



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY SPECIAL MEETING NOTICE AND AGENDA JUNE 17, 2019

1:30 P.M. - (COUNCIL CHAMBER)

1. CALL TO ORDER

2. ROLL CALL

3. STATEMENTS OF ABSTENTION

4. STUDY SESSION

4.1 FISCAL YEAR 2019-2020 NOTICES OF FUNDING AVAILABILITY FOR AFFORDABLE HOUSING AND REQUEST FOR PROPOSALS FOR PROJECT BASED VOUCHERS

BACKGROUND: In an effort to improve and streamline the applications processes used by Housing and Community Services for funding and Project Based Vouchers, to meet the need for additional affordable housing and to expedite the funding process, the Department of Housing and Community Services is requesting that the Housing Authority consider opening a joint Notice of Funding Availability (NOFA)/Request for Proposals for Project-Based Vouchers to support affordable housing projects for an undefined period of time to allow projects to apply as funding opportunities arise. If supported, staff will release a NOFA/RFP for funding, as well as identify the opportunity to apply for up to 75 Project Based Vouchers.

Attachments: [Staff Report](#)
[Presentation \(Updated 6/13/19\)](#)

5. PUBLIC COMMENTS ON NON-AGENDA MATTERS:

Comments from the public will be allowed on all agenda items at the time each item is called. This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. Each speaker will be allowed three minutes. To address the Housing Authority you are requested to complete an orange Speaker Card and give it to the Recording Secretary.

6. APPROVAL OF MINUTES

6.1 MAY 20, 2019 - DRAFT MEETING MINUTES.

Attachments: [Draft Meeting Minutes](#)

7. CHAIRMAN/ COMMISSIONER REPORTS

8. COMMITTEE REPORTS

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

9.1 UPDATED INCOME GUIDELINES, AFFORDABLE HOUSING PROGRAM RENTS, MAXIMUM SALES PRICE CHART AND UTILITY ALLOWANCES - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)

9.2 HOUSING AUTHORITY MONTHLY ACTIVITIES REPORT - Provided for information.

Attachments: [Memorandum](#)

10. CONSENT ITEMS

10.1 RESOLUTION - REQUEST TO TERMINATE THE SEPTEMBER 2018 REQUEST FOR PROPOSALS (RFP) FOR PROJECT-BASED VOUCHERS

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, approve the termination of the Request for Proposals for Project-Based Vouchers initiated in August 2018.

Attachments: [Staff Report](#)
[Resolution](#)

11. REPORT ITEMS

11.1 REPORT - FISCAL YEAR 2019/20 HOUSING AUTHORITY BUDGET ADOPTION

BACKGROUND: The Housing Authority's annual budget process runs concurrently with the City's process from January through June each year. The Executive Director of the Housing Authority is charged with submitting an expenditure, revenue, and transfer budget for all Housing Authority programs for approval by the Housing Authority Commissioners, which then becomes the formal budget for the next fiscal year. The Housing Authority is asked to adopt the budget at their June meeting each year.

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, adopt the proposed budget for Fiscal Year (FY) 2019/20.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Presentation](#)

11.2 REPORT - 2019-2020 FOCUSED NOTICE OF FUNDING AVAILABILITY - FUNDING RECOMMENDATION FOR DUTTON FLATS, 206, 208 AND 214 WEST THIRD STREET

BACKGROUND: In response to the 2019-2020 Notice of Funding Availability(NOFA) announcing approximately \$3,700,000 million of funds for affordable housing, the Housing Authority received six applications requesting \$14,500,000 million. The NOFA focused on multifamily rental projects with application deadlines in June or July for two state funding programs. A NOFA Ad Hoc Committee and staff reviewed the applications and recommend funding one project that best meets the selection criteria described in the NOFA.

RECOMMENDATION: It is recommended by the Housing Authority NOFA Ad Hoc Committee and the Housing and Community Services Department that the Housing Authority, by resolution, approve a conditional commitment of funds to Dutton Flats, L.P. in the amount of

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\$3,100,000 for construction-related costs for Dutton Flats, 41 multifamily rental units, located at 206, 208 and 214 West Third Street.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Attachment 3](#)
 [Attachment 4](#)
 [Attachment 5](#)
 [Attachment 6](#)
 [Attachment 7](#)
 [Attachment 8](#)
 [Presentation](#)

12. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.