



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

**DESIGN REVIEW BOARD/CULTURAL
HERITAGE BOARD
SPECIAL MEETING NOTICE AND AGENDA
NOVEMBER 23, 2020**

5 p.m.

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE JOINT CULTURAL HERITAGE BOARD/ DESIGN REVIEW BOARD WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING VIRTUALLY: WWW.ZOOM.US/JOIN - MEETING ID 973 6028 6025 OR BY TOLL FREE TELEPHONE: 888-475-4499 AND ENTER MEETING ID: 973 6028 6025; PUBLIC ACCESSING THE MEETING THROUGH THE ZOOM LINK WILL BE ABLE TO PROVIDE PUBLIC COMMENT ON AGENDA ITEMS AT THE TIME AN AGENDA ITEM IS DISCUSSED. ADDITIONAL INFORMATION RELATED TO MEETING PARTICIPATION AND SUBMITTING EMAIL CORRESPONDENCE IS AVAILABLE AT [HTTPS://SRCITY.ORG/CULTURALHERITAGEBOARD](https://SRCITY.ORG/CULTURALHERITAGEBOARD)

THE MEETING WILL BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://SANTA-ROSA.LEGISTAR.COM/CALENDAR). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://WWW.YOUTUBE.COM/CITYOFSANTAROSA)

Special Joint Meeting - 5 p.m.

**Design Review Board/Cultural
Heritage Board**

NOVEMBER 23, 2020

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

2.1 October 15, 2020 Joint DRB/CHB - Draft Minutes

Attachments: [October 15, 2020 Joint DRB/CHB - Draft Minutes](#)

2.2 October 21, 2020 Joint DRB/CHB - Draft Minutes

Attachments: [October 21, 2020 Joint DRB/CHB - Draft Minutes](#)

3. PUBLIC COMMENT

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

4. BOARD BUSINESS

Statements of Purpose:

Design Review Board:

Zoning Code Chapter 20-52.030 F. Project Review. The review authority shall consider the location, design, site plan configuration, and the overall effect of the proposed project upon surrounding properties and the City in general. Review shall be conducted by comparing the proposed project to the General Plan, any applicable specific plan, applicable Zoning Code standards and requirements, consistency of the project within the City's Design Guidelines, architectural criteria for special areas, and other applicable City requirements (e.g., City policy statements and development plans.)

Cultural Heritage Board:

The Cultural Heritage Board shall consider the following matters, standards, guidelines and criteria to the extent applicable, in determining whether to grant or deny a permit. Whether the proposed change is consistent or incompatible with the architectural period of the building. Whether the proposed change is compatible with any adjacent or nearby landmark structures or preservation district structures. Whether the colors, textures, materials, fenestration, decorative features and details proposed are consistent with the period and/or are compatible with adjacent structures. Whether the proposed change destroys or adversely affects an important architectural feature or features. The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings. Such other matters, criteria and standards as may be adopted by resolution of the Cultural Heritage Board. (Ord. 2668 § 1, 1988)

5. BOARD MEMBER REPORTS

6. DEPARTMENT REPORTS

7. STATEMENTS OF ABSTENTION

8. SCHEDULED ITEMS

8.1* PUBLIC HEARING - THE FLATS AT 528 B STREET - PRELIMINARY DESIGN REVIEW & LANDMARK ALTERATION - FILE NO. PRJ20-005

BACKGROUND: The project proposes to construct a five-story, mixed-use building with commercial space on the ground floor and 24 residential units on the floors above. Parking will be provided in a city-owned parking facility adjacent to the site. The existing building would be demolished. The project requires a Landmark Alteration permit and Design Review. The application was filed by Peter Stanley.

Project Planner: Susie Murray.

Attachments: [Staff Report](#)
[Attachment 1 - Disclosure Form](#)
[Attachment 2 - Location and Neighborhood Context Map](#)
[Attachment 3 - Project Narrative](#)
[Attachment 4 - Project Plans](#)
[Attachment 5 - Response to Board Comments](#)
[Attachment 6 - Trash Removal Plan](#)
[Attachment 7 - Shadow Study](#)
[Attachment 8 - Historic Resource Evaluation](#)
[Attachment 9 - Historic Property Survey](#)
[Attachment 10 - Plans presented for concept review](#)
[Attachment 11 - Public Correspondence](#)
[Resolution 1 - Preliminary Design Review](#)
[Exhibit A](#)
[Resolution 2 - Landmark Alteration](#)
[Exhibit A](#)
[Staff Presentation](#)
[Applicant Presentation](#)

9. ADJOURNMENT

*Ex parte communication disclosure required.

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The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-3200 one week prior to the meeting. (TTY Relay at 711)

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in Planning and Economic Development, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.