



## **City of Santa Rosa**

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

### **CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT SEPTEMBER 14, 2021**

**1:30 P.M. - CLOSED SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**2:30 P.M. - STUDY SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDERS OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO TAKE ACTION TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR OR IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (MASK AND SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING**

**[HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227), OR BY  
DIALING 877-853-5257 AND ENTER WEBINAR ID: 917 7547 5227**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).**

**CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,  
AT&T U-VERSE CHANNEL 99, AND AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom,  
In-Person from Council Chamber, or submitted in advance by 5:00 pm,  
the Monday before the City Council Meeting via e-mail at  
[cc-comment@srcity.org](mailto:cc-comment@srcity.org), recorded voice message at 707-543-3005 or  
through the eComment feature at <https://santa-rosa.legistar.com>.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE  
CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO  
DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT  
ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.**

**PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.  
MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., Monday, September 13. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will

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close at 5:00 p.m., Monday, September 13.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, September 13. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail and eComment public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

**1:30 P.M.(HYBRID VIA IN-PERSON AND ZOOM)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**2.1 CONFERENCE WITH LABOR NEGOTIATORS**  
(Government Code Section 54957.6)

Agency Designated Representatives: Jan Mazyck, Chief Financial Officer, Amy Reeve, Human Resources Director, Jeremia Mills, Employee Relations Manager and Jeff Berk, Chief Assistant City

Attorney.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.**

**2:30 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**3. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**3.1 CALPERS UNFUNDED PENSION LIABILITY STRATEGIES**

The City Manager and Finance Department recommend that the City Council hold a Study Session to provide City Council the opportunity to receive information, ask questions, and provide direction to staff related to CalPERS Unfunded Pension Liability Strategies. No action is required.

**Attachments:** [Staff Report](#)  
[Presentation \(Uploaded 9-14-2021\)](#)

**4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**4. ANNOUNCEMENT OF ROLL CALL**

## **5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

## **6. PROCLAMATIONS/PRESENTATIONS**

### **6.1 PROCLAMATION - POLLUTION PREVENTION WEEK AND CREEK WEEK**

**Attachments:** [Proclamation](#)

## **7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

### **7.1 COVID-19 RESPONSE UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

### **7.2 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

## **8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

### **8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION**

The City Attorney will report on settlements over \$50,000 through August 2021 as well as provide a summary of pending litigation against the City.

**Attachments:** [Settlements and Pending Litigation](#)

## **9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

## **10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**10.1.8 Groundwater Sustainability Agency (GSA)**

**10.1.9 Home Sonoma County (HSC)**

**10.1.10 Renewal Enterprise District (RED)**

**10.1.11 Public Safety Subcommittee**

**10.1.12 Other**

**11. APPROVAL OF MINUTES**

**11.1** June 29, 2021, Special Meeting.

**Attachments:** [Draft Minutes](#)

**11.2** June 29, 2021, Regular Meeting.

**Attachments:** [Draft Minutes](#)

**12. CONSENT ITEMS**

**12.1** MOTION - AUTHORITY TO ISSUE DESIGN-BUILD REQUEST FOR PROPOSALS FOR SPRING CREEK DR AND UTAH CT ASPHALT DEPRESSION

RECOMMENDATION: It is recommended by the Department of Transportation and Public Works that the Council, by motion, approve the use of the Design-Build procurement method as in the best interest of the City and authorize issuance of a Request for Proposals for the Spring Creek Drive and Utah Court Asphalt Depressions project.

**Attachments:** [Staff Report](#)  
[Presentation](#)

**12.2** RESOLUTION - PURCHASE ORDER 164640 AMENDMENT - INCREASE COMPENSATION FOR PURCHASE OF ADDITIONAL VEHICLES FOR THE INRESPONSE PROGRAM

RECOMMENDATION: It is recommended by the Transportation and Public Works, Police and Finance Departments, that the Council, by resolution, approve an amendment to Purchase Order 164640 to increase compensation for the purchase of two additional Ford Transit Class 3 Mid-Roof Passenger Vans to Hansel Ford, Santa Rosa, California in the amount of \$86,810.14, for a total amount not to exceed \$173,620.28 for the inRESPONSE program.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**12.3** RESOLUTION - CITY/COUNTY FUNDING AGREEMENT FOR SAMUEL L. JONES HALL HOMELESS SHELTER

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, approve an Agreement between the City of Santa Rosa and the County of Sonoma for the Funding of Operations at the Samuel L. Jones Hall Homeless Shelter for 2021/2022 in the amount of \$255,000.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.4** RESOLUTION - APPROVAL OF THE FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F001748 WITH

HROD, INC. DBA MMO PARTNERS

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, approve the Fourth Amendment to Professional Services Agreement Number F001748 with HROD, Inc. dba MMO Partners of Washington, DC, increasing time of performance and compensation by \$108,000 for a total amount not to exceed \$468,000 for continued assistance with federal advocacy to secure federal funding for recovery.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A - Fourth Amendment](#)  
                              [Presentation](#)

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

Late Correspondence - Public Comment (Uploaded 9-14-2021)

**Attachments:**    [Late Correspondence - Public Comment \(Uploaded 9-14-2](#)

**14. REPORT ITEMS**

- 14.1**      REPORT - 2021 SONOMA COUNTY TRANSPORTATION  
AUTHORITY (SCTA) FUNDING PROGRAM CALL FOR PROJECTS  
(FY 23 THROUGH FY 27) - PROJECT PRIORITIES LISTS AND  
APPLICATION AUTHORIZATION

BACKGROUND: The SCTA intends to develop a coordinated five-year



funding strategy of an estimated \$70.0 million in funding to member agencies over the course of the next year.

On August 9, 2021, the SCTA released a call for projects. Applications are due to the SCTA on September 16, 2021. On October 11, 2021, the SCTA Board will approve the STIP program of projects and receive first draft of member agency priority lists of projects.

SCTA is requesting that project sponsors submit their top five priority projects, with an eye to the STIP programming first (\$5.2 million total available), but with the understanding that priorities will also be considered for the other sources of funding. Transit operators (CityBus) may also submit up to five priorities.

The projects in the draft priority lists were all identified in the Area Specific Plans and other advanced planning documents. These projects were then ranked based on the following criteria:

- Priority Development Areas (PDAs) and Opportunity Zones (OZ)
- Diversity, Equity and Inclusivity
- Housing Strategy/Downtown
- Climate Change
- Financial Stability/Economic Development
- Recovery and Resiliency
- Catalytic

Roadway, bicycle and pedestrian projects were ranked in order based on how well they achieved the ranking criteria listed above and were grouped by the following categories reflecting City Council goals:

- Downtown/Housing
- Climate Change
- Bicycle and Pedestrians/Climate Change
- Resiliency and Economic Recovery - Regional Highway 101
- Southeast Multi Modal Resiliency Corridor

Transit and roadway, bicycle and pedestrian projects were identified based on eligibility for the funding sources included in the Call for

Projects and prioritized based on the ranking criteria described above as well as considerations related to the required timing/phasing of implementation.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the list of project priorities and authorize the Assistant City Manager to submit project applications consistent with that list, including all required documents and agreements (subject to approval as to form by the City Attorney), to the Sonoma County Transportation Authority (SCTA) for consideration in the 2021 SCTA Funding Program Call for Projects (FY 23 through FY 27).

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 - Preliminary Ranking](#)  
                              [Resolution](#)  
                              [Exhibit A - Bike/Ped Funding Priorities](#)  
                              [Exhibit B - Transit Funding Priorities](#)  
                              [Presentation](#)  
                              [REVISED Presentation \(Uploaded 9-14-2021\)](#)

**14.2**      REPORT - COUNCIL DIRECTION TO VOTING DELEGATE FOR LEAGUE OF CALIFORNIA CITIES 2021 ANNUAL CONFERENCE REGARDING COUNCIL POSITION ON THE TWO RESOLUTIONS COMING BEFORE THE LEAGUE GENERAL ASSEMBLY

BACKGROUND: Policy development is a vital and ongoing process within the League of California Cities for determining legislative and program strategies for important issues facing cities throughout California. Policies are submitted for consideration by the General Assembly at the Annual Conference to be voted on by delegates from the cities. Each member city has one Voting Delegate at the General Assembly, which will be held on September 22-24, 2021. There are two issues that have been submitted by resolution to the General Resolutions Committee for recommendation and voting at the General Assembly. At that meeting, the General Assembly will consider those two resolutions: 1) a resolution calling for a fair and equitable distribution of the Bradley Burns 1% local sales tax from in-state online purchases, and 2) a resolution calling upon the governor and the

legislature to provide necessary funding for CPUC to fulfill its obligation to inspect railroad lines.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Office that the Council, by motion, (a) consider taking a position on the two proposed League of California Cities resolutions - first, a resolution calling for a fair and equitable distribution of the Bradley Burns 1% local sales tax from in-state online purchases; and second, a resolution calling upon the governor and the legislature to provide necessary funding for CUPC to fulfill its obligation to inspect railroad lines; and (b) provide associated direction to its Voting Delegate for the upcoming meeting of the League General Assembly.

**Attachments:**    [Staff Report](#)  
[Attachment 1 - 2021 Resolution Packet](#)  
[Presentation \(Uploaded 9-14-2021\)](#)

**14.3**      REPORT - RESPONSE TO 2020-2021 GRAND JURY REPORT -  
EMERGENCY PREPAREDNESS

BACKGROUND: Each year the Grand Jury investigates local government institutions and issues reports containing the results of these investigations. Each of the reports includes formal Findings as well as Recommendations for improvement. Governing bodies and department officials are required to respond to the Findings and Recommendations.

On June 21, 2021, the City received a copy of the 2020-2021 Final Report Sonoma County Civil Grand Jury covering a number of issues outlined within the report. Included is a report on the Grand Jury's investigation into the role and effectiveness of emergency alerts and communications systems throughout the County. The Grand Jury has requested that the City of Santa Rosa prepare a response to certain of the Findings and Recommendations of that report, entitled "Emergency Alerts and Communication - *Toward a Culture of Preparedness*". The City's response is due on September 18, 2021.

The City's Emergency Preparedness Manager prepared a response to

the report for Council's approval and to be signed by the Mayor and forwarded to the Presiding Judge of the Superior Court by September 18, 2021.

RECOMMENDATION: It is recommended by the City Manager and the Fire Department that the Council, by motion, authorize the Mayor to execute response to 2020-2021 Grand Jury Report "Emergency Alerts and Communication Toward a Culture of Preparedness."

**Attachments:** [Staff Report](#)

[Attachment 1 - 2020-2021 Grand Jury Consolidated Final F](#)

[Attachment 2 - 2020-2021 Grand Jury Response from City](#)

[Attachment 3 - Letter to Presiding Judge \(PDF\)  
Presentation](#)

## 15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### 15.1 PUBLIC HEARING - 1225 FULTON ROAD REZONING

BACKGROUND: The project proposes to reclassify a parcel, located at 1225 Fulton Road from PD (Planned Development) Zoning District to the RR (Rural Residential) Zoning District to allow for a permanent child day care facility. On July 22, 2021, the Planning Commission reviewed the project and supported staff's recommendation.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department, the Water Department, and the Planning Commission that Council introduce an ordinance to rezone a property located at 1225 Fulton Rd (Assessor's Parcel No. 034-460-032) from the PD - Planned Development Zoning District to the RR Rural Residential Zoning District.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 - Location Map](#)  
                              [Attachment 2 - General Plan and Zoning Exhibit](#)  
                              [Attachment 3 - Zoning Code Ch. 20-22](#)  
                              [Attachment 4 – PD0318 Policy Statement](#)  
                              [Attachment 5 – Temporary Use Permit approval letter](#)  
                              [Attachment 6 - Planning Commission Resolution](#)  
                              [Attachment 7 - Conceptual Plan for Future Sewer Lift Station](#)  
                              [Ordinance](#)  
                              [Presentation](#)

## 15.2 PUBLIC HEARING - EGGERT REZONING

BACKGROUND: The project proposes to reclassify a parcel. Located at 1434 Peterson Lane from R-1-9 (Single-Family Residential) Zoning District to the R-1-6 (Single-Family Residential) Zoning District to allow for a future subdivision of the 12,858-square-foot lot into two parcels. On July 22, 2021, the Planning Commission reviewed the project and supported staff's recommendation.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department and the Planning Commission that the Council introduce an ordinance to rezone a property located at 1434 Peterson Lane (Assessor's Parcel No. 036-730-023) from the R-1-9 - Single-Family Zoning District to the R-1-6 Single-Family Residential Zoning District.

**Attachments:**    [Staff Report](#)  
[Attachment 1 - Disclosure Form](#)  
[Attachment 2 – Location Map](#)  
[Attachment 3 – General Plan and Zoning Exhibit](#)  
[Attachment 4 – Zoning Exhibit](#)  
[Attachment 5 – Site Analysis Map](#)  
[Attachment 6 – Neighborhood Context Map](#)  
[Attachment 7 – Vicinity Map](#)  
[Attachment 8 - Parcel Map Waiver Exhibit](#)  
[Attachment 9 - Zoning Code Ch. 20-22](#)  
[Attachment 10 - Public Correspondence](#)  
[Attachment 11 – Planning Commission Resolution 07-22-2](#)  
[Ordinance](#)  
[Presentation](#)

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR’S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**20.1        UPCOMING MEETINGS LIST**

**Attachments:**    [Upcoming Meetings List](#)

**City Council**

**SEPTEMBER 14, 2021**

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**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*