



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT SEPTEMBER 17, 2020

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/98316180413](https://srcity-org.zoom.us/j/98316180413) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 983 1618 0413

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.

Public Comment may also be submitted via e-mail at bpu-comment@srcity.org or recorded voice message at 707-543-4224.

Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at ratha@srcity.org.

1:30 PM (Virtual Meeting)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. STUDY SESSION

4. MINUTES APPROVAL

4.1 September 3, 2020 - Regular Meeting Minutes

Attachments: [September 3, 2020 - Regular Meeting Minutes \(added 9/14](#)

5. STAFF BRIEFINGS

5.1 WATER SUPPLY AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water supply and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 9/15/2020\)](#)

6. CONSENT ITEMS

6.1 RESOLUTION - APPROVE ISSUANCE OF A PURCHASE ORDER TO VELOCITY DYNAMICS LLC, DBA VELODYNE, LOUISVILLE, CO

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve issuance of a Purchase Order for the purchase of three (3) polymer blending and feed equipment units, as required by the Laguna Treatment Plant, to Velocity Dynamics LLC, dba Velodyne, Louisville, CO, in the amount of \$149,650.

Attachments: [Staff Report](#)
[Resolution No. 1234](#)

6.2 MOTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES WITH JONES HALL LLP

RECOMMENDATION: It is recommended by the City Attorney's Office and the Water Department that the Board of Public Utilities, by motion, approve a professional services agreement with the law firm of Jones Hall LLP for legal services as bond counsel and disclosure counsel for the issuance of the wastewater 2020A bonds in an amount not to

exceed one hundred twenty thousand dollars (\$120,000).

Attachments: [Staff Report](#)
[Attachment 1 Legal Services Agreement](#)

7. REPORT ITEMS

7.1 REPORT - RECOMMENDATION FOR CITY COUNCIL TO APPROVE A FEE DEFERRAL AND AGREEMENT TO PAY WATER DEMAND FEES BETWEEN EL CRYSTAL MOBILE HOME PARK AND CITY OF SANTA ROSA

BACKGROUND: El Crystal Mobile Home Park (El Crystal MHP) is in need of an immediate connection to the City's water system due to contamination of the existing water wells on the real property located at 3280 Santa Rosa Avenue, Santa Rosa, California, Assessor's Parcel Number 044-101-012 (the "Property"). Deferral of the water demand fees will reduce the up-front cost for El Crystal MHP to make the connection, and the fees are anticipated to be paid within the five (5) year deferral period by state grant funds.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by resolution, recommend that the Santa Rosa City Council approve a Fee Deferral and Agreement to Pay Water Demand Fees with El Crystal Mobile Home Park (MHP), LLC.

Attachments: [Staff Report](#)
[Attachment 1 El Crystal Water Fee Deferral Agreement](#)
[Attachment 2 El Crystal Utility Certificate Approval Letter](#)
[Attachment 3 El Crystal Notice of Exemption](#)
[Presentation \(added 09/15/2020\)](#)
[Resolution No. 1235 and Exhibit A](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4266 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or ratha@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.