



## **City of Santa Rosa**

Council Chamber  
100 Santa Rosa Avenue

### **BOARD OF PUBLIC UTILITIES SPECIAL MEETING NOTICE AND AGENDA OCTOBER 6, 2020**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/92427613507](https://srcity-org.zoom.us/j/92427613507) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 924 2761 3507**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.**

**Public Comment may also be submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at [ratha@srcity.org](mailto:ratha@srcity.org).**

**12:00 PM (Virtual Meeting)**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

### **3. PUBLIC COMMENTS (COMMENTS WILL BE LIMITED TO ITEMS ON THE AGENDA)**

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., Monday, October 5. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Monday, October 5. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

### **4. REPORT ITEMS**

#### **4.1 REPORT - APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES WITH BOLD, POLISNER, MADDOW, NELSON & JUDSON, PC**

BACKGROUND: The City Attorney's Office provides legal services to the Water Department and the Board of Public Utilities (BPU). The Assistant City Attorney currently providing these legal services has resigned from the City effective October 8, 2020. Given the number of matters and scope of the work performed for the Water Department and

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the BPU, the City Attorney's Office does not have the resources necessary to immediately address this need and proposes seeking outside legal services for an interim period to allow the City to recruit for this position. The City Attorney's Office has negotiated a professional services agreement (PSA) with the firm based on the City's standard PSA with a not to exceed amount of two hundred thirty thousand dollars (\$230,000).

**RECOMMENDATION:** It is recommended by the Board of Public Utilities Contract Subcommittee, City Attorney's Office and the Water Department that the Board of Public Utilities, by motion, approve a professional services agreement with the law firm of Bold, Polisner, Maddow, Nelson & Judson, PC for legal services for the Water Department and Board of Public Utilities in an amount not to exceed two hundred thirty thousand dollars (\$230,000).

**Attachments:**    [Staff Report](#)  
                                 [Attachment 1 - PSA for Legal Services](#)

## **5. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or [ratha@srcity.org](mailto:ratha@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*