



City of Santa Rosa

Hybrid Meeting - See Agenda
for Participation Information

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 3, 2022

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE
RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF
SONOMA, THE BOARD MEMBERS WILL BE PARTICIPATING IN THIS
MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY
DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA
ROSA AVENUE (SOCIAL DISTANCING AND MASK REQUIREMENTS WILL
BE OBSERVED), OR VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/84568596164](https://srcity-org.zoom.us/j/84568596164), OR BY
DIALING 877-853-5257 AND ENTER WEBINAR ID: 845 6859 6164**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public attending in person or accessing the meeting through the
Zoom link will be able to provide public comment on agenda items at the
time an agenda item is discussed during the Board of Public Utilities
Meeting.**

**Public Comment may also be submitted via e-mail at
bpu-comment@srcity.org or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Dina Manis at dmanis@srcity.org.**

1:30 PM - HYBRID VIA IN-PERSON AND ZOOM

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. STUDY SESSION

4. MINUTES APPROVAL

- 4.1 October 20, 2022 - Regular Meeting Minutes.

Attachments: [October 20, 2022 - Regular Meeting Minutes](#)

5. STAFF BRIEFINGS

- 5.1 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 11-1-2022\)](#)

6. CONSENT ITEMS

- 6.1 RESOLUTION - AWARD - GENERAL SERVICES AGREEMENT NO. F002525 FOR BIOSOLIDS HAULING SERVICES WITH PONCIA FERTILIZER INC.

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities, by resolution, approve award of General Services Agreement No. F002525, for a one-year term with four one-year renewal options for biosolids hauling services to the lowest responsive, responsible bidder Poncia Fertilizer, Inc., Cotati, CA in the amount not to exceed \$725,395.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)

7. REPORT ITEMS

- 7.1 REPORT - APPROVAL OF UPDATES TO THE WATER DEPARTMENT'S ENFORCEMENT RESPONSE PLAN AND THE SIGNIFICANT INDUSTRIAL USER ENFORCEMENT RESPONSE POLICY

BACKGROUND: The EPA Pretreatment Program for Significant Industrial Users (SIUs) is administered by the Environmental Compliance Section (ECS). Santa Rosa Water has an Enforcement Response Plan (ERP) that outlines operational procedures and enforcement mechanisms intended to ensure that all discharges to the sanitary sewer system are in compliance with Santa Rosa City Code, Title 15- Sewers and with the United States Environmental Protection Agency (USEPA) Pretreatment Regulations. The ERP was initially written in 1993 to comply with US EPA Pretreatment regulations for Significant Industrial Users (SIUs) and Categorical Users. The current plan revised the 1993 document and was adopted in 2010 and included a Significant Industrial User Policy (SIU Policy). Minor EPA audit findings required these revisions to the ERP and SIU Policy.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by motion, approve updates to the Water Department's Enforcement Response Plan and the Significant Industrial User Enforcement Response Policy.

Attachments: [Staff Report](#)
 [Attachment 1 - ERP \(Redline\)](#)
 [Attachment 2 - ERP \(Final\)](#)
 [Attachment 3 - SIU ERP Policy \(Redline\)](#)
 [Attachment 4 - SIU ERP Policy \(Final\)](#)
 [Presentation \(Uploaded 11-1-2022\)](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

Board of Public Utilities

NOVEMBER 3, 2022

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, November 2. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, November 2. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

9. REFERRALS - NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3126 (TTY Relay at 711) or dmanis@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.