



## **City of Santa Rosa**

Municipal Services Center  
South  
69 Stony Circle

### **CONTRACT REVIEW SUBCOMMITTEE SPECIAL MEETING NOTICE AND AGENDA MAY 10, 2021**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/93277199075](https://srcity-org.zoom.us/j/93277199075) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 932 7719 9075**

**THE MEETING WILL BE LIVE STREAMED AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Contract Review Subcommittee Meeting.**

**Public Comment may also be submitted via e-mail at  
[bpu-comment@srcity.org](mailto:bpu-comment@srcity.org)  
or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at [ratha@srcity.org](mailto:ratha@srcity.org).**

**2:00 P.M. (Virtual Meeting)**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENTS**

**Public Comment may be submitted via e-mail or recorded voice message.**

**Contract Review Subcommittee**

**MAY 10, 2021**

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Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Contract Review Subcommittee Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Contract Review Subcommittee, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., Friday, May 7. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Friday, May 7. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Subcommittee Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

**3. NEW BUSINESS**

**3.1 PROJECT WORK ORDER WITH GHD FOR KELLY FARM  
MITIGATION BANK DEVELOPMENT ENGINEERING DESIGN,  
CONSTRUCTION MANAGEMENT, CONSTRUCTION INSPECTION  
AND ENVIRONMENTAL SERVICES**

The proposed project work order provides professional services to plan, design, permit, manage, inspect and perform post construction monitoring of the Kelly Farm Mitigation Bank. This project is driven by state and federal mitigation requirements for California tiger salamander and wetlands on City projects. Implementation of the project will facilitate cost-effective mitigation and compliance with environmental requirements.

**Attachments:** [Attachment 1 Project Work Order](#)

**3.2** COOPERATIVE AGREEMENT BETWEEN CALIFORNIA  
DEPARTMENT OF TRANSPORTATION (CALTRANS), SONOMA  
RESOURCE CONSERVATION DISTRICT (SRCD) AND THE CITY OF  
SANTA ROSA

The purpose of the Cooperative Agreement is to provide off-site mitigation for the Laguna de Santa Rosa Bridge Replacement on Highway 12 near Brown Farm (City-owned). Under the Cooperative Agreement, the City will provide access to Brown Farm for the purpose of restoring approximately 1.7 acres of riparian habitat along Gravenstein Creek. The project will be paid for by CALTRANS, the work will be done by SRCD and its subcontractors, and the City will allow the enhancement to occur on its property. The City will also receive \$25,000 from CALTRANS to support this effort.

**Attachments:** [Attachment 1 CALTRANS Cooperative Agreement](#)

**4. ADJOURNMENT**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) one week prior to the meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.