



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL DECEMBER 19, 2019

1:30 PM (City Council Chamber)

### 1. CALL TO ORDER AND ROLL CALL

### 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

### 3. PRESENTATION: 25 YEAR SERVICE AWARD - DICK DOWD

### 4. MINUTES APPROVAL

4.1 October 17, 2019 - Regular Meeting Minutes.

### 5. STAFF BRIEFINGS

#### 5.1 GEYSERS UPDATE

Staff will provide an update on the Kincadee fire damage to CalPine, the effect on our Geysers system, and what we are doing in response. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 12/18/19\)](#)

#### 5.2 WINTER WATER CONSERVATION CAMPAIGN

The Kincadee fire damaged eight of CalPine's power poles which provide electricity for our Geysers pipeline, causing the Geysers system to be off-line for roughly six weeks and resulting in recycled water storage being approximately 400 million gallons higher than normal for this time of year. The Water Use Efficiency team is launching an indoor water conservation campaign to encourage customers to reduce the amount of sewage going to the Laguna Treatment Plant this winter. Staff will update the Board on the winter water conservation campaign. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 12/18/19\)](#)

### 6. CONSENT ITEMS

**6.1 RESOLUTION - REQUEST FOR APPROVAL OF ADDITIONAL CONTRACT CONTINGENCY - DONAHUE, DECKER, BOYCE & PETALUMA HILL SEWER AND WATER MAIN IMPROVEMENTS**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve a 10% increase in contingency from 15% to 25% for the additional contaminated soil disposal, extra costs to resolve utility conflicts, and additional roadway resurfacing for a total contingency of \$316,169.49, and contract amount of \$1,580,847.46.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)

**7. REPORT ITEMS**

**7.1 REPORT - PROFESSIONAL SERVICES AGREEMENT WITH EKI ENVIRONMENT & WATER, INC. FOR PREPARATION OF THE 2020 URBAN WATER MANAGEMENT PLAN WATER DEMAND ANALYSIS AND WATER CONSERVATION MEASURES UPDATE**

BACKGROUND: The California Urban Water Management Planning Act requires Urban Water Management Plans to be updated every five years. Each water supplier providing water to more than 3,000 customers or supplying more than 3,000 acre-feet per year must prepare, adopt and submit an Urban Water Management Plan (UWMP) to the California Department of Water Resources. The UWMP describes the adequacy and reliability of all water supplies for existing and future customers and is required to be considered for grant funding and to receive drought assistance from the State.

Nine water utility retail agencies of the Sonoma Marin Saving Water Partnership desire to begin preparation of their 2020 UWMPs by using the services of EKI Environment & Water, Inc. (EKI) for preparation of the 2020 UWMP Demand Analysis and Water Conservation Measures Update. The City of Santa Rosa will be the contracting agent and will enter into a PSA with EKI. A Letter Agreement between the City and the other participating agencies will provide the mechanism for funding the PSA with EKI.

**RECOMMENDATION:** It is recommended by the Contract Review Subcommittee and the Water Department that the Board, by motion, (1) award a Professional Service Agreement (PSA) with EKI Environment & Water, Inc. (EKI) for a not to exceed amount of \$249,529 for the 2020 Urban Water Management Plan (UWMP) Water Demand Analysis and Water Conservation Measures Update, (2) authorize the Board Chair to sign the PSA, and (3) authorize the Director of Santa Rosa Water to sign a Letter Agreement for cost split among the Cities of Santa Rosa, Cotati, Petaluma, Rohnert Park, Sonoma, the Town of Windsor, and the Water Districts of Marin Municipal, North Marin, and Valley of the Moon.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Presentation](#)

## 7.2 REPORT - PROPRIETARY SPECIFICATION FOR ELECTRICAL AND MECHANICAL EQUIPMENT AT VARIOUS WATER DEPARTMENT FACILITIES

**BACKGROUND:** There is a need to replace various electrical and mechanical equipment at Water Department facilities located throughout the City of Santa Rosa. Improvements to replace this equipment will be executed under three public works contracts: C01994 - Pump Station 15 Upgrades, C02201 - Skyfarm 'A' and Hansford Court Lift Station Reconstruction, and C02208 - Fire-related Repairs of Utility Stations.

To match the existing equipment at Water Department facilities, it is necessary to specify proprietary equipment. Approving such a proprietary specification will maintain reliability and uniform compatibility with existing equipment and minimize operational impacts.

**RECOMMENDATION:** It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by resolution, approve a proprietary specification for electrical and mechanical equipment at various Water Department facilities for three CIP projects: C01994 - Pump Station 15 Upgrades,

C02201 - Skyfarm 'A' and Hansford Court Lift Station Reconstruction,  
and C02208 - Fire-related Repairs of Utility Stations.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation \(added 12/18/19\)](#)

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

**9. REFERRALS**

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

**10.1** MONTHLY RATE REVENUE, WATER USAGE AND CIP BID AWARD  
REPORT - OCTOBER 2019 - Provided for information.

**Attachments:** [Memorandum](#)

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4202 (TTY Relay at 711) or gperez@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*