFFICE

New Board Members, Carley Moore and Danielle Divine, will be given their oaths of office.

Members Chaparro, Harper, and Querubin will be given their oaths of office for their reappointments.

### 3. PUBLIC COMMENTS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

### 4. APPROVAL OF MINUTES

December 19, 2018 Special Meeting Minutes.

**Attachments:** [Minutes](#)

### 5. CAB ANNOUNCEMENTS

CAB Members may share community news of interest to the CAB as a whole. CAB Members may also announce upcoming community events that may be of interest to the CAB. This is also the time when CAB Members may announce departure from the meeting early, or any other announcement that may affect the meeting.

### 6. STAFF UPDATES

This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

1. Community Engagement Director Update
2. Open Government Task Force Implementation Subcommittee Update and Next Meeting - Saturday, March 2, 2019
3. Neighborfest Update
4. 2019 Community Events Schedule

## **7. SCHEDULED ITEMS**

### **7.1 FISCAL YEAR 2019-2020 PUBLIC SERVICES CONTRACT SOLICITATION AND AWARD PROCESS AND ACTION PLAN**

Nancy Manchester, Program Specialist II with Housing and Community Services Department, will review the Public Services Contract memo that City Council will receive. The CAB will learn about how the public can participate in the upcoming community meetings.

PRESENTATION - FISCAL YEAR 2019-2020 PUBLIC SERVICES CONTRACT SOLICITATION AND AWARD PROCESS AND ACTION PLAN.

**Attachments:** [2019.02.27.CAB](#)

### **7.2 AD-HOC COMMITTEE UPDATES AND ACTIONS**

The CAB Empowerment, Expertise, and Operations Ad-Hoc Committees will provide the Board with updates on their work. Each committee will spend a brief time checking in and working on next steps for 2019. In addition, the Ad-Hocs will move to formalize each ad-hoc committee by becoming subcommittees.

### **7.3 GET TO KNOW YOUR CAB MEMBERS: CHAIR BARNETT**

In this exercise, Chair Barnett will provide the CAB with a brief presentation on herself, including background, skills and what she brings to the table. The CAB will select one or two members to present at their February 2019 meeting.

## **8. FUTURE AGENDA ITEMS**

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

**Community Advisory Board**

**FEBRUARY 27, 2019**

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- A. Subcommittee Report Outs (on-going)
- B. Get to Know Your CAB Members (on-going)
- C. CAB Orientation and Mentors (March. 2019)
- D. Neighborfest Presentation (March. 2019)
- E. Roseland Annexation Update (TBD - which department?)
- F. Get to Know Your District Community Meetings (TBD)

**9. ADJOURNMENT**

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*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*