



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT JANUARY 21, 2021

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/94542341094](https://srcity-org.zoom.us/j/94542341094) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 945 4234 1094

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.

Public Comment may also be submitted via e-mail at bpu-comment@srcity.org or recorded voice message at 707-543-4224.

Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at ratha@srcity.org.

1:30 PM (Virtual Meeting)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

2.1 December 17, 2020 - Regular Meeting Minutes

Attachments: [December 17, 2020 - Regular Meeting Minutes](#)

5. STAFF BRIEFINGS

5.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 1/19/2021\)](#)

6. CONSENT ITEMS

6.1 RESOLUTION - SECOND AMENDMENT - GENERAL SERVICES AGREEMENT F001626 JANITORIAL SERVICES FOR SANTA ROSA WATER

RECOMMENDATION: It is recommended by the Santa Rosa Water (SRW) and Finance Departments that the Board of Public Utilities, by resolution, approve the Second Amendment to General Service Agreement F001626 for a two-year extension with a 5% increase in unit price, and increase of funds in the amount of \$348,877.44 for janitorial services for the SRW facilities with James Furuli Investment Company, Inc. dba Environmental Dynamics, Petaluma, California, plus an additional \$80,000 in contingency funding for miscellaneous services.

Attachments: [Staff Report](#)
[Attachment 1 Second Amendment to GSA F001626 Resolution](#)

6.2 MOTION - CONTRACT AWARD - MONTGOMERY DRIVE WATER SYSTEM IMPROVEMENTS - MISSION BLVD. TO JACKSON DRIVE

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve the project and award Construction Contract No.C01675 in the amount of \$998,405.00 to the lowest responsive bidder, Argonaut Constructors, of Santa Rosa, California, for Montgomery Drive Water System Improvements-Mission Blvd. to Jackson Drive, approve a 15% contingency, and authorize a total contract amount of \$1,148,165.75.

Attachments: [Staff Report](#)
[Attachment 1 Summary of Bids](#)
[Attachment 2 Location Map](#)

7. REPORT ITEMS

7.1 REPORT - APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE WATERNOW ALLIANCE FOR NO-COST PROFESSIONAL SERVICES ASSISTANCE WITH SPANISH LANGUAGE WATER USE EFFICIENCY PROGRAM ENHANCEMENTS

BACKGROUND: Santa Rosa Water has applied for and been conditionally awarded a grant under WaterNow Alliance's Project Accelerator program in the form of 250 hours of specialized technical expertise. This support will be used to partner with Santa Rosa Water to research water use efficiency program activities' frequency and saturation levels across Latin American Spanish-speaking communities, and to identify best practices to enhance outreach and increase water use efficiency program uptake in underserved communities.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by motion, approve the Memorandum of Understanding for the Spanish Language Water Use Efficiency Program Enhancements Project assistance between WaterNow Alliance and the City of Santa Rosa, and authorize the Chair to sign the agreement.

Attachments: [Staff Report](#)
[Attachment 1 WaterNow Alliance MOU Presentation \(added 1/13/2021\)](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, January 20. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, January 20. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

Board of Public Utilities

JANUARY 21, 2021

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or ratha@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.