



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT SEPTEMBER 15, 2020

1:30 P.M. - CLOSED SESSION (VIDEO CONFERENCE)

2:30 P.M. - STUDY SESSION (VIDEO CONFERENCE)

4:00 P.M. - REGULAR SESSION (VIDEO CONFERENCE)

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227) OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 917 7547 5227

**THE MEETING WILL BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW.
THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,
AT&T U-VERSE CHANNEL 99, AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

Public Comment may be submitted by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, recorded voice message at 707-543-3005, and through the eComment feature at <https://santa-rosa.legistar.com>. E-mail public comments and eComments will be read into record (up to 3 minutes each) during the meeting. Recorded voice message public comments (up to 3 minutes each) will be played at the time that Agenda Item is discussed during the City Council Meeting.

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT
ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.
PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER

PUBLIC COMMENTS:

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, September 14. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, September 14. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment.

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will close at 5:00 p.m., Monday, September 14.

E-mail Public Comments, Recorded Voice Message Public Comments, and eComments will be read into the record (up to 3 minutes) at the time that Agenda Item is discussed during the City Council Meeting. Recorded public comments on public hearing items may be played at the time when the hearing is opened.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Comments from the public on non-agenda items, are regularly heard under both Agenda Items 13 (first ten speakers) and 17 (any additional speakers wishing to speak on non-agenda items).

For this meeting, e-mail and recorded public comments, and eComments on non-agenda items may only be heard under Agenda Item 17.

1:30 P.M. (VIDEO CONFERENCE)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

2.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one potential case.

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one potential case.

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER

2:30 P.M. (VIDEO CONFERENCE)

3. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

3.1 2019-20 FISCAL YEAR-END BUDGET REVIEW, LONG RANGE FINANCIAL FORECAST UPDATE, AND UPDATE OF CARES ACT AND PG&E SETTLEMENT FUNDS

It is recommended by the Finance Department that the City Council hold a Study Session to provide an opportunity for the City Council to receive information and ask questions relative to the year-end results of the Fiscal Year (FY) 2019-20 budget, and the forecasted condition of the General Fund for FY 2020-21 and beyond. No action is necessary.

Attachments: [Staff Report](#)
[Presentation](#)
[REVISED Presentation \(Uploaded 9-15-2020\)](#)

4:00 P.M. (VIDEO CONFERENCE)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - CREEK WEEK AND POLLUTION PREVENTION WEEK

Attachments: [Proclamation](#)

6.2 PROCLAMATION - U.S. CONSTITUTION WEEK

Attachments: [Proclamation](#)

6.3 PROCLAMATION - BIKE TO WHEREVER DAYS

Attachments: [Proclamation](#)

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7.2 COMMUNITY EMPOWERMENT PLAN UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 May 5, 2020, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - ADMINISTRATIVE COST RECOVERY LIEN AGAINST THE REAL PROPERTY LOCATED AT 378 LOS ALAMOS ROAD

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the administrative cost recovery lien in the amount of \$2,082.50 against the property located at 378 Los Alamos Road for violations of the City Code that remain uncorrected by the responsible party, Eleanor B. Copeland, and authorize recording of an administrative cost recovery lien and placing the assessment on the property tax roll for collection.

Attachments: [Staff Report](#)
[Attachment 1 - Administrative Enforcement Order](#)
[Attachment 2 - Case File Photographs](#)
[Attachment 3 - Vicinity Map](#)
[Resolution](#)
[Presentation](#)

12.2 RESOLUTION - AMENDMENT TO THE CITY CLASSIFICATION AND SALARY PLAN TO 1) RECLASSIFY 1.0 FTE FIRE INSPECTOR TO 1.0 FTE ASSISTANT FIRE MARSHAL AND 2) ADD 1.0 FTE LIMITED TERM FIRE INSPECTOR, ENDING JUNE 30, 2024, BOTH IN THE FIRE DEPARTMENT

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, amend the City Classification and Salary Plan to 1) Reclassify 1.0 FTE Fire Inspector to 1.0 FTE Assistant Fire Marshal and 2) Add 1.0 FTE Limited Term Fire Inspector, ending June 30, 2024, in order to create a more efficient and effective staffing and program management structure for the Fire Prevention Division of the Fire Department.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.3 RESOLUTION - COOPERATIVE AGREEMENT BETWEEN THE STATE OF CALIFORNIA AND THE CITY OF SANTA ROSA FOR THE IMPROVEMENTS TO THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that Council, by resolution, approve a no cost Cooperative Agreement No. 04-2773 between the State of California and the City of Santa Rosa authorizing Caltrans to provide independent quality management assessment during the preparation of the Project Plans, Specifications and Estimate for the improvements to the Highway 101 Bicycle and Pedestrian Overcrossing.

Attachments: [Staff Report](#)
[Attachment 1 - Map](#)
[Resolution](#)
[Exhibit A - Cooperative Agreement](#)
[Presentation](#)

12.4 RESOLUTION - APPROVING A MASTER PROFESSIONAL SERVICES AGREEMENT WITH SKANSKA USA BUILDING INC. AND AMENDING THE MASTER PROFESSIONAL SERVICES AGREEMENT LIST

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, 1) approve a Master Professional Services Agreement with one additional consultant, Skanska USA Building Inc., Parsippany, New Jersey, for Design-Build consulting services and to allow issuance of Project Work Orders under this MPSA consistent with prior Council Resolutions and 2) amend the Master Professional Services Agreement List previously approved on June 24, 2020 to include Skanska USA Building Inc.

Attachments: [Staff Report](#)
[Attachment 1 - Consultants Approved on June 24, 2020](#)
[Resolution](#)
[Exhibit A - Amended Consultant List](#)
[Exhibit B - MPSA Standard Agreement](#)
[Presentation](#)

12.5 RESOLUTION - WAIVE COUNCIL POLICY 000-06 AND AUTHORIZE THE FORMATION OF THE COMMUNITY ADVISORY COMMITTEE OF THE 2050 SANTA ROSA GENERAL PLAN UPDATE

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, waive Council Policy 000-06 and authorize the formation of the 2050 Santa Rosa General Plan Community Advisory Committee.

Attachments: [Staff Report](#)
[Attachment 1 - Council Policy 000-06](#)
[Attachment 2 - Community Involvement Schedule](#)
[Resolution](#)
[Presentation](#)

12.6 ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE TO EXTEND SECTION 20-28.100, RESILIENT CITY COMBINING DISTRICT, FOR A PERIOD OF THREE (3) YEARS, UNTIL OCTOBER 9, 2023, FILE NUMBER REZ20-006

RECOMMENDATION: This ordinance, introduced at the September 1, 2020 Regular Meeting by a (7-0-0) vote to amend Title 20 of the Santa Rosa City Code to extend Section 20-28.100, Resilient City Combining District, for a period of three years, until October 9, 2023.

Attachments: [Ordinance](#)

12.7 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY RELATING TO THE THREAT TO COMMUNITY HEALTH POSED BY COVID-19

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state

of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

12.8 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and is normally limited to ten speakers selected randomly by the Mayor. For this meeting, e-mail and recorded public comments, and eComments received for non-agenda items may be played under Agenda Item 17. E-mail and recorded public comments, and eComments are limited to 3 minutes to mirror regular meeting protocols.

14. REPORT ITEMS

14.1 REPORT - ADOPTION OF CITY COUNCIL AND EXECUTIVE TEAM GOAL SETTING FINAL REPORT

BACKGROUND: The City Council meets annually with the Executive Team, to review and determine their goals for the following year. This year, due to COVID-19 outbreak, the Council goal setting was held as a virtual meeting on August 3 and 4, 2020.

Following are the goals established by the City Council for the next fiscal year:

Crises Response Priorities

- o Economic Resiliency, including Childcare
- o Homelessness
- o Public Safety Priorities and Reform
- o Organizational Diversity, Equity, and Inclusion
- o Fiscal Stability, Funding and Services

Tier 1 - Continuing Priorities

- o Climate Change
- o Housing and Affordable Housing
- o Government and Council Reform

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, receive and adopt the City of Santa Rosa City Council and Executive Team Goal Setting final report.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

15. PUBLIC HEARINGS - NONE.

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. E-mail and recorded public comments, and eComments are limited to 3 minutes to mirror normal meeting protocols.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.