



## **City of Santa Rosa**

Council Chamber  
100 Santa Rosa Avenue

### **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JUNE 18, 2020**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/94108740291](https://srcity-org.zoom.us/j/94108740291) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 941 0874 0291**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.**

**Public Comment may also be submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Gina Perez at [gperez@srcity.org](mailto:gperez@srcity.org).**

**1:30 PM (Virtual Meeting)**

#### **1. CALL TO ORDER AND ROLL CALL**

## 2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

## 3. STUDY SESSION - NONE.

## 4. MINUTES APPROVAL

4.1 April 16, 2020 - Regular Meeting Minutes.

**Attachments:** [April 16, 2020 - Regular Meeting Minutes \(added 6/17/2020\)](#)

## 5. STAFF BRIEFINGS

### 5.1 RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on recycled water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(added 06/17/2020\)](#)

## 6. CONSENT ITEMS

### 6.1 MOTION - PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION - SKYFARM 'A' AND HANSFORD COURT LIFT STATION RECONSTRUCTION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, the Water Department and the Contract Review Subcommittee that the Board, by motion, approve a Professional Services Agreement with Coastland Civil Engineering, of Santa Rosa, CA, for construction management and inspection services associated with construction contract C02201 - Skyfarm 'A' and Hansford Court Lift Station Reconstruction in the amount not to exceed \$328,108.00.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)

### 6.2 MOTION - PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION - LLANO TRUNK - WEST THIRD ST., BRITTAIN TO DARLA AND GLENBROOK SIPHON LINING

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, the Water Department, and the Contract Review Subcommittee that the Board, by motion, approve the Professional Services Agreement with PSOMAS, of Walnut Creek, CA for construction management and inspection services associated with the construction contract C02285 - Llano Trunk - West Third St., Brittain to Darla and Glenbrook Siphon Lining in the amount not to exceed \$418,594.00.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1](#)  
                              [Attachment 2](#)

## 7. REPORT ITEMS

### 7.1      REPORT - CONTRACT AWARD - PROFESSIONAL SERVICES AGREEMENT WITH JACOBS ENGINEERING GROUP INC. FOR EMERGENCY GENERATOR ENGINE RADIATORS AND FUEL TANK REPLACEMENT AND LTP FLEET GASOLINE FUELING STATION ALTERNATIVES EVALUATION AND ENGINEERING DESIGN SERVICES

BACKGROUND: The City owns and operates two standby emergency generators to provide power to the Laguna Treatment Plant (LTP) in the event of a power outage. The radiators on the engines that drive the generators have leaks, they are at the end of their useful life, and need to be replaced. The emergency generators at LTP are powered by diesel fuel from an underground storage tank, the tank is at the end of its useful life and needs to be replaced. Lastly, there is currently only a diesel fueling station at LTP. The addition of an on-site gasoline fueling station would provide operational resiliency, particularly during emergencies such as Public Safety Power Shutdowns. This proposed action will allow for the evaluation of alternatives for each of the project components including: the replacement of the emergency generator engine radiators, the replacement of the emergency generator diesel fuel tank, and the potential development of an on-site gasoline fueling station.

RECOMMENDATION: It is recommended by the Water Department and

the Contract Review Subcommittee that the Board, by motion, approve a Professional Services Agreement (PSA) with Jacobs Engineering Group Inc. to provide professional services for the Emergency Generator Engine Radiators and Fuel Tank Replacement and LTP Fleet Gasoline Fueling Station Alternatives Evaluation and Engineering Design Services in the amount not to exceed \$514,879.00

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation \(06/17/2020\)](#)

**7.2** REPORT - PROFESSIONAL SERVICES AGREEMENT APPROVAL  
FOR DESIGN SERVICES FOR BACKUP GENERATORS AT WATER  
AND WASTEWATER FACILITIES

BACKGROUND: This project would replace emergency generators and related equipment at eighteen critical water and wastewater facilities. These are dual-fuel generators determined to be problematic following the 2017 wildfire and diesel generators that have exceeded their service life. The City has received Hazard Mitigation Program funds from FEMA to reimburse 75% of design, construction management, and construction costs for these replacements.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, the Water Department, and the Contract Review Subcommittee that the Board, by motion, approve the Professional Services Agreement (PSA) with Brelje & Race Consulting Engineers, of Santa Rosa, CA, for design services for Backup Generators at Water and Wastewater Facilities in the amount not to exceed \$485,500.00.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Presentation \(added 6/17/2020\)](#)

## **8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

**Public Comment may be submitted via e-mail or recorded voice message.**

**E-mail Public Comment:** To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., Wednesday, June 17. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

**Recorded Voice Message Public Comment:** To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, June 17. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

## **9. REFERRALS**

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

## **11. SUBCOMMITTEE REPORTS**

## **12. BOARD MEMBER REPORTS**

## **13. DIRECTORS REPORTS**

## **14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

**Board of Public Utilities**

**- FINAL**

**JUNE 18, 2020**

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*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4202 (TTY Relay at 711) or [gperez@srcity.org](mailto:gperez@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*