



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT FEBRUARY 4, 2021

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/95860968057](https://srcity-org.zoom.us/j/95860968057) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 958 6096 8057

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.

Public Comment may also be submitted via e-mail at bpu-comment@srcity.org or recorded voice message at 707-543-4224.

Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at ratha@srcity.org.

1:30 PM (Virtual Meeting)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. PRESENTATION FOR OUTGOING BOARD MEMBER

**4. BOARD REORGANIZATION, SEATING OF NEW MEMBERS AND
ANNOUNCEMENT OF CHAIR**

**4.1 ADMINISTRATION OF OATH OF OFFICE FOR NEWLY APPOINTED
MEMBERS AND REAPPOINTED MEMBERS**

5. STUDY SESSION

5.1 ASSET MANAGEMENT OVERVIEW

This presentation will provide an overview of asset management principles and how they are applied in developing Santa Rosa Water's capital improvement program. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/3/2021\)](#)

**5.2 2021 WATER AND WASTEWATER COST OF SERVICE STUDY
PROPOSED FY21/22 THROUGH FY24/25 RATE SCHEDULE, AND
PROPOSED UPDATE TO WATER SHORTAGE CHARGES**

It is recommended by Santa Rosa Water that the Board of Public Utilities hold a Study Session to receive information, ask questions, discuss and provide feedback to staff regarding the 2021 Water and Wastewater Cost of Service Study, proposed FY 21/22 through FY 24/25 Rate Schedule, and proposed Water Shortage Charges.

Attachments: [Staff Report](#)
[Attachment 1 Rate Update Study](#)
[Presentation \(added 2/1/2021\)](#)

6. MINUTES APPROVAL

6.1 January 21, 2021 - Regular Meeting Minutes.

Attachments: [January 21, 2021 - Regular Meeting Minutes](#)

7. STAFF BRIEFINGS

7.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/3/2021\)](#)

8. CONSENT ITEMS

8.1 MOTION - PROJECT WORK ORDER APPROVAL - PROFESSIONAL ENGINEERING DESIGN SERVICES FOR SEISMIC UPGRADES AND IMPROVEMENTS PHASE 5 - R9A, R16, AND R17 AND VFD AND FIRE PUMP ADDITIONS AT S16 AND S17

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve Project Work Order (PWO) No. A010135-2016-17 under the Master Professional Services Agreement with Brelje and Race Consulting Engineers, of Santa Rosa, California, to provide Professional Engineering Design Services for the Seismic Upgrades and Improvements Phase 5 - Reservoirs (R) 9A, 16, and 17 and variable frequency drive (VFD) and Fire Pump additions at water pump stations (S) 16 and 17 project in the amount not to exceed \$1,035,400.00.

Attachments: [Staff Report](#)
[Attachment 1 Project Work Order](#)
[Attachment 2 Technical Memo](#)

8.2 MOTION - PROFESSIONAL SERVICES AGREEMENT AMENDMENT APPROVAL - PROFESSIONAL ENGINEERING SERVICES WITH BLACK AND VEATCH FOR THE 2019 WATER SYSTEM RELIABILITY STUDY

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by motion, approve an amendment to the Professional Services Agreement (PSA) with Black and Veatch Corporation to provide additional professional services for the 2019 Water System Reliability Study, including evaluation of A Place to Play

Emergency Well Alternatives and Ongoing Modeling Services with a total contract amount not to exceed \$606,834.

Attachments: [Staff Report](#)
 [Attachment 1 Second Amendment](#)

9. REPORT ITEMS - NONE.

10. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, February 3. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, February 3. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

11. REFERRALS - NONE.

12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

13. SUBCOMMITTEE REPORTS

14. BOARD MEMBER REPORTS

15. DIRECTORS REPORTS

16. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION

16.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Fountaingrove II Open Space Maintenance Association
v. City of Santa Rosa, Sonoma County Superior Court Case
No.SCV-266455

16.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: In the Matter of the City of Santa Rosa's Petition for
Review of Action and Failure to Act by the California Regional Water
Quality Control Board, North Coast Region, in Adopting Resolution No.
R1-2018-0025 California State Water Resources Control Board Water
Quality Petition No. A-2605.

16.3 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Government Code Section 54956.8)

Property: 25301 Ramal Road & Skaggs Island Rd, Sonoma, CA APN
128-491-005, 006 & 007, 128-491-016

Agency Negotiator: Jill Scott, Real Property Negotiator

Negotiating Parties: Victor Leveroni Corporation and Joseph Leveroni,
Patricia Stornetta, the Elizabeth Ann Leveroni Trust & the Louise
Leveroni Trust

Under Negotiations: Price and terms of payment.

17. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

18. ADJOURNMENT OF MEETING

Board of Public Utilities

FEBRUARY 4, 2021

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or ratha@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.