



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JANUARY 16, 2020

1:30 PM (City Council Chamber)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 October 17, 2019 - Regular Meeting Minutes.

Attachments: [October 17, 2019 - Regular Meeting Minutes \(added 1/15/20\)](#)

4.2 November 21, 2019 - Regular Meeting Minutes.

Attachments: [November 21, 2019 - Regular Meeting Minutes \(added 1/15/20\)](#)

5. STAFF BRIEFINGS

5.1 2019 COMPLIANCE UPDATE

The City of Santa Rosa's Laguna Treatment Plant protects the health of our community by recycling approximately 7 billion gallons of high-quality treated wastewater each year. Through the treatment process, the solids are separated out and are treated to create class A and class B biosolids which can be beneficially reused. This process creates biogas that is used to generate electricity which is used to offset the energy demand of the Laguna Treatment Plant. In order to minimize the impacts of our operations on the natural environment the Laguna Treatment Plant implements a broad range of compliance programs which supports the department operations and promotes environmental stewardship. Staff will provide an overview of applicable regulations, highlight permit requirements, and summarize compliance during 2019. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 1/15/2020\)](#)

5.2 LAGUNA ENVIRONMENTAL LABORATORY UPDATE

The Laguna Environmental Laboratory provides water quality and soil chemistry analysis for the City of Santa Rosa. Most of this work is for Santa Rosa Water, ensuring that we have high quality drinking water and that our waste water treatment process is in regulatory compliance. The lab also supports other clients in the City including Environmental Crimes and the Fire Department. Staff will provide an overview of the work the lab does, including information on increased throughput in response to the 2017 fires. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 1/15/2020\)](#)

5.3 WATER SUPPLY AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water supply and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 1/15/2020\)](#)

6. CONSENT ITEMS - NONE.

7. REPORT ITEMS

7.1 REPORT - POLICY APPROVAL - DISCONNECTION OF RESIDENTIAL WATER SERVICE FOR NON-PAYMENT

BACKGROUND: The City currently has procedures related to disconnection of water service, which include allowing customers to make payment arrangements and provides for notification prior to disconnection. In September 2018, SB 998, the Water Shutoff Protection Act, was signed into law and goes into effect on February 1, 2020. SB 998 is intended to ensure continued access to water for those that have life threatening or serious health conditions and are financially unable to pay their bill. SB 998 also limits reconnection fees to \$50 for eligible customers. Per SB 998, water systems serving more than 200 customers must develop a written policy for disconnection of residential water service for non-payment by February 1, 2020. This proposed policy will bring the City in compliance with the new law.

RECOMMENDATION: It is recommended by the Finance and Water Department that the Board, by resolution, approve a Finance Department policy titled “Disconnect of Residential Water Service for Non-Payment” and reduce the “Administrative Fee for Processing Delinquent Turn-Off” from \$55 to \$50.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Presentation \(added 01/15/2020\)](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4202 (TTY Relay at 711) or gperez@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.