



City of Santa Rosa

Hybrid - See Agenda for
Participation Information
City Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT MARCH 17, 2022

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE
RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF
SONOMA, THE BOARD MEMBERS WILL BE PARTICIPATING IN THIS
MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY
DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA
ROSA AVENUE (SOCIAL DISTANCING AND MASK REQUIREMENTS WILL
BE OBSERVED), OR VISITING**

**[HTTPS://SRCITY-ORG.ZOOM.US/J/83164862924](https://srcity-org.zoom.us/j/83164862924), OR BY
DIALING 877-853-5257 AND ENTER WEBINAR ID: 831 6486 2924**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).**

CLICK ON THE "IN PROGRESS" LINK TO VIEW.

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,
AT&T U-VERSE CHANNEL 99, AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

The public attending in person or accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting.

**Public Comment may also be submitted via e-mail at
bpu-comment@srcity.org
or recorded voice message at 707-543-4224.**

Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at ratha@srcity.org.

1:30 PM - HYBRID VIA IN-PERSON AND ZOOM

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**
- 3. STUDY SESSION - NONE.**
- 4. MINUTES APPROVAL**

- 4.1** March 3, 2022 - Regular Meeting Minutes.

Attachments: [March 3, 2022 - Regular Meeting Minutes](#)

5. STAFF BRIEFINGS

- 5.1** SANTA ROSA PLAIN GROUNDWATER SUSTAINABILITY AGENCY UPDATE

The Sustainable Groundwater Management Act (SGMA) requires some groundwater basins, including the Santa Rosa Plain subbasin, to form Groundwater Sustainability Agencies (GSAs) to sustainably manage the groundwater basin. SGMA also required GSAs to develop and submit a Groundwater Sustainability Plan (GSP) by January 2022. The City of

Santa Rosa is a member of the Santa Rosa Plain GSA. Staff will provide the Board with an update on the current activities of the Santa Rosa Plain GSA, including the development of a long-term fee structure for implementation of the GSP. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/16/22\)](#)

5.2 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 3/16/22\)](#)

6. CONSENT ITEMS - NONE.

7. REPORT ITEMS

7.1 REPORT - SONOMA WATER 2022/23 WATER TRANSMISSION BUDGET AND RATE INCREASE

BACKGROUND: The City of Santa Rosa purchases approximately 90% of the water supplied to our customers from Sonoma Water. Sonoma Water is proposing to raise the wholesale rate of water by 6.06% from \$1,000.46 to \$1,061.04 per acre foot.

There is a Water Advisory Committee (WAC) made up of elected officials of each of the prime contractors to the Sonoma Water wholesale water. The WAC is an advisory committee to the Sonoma Water Board of Directors. The City's WAC Representative is Council Member Natalie Rogers. On April 4, 2022, the WAC is scheduled to vote on whether or not to recommend the Sonoma Water budget and proposed rate increase for approval of the Sonoma Water Board of Directors.

The Technical Advisory Committee (TAC) is made up of technical staff of each of the prime contractors to Sonoma Water's wholesale water. The TAC provides technical analysis and recommendations to the WAC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities consider Sonoma Water's budget and proposed water rate increase and, by motion, make a recommendation to the City Council regarding Council's direction to its Water Advisory Committee (WAC) representative for the WAC vote on April 4, 2022.

Attachments: [Staff Report](#)
 [Attachment 1 Draft Sonoma Water Budget](#)
 [Presentation \(added 3/16/22\)](#)

7.2 REPORT - WATER DEMAND OFFSET POLICY, FEE STUDY, AND FEES

BACKGROUND: The City of Santa Rosa is required by California State Law to prepare an Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (Shortage Plan) every five years to assess the adequacy and reliability of water supplies for current and future needs as well as plan for and detail how the City will respond to various levels of water supply shortage. On November 18, 2021, the BPU unanimously approved a resolution recommending the City Council adopt the Water Demand Offset (WDO) Policy, WDO Fee Study, and WDO Fees which have been developed to implement the City's Shortage Plan requirement that new construction must offset water demand during water shortage emergencies that require very restrictive water allocations (water rationing) by the City's existing customers. Staff will present information that was prepared in response to the City Council's request, at the meeting on November 30, 2021, for more information, including additional analysis and information regarding alternatives.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, after receiving an additional briefing, reaffirm by motion the November 18, 2021 recommendation that the City Council (1) adopt the Water Demand Offset (WDO) Policy, (2) adopt the WDO Fee Study, (3) adopt the WDO Fees, and (4) authorize the WDO Fees to be adjusted on an annual basis to account for inflation at the beginning of the calendar year (January 1) starting in 2023, using the Engineering News Record's 20-Cities CCI (20-cities CCI).

Attachments: [Staff Report](#)
 [Attachment 1 - WDO Policy-redline](#)
 [Attachment 2 Water Demand Offset Fee Study](#)
 [Presentation \(added 3/16/22\)](#)

**7.3 REPORT - CONTINGENCY INCREASE - NORTH TRUNK SEWER
REPLACEMENT-MENDOCINO AVE TO TERRA LINDA DR**

BACKGROUND: The North Trunk Sewer Replacement Project addresses the lack of accessibility to the existing north trunk sewer main for routine maintenance, and environmental risks associated with its proximity to an existing watercourse. The project will relocate approximately 1,950 feet of existing 12-inch and 15-inch vitrified clay pipe (VCP) sewer main that is located adjacent to Paulin Creek, and approximately 1,350 feet of existing 15-inch reinforced concrete pipe (RCP) located in Mendocino and Lomitas Ln. The project also includes installing approximately 1,866 linear feet of 8-inch water main in various parts of Chanate Road, Lomitas Ave and Lomitas Lane to both increase and upgrade the existing water system and provide separation from the new sewer main.

The existing 8-inch diameter Asbestos Cement Pipe (ACP) water line experienced at least 3 failures during the installation of the North Trunk Sewer Main project. Upon further review, the City's Asset Management Team concluded that leaving the existing ACP in place poses an unacceptable risk of future failures and thus should be replaced. Work includes installing 1,400 linear feet of 8-inch ductile iron water main on Chanate Road between Belvedere Way and Terra Linda Drive, abandoning the existing 8-inch ACP and restoring surface conditions.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by resolution, approve a new contingency amount increase of \$1,650,000.00 for the North Trunk Sewer Replacement-Mendocino Ave to Terra Linda Dr project, for a total contract amount of \$12,386,570.04.

Attachments: [Staff Report](#)
 [Attachment 1 Location Map](#)
 [BPU Resolution No. 1288](#)
 [Presentation \(added 3/16/22\)](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, March 16. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, March 16. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or ratha@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.