



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT OCTOBER 2, 2018

2:00 P.M. - STUDY SESSION (COUNCIL CHAMBER)

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or cityclerk@srcity.org.

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction

to staff. No action will be taken.

3.1 FISCAL YEAR 2018/19 BUDGET REDUCTION STRATEGY

It is recommended by the City Manager and the Finance Department that the Council hold a Study Session to receive information, ask questions, and provide guidance relative to the reduction of the Fiscal Year (FY) 2018-19 adopted budget and the reduction of authorized positions in FY 2018-19. No action is required.

Attachments: [Staff Report](#)
[Presentation](#)

4:00 P.M. (CITY COUNCIL CHAMBER)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - CODE ENFORCEMENT AWARENESS WEEK

Attachments: [Proclamation](#)

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 FIRE RECOVERY AND REBUILD UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8.1 QUARTERLY REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 within the

first, second, and third quarter of 2018 (01/01/2018 - 08/31/2018) as well as provide a summary of pending litigation against the City.

Attachments: [Memorandum](#)
[Exhibits](#)

9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

10. MAYOR'S/COUNCILMEMBERS' REPORTS

10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Sonoma County Waste Management Agency (SCWMA)

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Other

10.2 BOARD, COMMISSION & COMMITTEE APPOINTMENTS

- 10.2.1** Council may vote to appoint a Joint City of Santa Rosa/County of Sonoma Representative and a City of Santa Rosa Representative to the Sonoma County Library Commission each to serve a four-year term to expire on August 1, 2022. (This item was continued from the September 4, 2018, Regular Meeting)

10.3 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS

10.3.1 REQUEST FOR AGENDA ITEM REGARDING COMMUNITY HOMELESS ASSISTANCE PROGRAM UPDATE AND ALTERNATIVE HOUSING OPTIONS

BACKGROUND: At the September 4, 2018, City Council meeting, Council Member Tibbetts requested a future agenda item to discuss the Community Homeless Assistance Program update and possible alternative housing options. Council Member Combs concurred with the request. (This item was continued from the September 25, 2018 Regular Meeting)

11. APPROVAL OF MINUTES

11.1 June 26, 2018, Regular Meeting.

Attachments: [Draft Minutes](#)

11.2 July 10, 2018, Regular Meeting.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - AGREEMENT FOR BUSINESS TAX ADMINISTRATION SERVICES WITH HDL SOFTWARE, LLC

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve Professional Services Agreement No. F001767 with HdL Software, LLC, San Dimas, California, for business tax administration services for a period of five years, in an amount not to exceed \$1,250,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

12.2 RESOLUTION - AMENDMENT TO PURCHASE ORDER 154728 TO CREATIVE BUS SALES, INC. ADDING COMPONENTS TO PREVIOUSLY PURCHASED BUSES UNDER FINAL CONSTRUCTION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, that the Council, by resolution: 1) authorize the Purchasing Agent to issue an amendment to purchase order 154728 to Creative Bus Sales, Inc. for the purchase of selected final bus components in an amount not to exceed \$150,810, to be funded with state TDA Article IV funds; and, 2) authorize the Director of Transportation and Public Works or designee to execute all documents necessary to effectuate the purchase.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

- 12.3** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - ADDING SECTION 20-16.030(E) TO CHAPTER 20-16, RESILIENT CITY DEVELOPMENT MEASURES, TO ADDRESS WAIVING OF CAPITAL FACILITIES, HOUSING AND PARKS IMPACT FEES FOR TEMPORARY HOUSING - FILE NUMBER REZ18-008

RECOMMENDATION: This ordinance, introduced at the September 25, 2018, Regular Meeting by a 6-0-1 vote (Mayor Coursey absent), amends Title 20 of the Santa Rosa City Code, adding Section 20-16.030(E), Impact Fees, to Chapter 20-16, Resilient City Development Measures, to address waiving of capital facilities, housing and parks impact fees for temporary housing.

Attachments: [Ordinance](#)

- 12.4** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE, SECTION 20-42.130(D)(3)(b), UTILITY CONNECTION FEES, TO NO LONGER REQUIRE NEW OR SEPARATE UTILITY CONNECTION OR RELATED CONNECTION FEE OR CAPACITY CHARGE FOR ACCESSORY DWELLING UNITS THAT ARE 750 SQUARE-FEET OR SMALLER

RECOMMENDATION: This ordinance, introduced at the September 25, 2018, Regular Meeting by a (6-0-1) vote (Mayor Coursey absent),

amends title 20 of the Santa Rosa City Code, section 20-42.130(d)(3) (b), utility connection fees, to no longer require new or separate utility connection or related connection fee or capacity charge for accessory dwelling units that are 750 square-feet or smaller.

Attachments: [Ordinance](#)

12.5 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF LOCAL EMERGENCY DUE TO FIRES

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

12.6 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

(THE COUNCIL MAY RECESS DURING THE EVENING FOR A BRIEF BREAK)

14. REPORT ITEMS

14.1 REPORT - CITY COUNCIL CONSIDERATION TO TAKE FORMAL POSITION ON NOVEMBER 6, 2018 BALLOT MEASURES THAT COULD POTENTIALLY HAVE IMPACT TO SANTA ROSA

BACKGROUND: On June 11, 2018, the Governor of the State of California, Edmund G. Brown Jr., filed a proclamation with the Secretary of the State of California proclaiming that a General Election would be held throughout California on Tuesday, the 6th day of November 2018. Several statewide and local measures on the ballot may have potential impacts to the City of Santa Rosa. City Council may consider taking a formal position on these measures.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, consider taking a formal position on the November 6, 2018 California statewide and local ballot measures that could potentially have impact to the City of Santa Rosa.

Attachments: [Staff Report](#)
[Resolution - Proposition 1](#)
[Resolution - Proposition 2](#)
[Resolution - Proposition 3](#)
[Resolution - Proposition 6](#)
[Resolution - Measure M.docx](#)
[Presentation](#)

14.2 REPORT - REAL PROPERTY TRANSFER TAX: DESIGNATION OF FUNDING FOR HOMELESS AND AFFORDABLE HOUSING PROGRAMS REAL PROPERTY TRANSFER TAX AND AMENDMENT OF COUNCIL POLICY NO. 000-48 - POLICY TO DESIGNATE GENERAL FUND FUNDING FOR HOMELESS AND AFFORDABLE HOUSING PRODUCTION

BACKGROUND: The City currently receives approximately \$4 million each fiscal year from the Real Property Transfer Tax (RPTT). This money is placed into the City's General Fund to fund general city services. Currently, under Council Policy No. 000-48, twenty-five percent (25%) of the RPTT funds are designated to be used by the Housing and Community Services Department for homeless and affordable housing programs. This item provides the Council with the

opportunity to consider adjusting the amount of the designation for homeless and affordable housing programs.

RECOMMENDATION: This item provides the City Council with an opportunity to consider an amendment to City Council Policy No. 000-48 (Policy to Designate General Fund Funding for Homeless and Affordable Housing Production) to adjust the amount of Real Property Transfer Tax funding to be designated for homeless and affordable housing programs.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

15. PUBLIC HEARINGS - NONE.

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List.pdf](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or cityclerk@srcity.org one week prior to the meeting. TDD 543-3063

Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.