



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT JANUARY 28, 2020

2:30 P.M. - STUDY SESSION (COUNCIL CHAMBER)

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

COUNCIL MAY RECESS DURING THE EVENING FOR A DINNER BREAK

PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or cityclerk@srcity.org.

2:30 P.M. (CITY COUNCIL CHAMBER)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

3.1 EVERGREEN STUDY SESSION

During goal setting in 2019, the Council identified implementation of the Climate Action Plan as a Tier One priority. Related to this goal, the Council directed staff to evaluate EverGreen from Sonoma Clean Power (SCP) as a potential power source for municipal operations.

The study session will include an overview of SCP's current power sources, the City's energy usage, potential costs, and possible next steps. Following the study session, City staff members are seeking Council feedback on the various options moving forward which include remaining on CleanStart service, engaging in a facilities audit, switching all or some municipal accounts to EverGreen service, or a combination thereof.

Attachments: [Staff Report](#)
[Presentation](#)

4:00 P.M. (CITY COUNCIL CHAMBER)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - CARDINAL NEWMAN 2019 CIF 3-AA STATE CHAMPIONS

Attachments: [Proclamation](#)

6.2 PROCLAMATION - REDWOOD EMPIRE CHINESE ASSOCIATION

Attachments: [Proclamation](#)

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 FIRE RECOVERY AND REBUILD UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Other

11. APPROVAL OF MINUTES

11.1 January 7, 2020, Special Meeting Minutes

Attachments: [Draft Minutes](#)

11.2 January 14, 2020, Regular Meeting Minutes

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - THIRD AMENDMENT TO GENERAL SERVICES AGREEMENT NUMBER F001621 WITH CREAM'S DISMANTLING, INC., DBA CREAM'S TOWING

RECOMMENDATION: It is recommended by the Police and Finance Departments, that the Council, by resolution, approve the Third Amendment to General Services Agreement Number F001621 with Cream's Dismantling, Inc., dba Cream's Towing, Santa Rosa, California for abandoned vehicle abatement services for an additional one-year term and increase compensation in the amount of \$100,000, for a total amount not to exceed \$295,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Third Amendment to GSA](#)
[Presentation](#)
[Late Correspondence \(Uploaded 01-27-2020\)](#)

12.2 RESOLUTION - APPROVAL OF GENERAL SERVICES AGREEMENT

F002071 - HVAC MAINTENANCE AND REPAIR SERVICES

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve General Services Agreement (GSA) F002071 for HVAC maintenance services for a period of two (2) years, with three (3) one-year renewal options with Matrix HG, Inc., Novato, California, for a total amount not to exceed \$112,842.84.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

12.3 RESOLUTION - APPROVAL OF GENERAL SERVICES AGREEMENT
F002066 - PARKING GARAGE STEAM CLEANING AND POWER
WASHING SERVICES

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve General Services Agreement F002066 for a two-year period with three (3) one-year renewal options for parking garage steam cleaning and power washing services to Brandon Weinholz dba Kleen Solution Environmental, Santa Rosa, California in the amount not to exceed \$145,150.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A - GSA](#)
 [Presentation](#)

12.4 RESOLUTION - RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA ROSA APPROVING THE THIRD AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT NUMBER F001539 FOR
GOVERNMENTJOBS.COM, INC. DBA NEOGOV

RECOMMENDATION: It is recommended by the Human Resources Department and the Information Technology Department that the Council, by resolution, approve a Third Amendment to Service Agreement F001539 with GovernmentJobs.com, Inc. dba NEOGOV, in the amount of \$166,302.20 for a total contract amount of \$237,966.27.

Attachments: [Staff Report](#)
[Attachment 1 - NEOGOV Ordering Form 1/3/2019](#)
[Attachment 2 - NEOGOV Ordering Form \\$3,000](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Presentation](#)

- 12.5** RESOLUTION - RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO MOVE THE CLASSIFICATION OF CITY CLERK FROM UNIT 11 - MID-MANAGEMENT CONFIDENTIAL TO UNIT 10 - EXECUTIVE MANAGEMENT

RECOMMENDATION: It is recommended by the Human Resources Department and City Manager's Office that the Council, by resolution, amend the City Classification and Salary Plan to move the classification of City Clerk from Unit 11 - Mid-Management Confidential to Unit 10 - Executive Management and further recommends that the status of the City Clerk classification be changed from classified to "at-will."

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

- 12.6** RESOLUTION - AUTHORIZATION TO PARTICIPATE AS A JOINT APPLICANT IN TWO GRANT APPLICATIONS TO THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) PROGRAM FOR THE ROSELAND VILLAGE HOUSING PROJECT AND SRJC STUDENT HOUSING AND SUSTAINABLE TRANSPORTATION PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by two separate resolutions (one for the Roseland Village Housing Project and one for the SRJC Student Housing and Sustainable Transportation project), 1) authorize submission of an application to Round 5 of the Affordable Housing and Sustainable Communities (AHSC) Program, 2) authorize the Assistant City Manager to execute the AHSC Program Application Package and

Program Documents necessary to affect the application, and 3) authorize the Assistant City Manager to execute a State of California Standard Agreement and all other required documents necessary to secure AHSC funds for any approved projects.

Attachments: [Staff Report](#)
[Attachment 1 – Roseland Village Project Map](#)
[Attachment 2 - SRJC Project Map](#)
[Attachment 3 - California State Agreement Template](#)
[Attachment 4 - SMART Board Roseland Village Reso.](#)
[Attachment 5 - SRJC Board Reso.](#)
[Resolution-Roseland Village](#)
[Resolution-SRJC](#)
[Presentation](#)

12.7 ORDINANCE ADOPTION SECOND READING - STATE LEGISLATION
ZONING CODE TEXT AMENDMENT - ORDINANCE OF THE
COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF
THE SANTA ROSA CITY CODE BY MODIFYING ZONING CODE
SECTIONS 20-20.020, 20-22.030, 20-23.030, 20-24.030, 20-26.030,
20-36.040, 20-42.050, 20-64.020, 20-70.020- FILE NUMBER
REZ19-011

RECOMMENDATION: This ordinance, introduced at the January 14, 2020, Regular Meeting by a (6-0-0-1) vote (Council Member Tibbetts abstained) amends Title 20 of the Santa Rosa City Code to comply with new state laws governing supportive housing, large family daycare homes, and the procedures for rezoning parcels consistent with the General Plan, by modifying Zoning Code Sections 20-20.020, 20-22.030, 20-23.030, 20-24.030, 20-26.030, 20-36.040, 20-42.050, 20-64.020, 20-70.020.

Attachments: [Ordinance](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each

speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

14. REPORT ITEMS

14.1 REPORT - FINANCIAL UPDATE FISCAL YEAR 2019-20

BACKGROUND: Over the last five years, City staff has developed the General Fund Long Range Financial Forecast with guidance from the Long Range Financial Policy and Audit Subcommittee. Annually, the LRFF has been presented to City Council with the Budget Study Sessions in April and May and again with the Budget Adoption Hearing in June.

RECOMMENDATION: It is recommended by the Finance Department that the Council review the General Fund's Long Range Financial Forecast including reserves, revenue, and expenditure projections.

Attachments: [Staff Report](#)
[Presentation](#)

14.2 REPORT - AUTHORIZATION TO PURCHASE A REPLACEMENT TRACTOR DRAWN AERIAL (TDA) LADDER TRUCK

BACKGROUND: Santa Rosa Fire Department (SRFD) has identified a need for a new ladder truck to replace a 22-year-old existing ladder truck. The current ladder truck has outlived its standard useful life of 15 years. In addition, the current ladder truck has had many suspension and ladder problems. In order to maintain and operate the current ladder truck, the department is incurring large repair costs and significant down time which are causing operational issues.

The replacement ladder truck has a cost estimated at \$1.432 million. The Chief Financial Officer notified SRFD that the City will purchase the ladder truck outright. Funding for this purchase will come from General Fund reserves.

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, (1) approve a purchase order to Golden State Fire Apparatus, Inc. of Sacramento, CA, for the purchase of a

tractor drawn aerial ladder truck in an amount not to exceed \$1,431,717.18, through the HGACBuy Cooperative purchasing program Contract Number FS12-19 and (2) authorize one-time appropriations of \$1.432 million from General Fund reserves to be added to the Fire Department's FY 2019-20 budget.

Attachments: [Staff Report](#)
 [Attachment 1 - HGACBuy Contract - Golden State Fire App](#)
 [Resolution](#)
 [Exhibit A - Proposal](#)
 [Presentation](#)

14.3 REPORT - THE SANTA ROSA ZERO WASTE MASTER PLAN

BACKGROUND: The City has a history of leadership in the field of environmental sustainability. The proposed Zero Waste Master Plan (Plan) is a demonstration of the City's continued dedication to improving quality of life for its citizens by addressing pollution caused by solid waste. If adopted, Santa Rosa joins a growing list of cities across the world that are actively working to towards achieving zero waste.

To address climate change, the City and the community must mutually agree to replace the current culture of landfilling with a culture that ensures the capture of valuable resources. This Plan creates a framework for the implementation of strategies that will not only reduce waste, increase recycling and composting, but will also shift the way residents and businesses regard waste. Together, the City and community will work towards a goal of continuously reducing landfill disposal.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by motion, approve the Santa Rosa Zero Waste Master Plan.

Attachments: [Staff Report](#)
 [Attachment 1 - Zero Waste Master Plan Link to page](#)
 [Presentation](#)
 [Late Correspondence \(Uploaded 1_27_2020\)](#)

14.4 REPORT - ORDINANCE INTRODUCTION ADDING CHAPTER 18-50 -

RENTAL HOUSING INSPECTION PROGRAM TO THE SANTA ROSA CITY CODE

BACKGROUND: This is to introduce an ordinance establishing a Rental Housing Inspection Program and provide an estimate of associated fees based on Council's October 22, 2019 feedback. Outreach has been completed and the draft ordinance was discussed with California Apartment Association (CAA) and North Bay Association of Realtors (NORBAR), tenant advocacy and other community groups.

RECOMMENDATION: It is recommended by the Department of Housing and Community Services that the Council introduce an ordinance adding Chapter 18-50 - Rental Housing Inspection Program to the Santa Rosa City Code.

Attachments: [Staff Report](#)
 [Ordinance](#)
 [Presentation](#)
 [Late Correspondence \(Uploaded 1 27 2020\)](#)

14.5 REPORT - COMMUNITY HOMELESS ASSISTANCE PROGRAM (CHAP) REVIEW

BACKGROUND: On February 12, 2019, Council received a presentation on the Community Homeless Assistance Program (CHAP), including a discussion on alternative housing options. CHAP allows property owners to use commercially zoned properties or properties and/or facilities which meet the Zoning Code definition for "Meeting Facility, Public or Private" for safe parking, safe camping, the placement and maintenance of portable toilets and access to existing bathroom facilities, provision of temporary overnight shelter, and storage for personal belongings. Following the February 2019 presentation, Council directed staff to return with a report item to consider the following for CHAP: 1) engage property owners to understand potential barriers, including insurance costs, and to increase program participation; 2) expand definition of eligible property types to allow safe parking on private residential and public properties (vehicles, trailers, and/or recreational vehicles (RVs)); 3) identify public properties for safe parking and develop a program budget; 4) conduct community outreach

to seek public input on the CHAP expansion; 5) adopt California Department of Housing and Community Development Emergency Building Standards to allow for alternative housing options; and 6) ensure alignment with the City's Housing First Strategy and regional priorities through the homeless system of care, Home Sonoma County. Staff will be providing an update on these six (6) items, as well as seeking Council's direction to potentially expand the CHAP.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by motion, provide direction on components of the potential expansion of the Community Homeless Assistance Program (CHAP).

Attachments: [Staff Report](#)
 [Presentation](#)
 [Late Correspondence \(Uploaded 1 27 2020\)](#)

15. PUBLIC HEARINGS - NONE.

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION) - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.