



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT JUNE 21, 2018**

**Board Member Badenfort will be participating in the meeting via  
teleconference from the Pasea Hotel & Spa  
21080 Pacific Coast Highway  
Huntington Beach, CA 92648**

**1:30 PM (City Council Chamber)**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSENTION BY BOARD MEMBERS**
- 3. STAFF BRIEFINGS**

**3.1 CWEA LARGE COLLECTION SYSTEM OF THE YEAR**

California Water Environment Association (CWEA) Redwood Empire Section President, Rodrigo Montanez, will present the Large Collection System of the Year award to the Board, recognizing Santa Rosa Water's Operations team and the City's outstanding maintenance programs, regulatory compliance, and safety and training procedures. The Large Collection System Award is awarded to agencies with over 500 miles of sewer main. With nearly 590 miles of sewer pipe, Santa Rosa Water just qualified as "large"; competing with much larger agencies, such as last year's winner, LA Sanitation, with a system of over 6,000 miles of pipe. In April, Santa Rosa Water's dynamic and dedicated staff that made this prestigious recognition possible were recognized at CWEA's annual conference and presented the award.

**3.2 HAZARD MITIGATION GRANT PROGRAM FUNDING UPDATE**

Water Department staff will provide information regarding the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP), and information on hazard mitigation projects potentially eligible for funding. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 6/19/18\)](#)

#### 4. STUDY SESSION

##### 4.1 SANTA ROSA REGIONAL WATER RECLAMATION FACILITY NPDES PERMIT RENEWAL

Staff will provide an update on the Santa Rosa Regional Water Reclamation Facility National Pollutant Discharge Elimination System (NPDES) Permit renewal. This update will feature a summary of the first two Laguna de Santa Rosa Phosphorus Blue Ribbon Panel meetings and describe proposed NPDES permit modifications. The Board may discuss the item and give direction to staff.

**Attachments:** [Presentation \(added 6/19/2018\)](#)

#### 5. MINUTES APPROVAL

#### 6. CONSENT ITEMS

##### 6.1 RESOLUTION - ASSIGNMENT AND ASSUMPTION AND CONSENT TO ASSIGNMENT AGREEMENT - GENERAL SERVICES (GSA) F001601 BIOSOLIDS HAULING SERVICES

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board, by resolution, authorize the Chairman of the Board to execute an Assignment and Assumption and Consent to Assignment Agreement for General Services Agreement (GSA) F001601 dated January 18, 2018, providing biosolid hauling services, from Andy Poncia dba Poncia Fertilizer Spreading, and assign to Poncia Fertilizer, Inc. Funding for this expense is included in the Water Department Fiscal Year 2017-18 adopted budget. As a regular operating expenditure, the services as described are expected to be included in subsequent years' budget proposals when presented to the City Council.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Attachment 1](#)

##### 6.2 RESOLUTION - ASSIGNMENT AND ASSUMPTION AGREEMENT -

## GENERAL SERVICES (GSA) GRIT AND SCREENING DISPOSAL SERVICES

**RECOMMENDATION:** It is recommended by the Finance and Water Departments that the Board, by resolution, authorize the Chairman of the Board to execute an Assignment and Assumption Agreement with Total Waste Systems, Inc. (The Ratto Group of Companies) by Recology Sonoma Marin, d/b/a Recology Santa Rosa, a California Corporation, for grit and screening disposal services, Agreement number F001383 dated May 4, 2017. Funding for this expense is included in the Water Department Fiscal Year 2017-18 adopted budget. As a regular operating expenditure, the services as described are expected to be included in subsequent years' budget proposals when presented to the City Council.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Attachment 1](#)

### 6.3 RESOLUTION - WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD - SENSUS REMOTE AND STANDARD READ - TYPE WATER METERS, PARTS AND ANTENNAS BLANKET PURCHASE ORDER

**RECOMMENDATION:** It is recommended by the Finance and Water Departments that the Board, by resolution, approve waiver of competitive bidding and approve a sole source Blanket Purchase Order (BPO) for remote and standard read-type water meters, parts and antennas to Sensus USA Inc., Raleigh, NC, in the amount of \$612,000 plus a contingency of \$20,000, for a not to exceed amount of \$632,000. Funds required for this operations expense have been allocated in the Fiscal Year 2018-19 budget of the MSCN Warehouse inventory key 00100-1301. There is no fiscal impact to General Fund.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Resolution](#)

## 7. REPORT ITEMS

**7.1 REPORT - APPEAL OF WATER DIRECTOR DECISION TO DENY A VARIANCE REQUEST FOR 1800 BRUSH CREEK ROAD**

BACKGROUND: On February 12, 2018, the applicant for 1800 Brush Creek Road, Tony Cabrera of Cabrera and Associate on behalf of the property owners, submitted a variance application requesting a waiver of the City's design standards requirement to extend a public sewer main to serve the property and to instead allow for sewer service through extension of a private sewer lateral through a private easement across two residential parcels. On March 21, 2018 the Water Director denied the variance request finding that it would negatively impact and place undue financial burden on neighboring properties along Brush Creek Road and Normandy Drive. On April 4, 2018, the applicant filed an appeal requesting the Board of Public Utilities overturn the Water Director's decision.

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution, recommend that the City Council deny the appeal filed by Cabrera and Associates on behalf of property owners Rod and Lynne Wallace and uphold the Director of Water's decision denying a variance to waive the requirement of a public sewer main extension for new development proposed at 1800 Brush Creek Road.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1](#)  
                              [Attachment 2](#)  
                              [Attachment 3](#)  
                              [Attachment 4](#)  
                              [Attachment 5](#)  
                              [Attachment 6](#)  
                              [Attachment 7](#)  
                              [Resolution](#)  
                              [Presentation \(added 6/25/18\)](#)

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

**9. REFERRALS**

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the Board Secretary at 543-3933 or one week prior to the meeting. For TDD call (707) 543-3063*