



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT SEPTEMBER 6, 2018

1:30 PM (City Council Chamber)

1. CALL TO ORDER AND ROLL CALL
2. STATEMENTS OF ABSENTION BY BOARD MEMBERS
3. STUDY SESSION - NONE
4. MINUTES APPROVAL

- 4.1 June 21, 2018 - Regular Meeting Minutes.

**Attachments:** [June 21, 2018 - Regular Meeting Minutes.](#)

### 5. STAFF BRIEFINGS

- 5.1 CREEK WEEK AND LAGUNA WASTEWATER TREATMENT PLANT  
50TH ANNIVERSARY CELEBRATION UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in a regional recognition of "Creek Week" as a way to celebrate and clean up our local waterways and educate the public on ways to prevent creek pollution.

A Proclamation was approved by City Council on September 4, 2018, proclaiming September 15-23 as "Creek Week". Staff is coordinating a local creek cleanup on Saturday, September 15th and co-promoting a 50th Anniversary Celebration of Laguna Wastewater Treatment Plant on Saturday, September 22nd. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

- 5.2 OVERVIEW OF EVALUATION OF FOUNTAINGROVE WATER  
SYSTEM AND OPERATION DURING THE TUBBS FIRE

Earlier this year, the City hired consultant firm Black & Veatch, a

national water system expert, to conduct an investigation of the function and operation of the Fountaingrove water system during the Tubbs Fire. Staff will provide an overview of the Study Session that will be presented to the City Council on September 7, 2018.

**Attachments:** [Presentation \(added 9/5/18\)](#)

## 6. CONSENT ITEMS - NONE

## 7. REPORT ITEMS

### 7.1 REPORT - AMENDMENT NO. 1 TO CONTRACT F001662 FOR THE REED GROUP, INC. FOR AGRICULTURAL WATER USAGE RATE SETTING SUPPORT

BACKGROUND: Santa Rosa Water solicited responses to a request for proposal for 2018/19 budget assistance, a long term financial plan and agricultural rate setting. There was one respondent, The Reed Group, Inc. The single respondent was deemed qualified to perform the requested services. Santa Rosa Water has multiple contracts with various agricultural recycled water customers and those agreements are coming to the end of their terms. Rates are varied and determined by each individual contract. The development of a consistent rate structure to be consistent and fair to all customers is important. The original agreement was within the City Manager's signing authority. Staff has requested additional assistance with the agricultural rate setting process as it has been decided that the inclusion of the agricultural users in the process is extremely important. Therefore, the additional scope requires BPU approval.

RECOMMENDATION: Santa Rosa Water recommends that the Board of Public Utilities, by motion, approve Amendment No. 1 to Contract F001662 for additional support and expertise for extended agricultural water usage rate setting process with The Reed Group, Inc. in the amount of \$35,400, increasing the total contract amount to \$135,280.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Presentation \(added 9/5/18\)](#)

## **7.2 REPORT - PROJECT WORK ORDER APPROVAL - FREEWAY WELL PLANNING PROJECT**

**BACKGROUND:** The City constructed Freeway Well in 1957 and operated it sustainably until regular testing in the 1980s detected volatile organic compounds (VOCs) from offsite contamination. In 1994, the Freeway Well was physically separated from the City's distribution system.

The City wants to evaluate water quality risks in the vicinity and study the feasibility of alternatives for treating the groundwater or replacing Freeway Well, and the State Water Resources Control Board (State) expressed interest in aiding these efforts. The State invited the City to submit a grant application, which staff did on August 31, 2017. The State approved it and agreed to fund 50 percent of the Freeway Well Planning Project.

The proposed Project Work Order addresses the bulk of the work outlined in the grant agreement for the Freeway Well Planning Project.

**RECOMMENDATION:** It is recommended by the Water Department, that the Board, by motion, approve a Project Work Order (PWO) under the Master Professional Services Agreement with West Yost & Associates, Inc. of Pleasanton, California, to provide services for the grant funded Freeway Well Planning Project, with a total amount, including a 5% contingency, of \$557,731.00.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1](#)  
                              [Attachment 2](#)  
                              [Attachment 3](#)  
                              [Presentation \(added 9/5/18\)](#)

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

## **9. REFERRALS**

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

**10.1 MONTHLY RATE REVENUE, WATER USAGE AND CIP BID AWARD  
REPORT - JUNE 2018 - Provided for information.**

**Attachments:** [Memorandum](#)

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the Board Secretary at 543-3933 or one week prior to the meeting. For TDD call (707) 543-3063*