



## **City of Santa Rosa**

City Hall, Council  
Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

### **CULTURAL HERITAGE BOARD REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 6, 2019**

#### **1. 2:30 PM CALL TO ORDER AND ROLL CALL (COUNCIL CHAMBER)**

#### **2. APPROVAL OF MINUTES - None Submitted.**

#### **3. BOARD BUSINESS**

##### **3.1 Appointment of Vice Chair**

##### **3.2 Statement of Purpose.**

The Cultural Heritage Board shall consider the following matters, standards, guidelines and criteria to the extent applicable, in determining whether to grant or deny a permit. Whether the proposed change is consistent or incompatible with the architectural period of the building. Whether the proposed change is compatible with any adjacent or nearby landmark structures or preservation district structures. Whether the colors, textures, materials, fenestration, decorative features and details proposed are consistent with the period and/or are compatible with adjacent structures. Whether the proposed change destroys or adversely affects an important architectural feature or features. The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings. Such other matters, criteria and standards as may be adopted by resolution of the Cultural Heritage Board. (Ord. 2668 § 1, 1988)

#### **4. PUBLIC COMMENT**

**This is the time when any person may address the Board on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board. Each speaker will be allowed three minutes.**

#### **5. STATEMENTS OF ABSTENTIONS**

#### **6. SCHEDULED ITEMS**

- 6.1** CONTINUED PUBLIC HEARING - LANDMARK ALTERATION - MEUSER REMODEL, LANDMARK ALTERATION - 403 BROWN ST - FILE NO. LMA19-007

**Cultural Heritage Board**

**NOVEMBER 6, 2019**

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**BACKGROUND:** This Landmark Alteration Permit is requesting approval for exterior modifications, including removal of the second story and a building addition at the southwest corner of the primary dwelling; removal of the existing garage; and the addition of a new garage/guest room structure.

Project Planner: Murray

**Attachments:**   [Staff Report](#)  
[Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location Map](#)  
[Attachment 3 - Project Plans reduced](#)  
[Attachment 3 - Project Plans](#)  
[Attachment 4 - Historic Resource Evaluation reduced](#)  
[Attachment 4 - Historic Resource Evaluation](#)  
[Attachment 5 - Site photos](#)  
[Attachment 6 - DPR, Primary Record](#)  
[Attachment 7 - CHB Reso 209](#)  
[Attachment 8 - Policy Statement](#)  
[Attachment 9 - Public Correspondence](#)  
[403 Brown St Staff Presentation](#)  
[Resolution - Landmark Alteration](#)  
[Staff Presentation](#)

**6.2      DOWNTOWN STATION AREA SPECIFIC PLAN UPDATE -  
PREFERRED ALTERNATIVE STUDY SESSION**

**BACKGROUND:** The City has initiated an update to the Downtown Station Area Specific Plan, which was originally adopted in 2007. This study session will provide the Cultural Heritage Board with an opportunity to provide feedback and guidance on the draft preferred alternative.

Project Planner: Streeter

**Attachments:**   [Staff Report](#)  
[Attachment 1 - Study Area](#)  
[Attachment 2 - Draft Preferred Plan Concept](#)  
[Downtown Station Area Specific Plan Update Presentation](#)  
[2019-11-06-Late Correspondence](#)

## **7. BOARDMEMBER REPORTS**

## **8. DEPARTMENT REPORTS**

This time is reserved for City staff to provide a briefing on issues of interest.  
No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

## **9. ADJOURNMENT**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-3200 one week prior to the meeting. (TTY Relay at 711)

*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the Planning and Economic Development, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.*