



City of Santa Rosa

Hybrid Meeting - See Agenda
for Participation Information

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 17, 2022

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, THE BOARD MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (SOCIAL DISTANCING AND MASK REQUIREMENTS WILL BE OBSERVED), OR VISITING

**[HTTPS://SRCITY-ORG.ZOOM.US/J/84568596164](https://srcity-org.zoom.us/j/84568596164), OR BY
DIALING 877-853-5257 AND ENTER WEBINAR ID: 845 6859 6164**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

The public attending in person or accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting.

**Public Comment may also be submitted via e-mail at
bpu-comment@srcity.org
or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth below. If you have any questions regarding this meeting, please contact
Dina Manis at dmanis@srcity.org.**

1:30 PM - HYBRID VIA IN-PERSON AND ZOOM

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 November 3, 2022 - Regular Meeting Minutes.

Attachments: [November 3, 2022 - Regular Meeting Minutes](#)

5. STAFF BRIEFINGS

5.1 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 11-16-2022\)](#)

5.2 PROJECT LABOR AGREEMENT OVERVIEW

On October 25, 2022 the Santa Rosa City Council adopted a Project Labor Agreement policy to integrate the use of Project Labor Agreements in the City's Capital Improvement Program. Staff will provide an overview of the new Project Labor Agreement Policy, including information on the definition of Project Labor Agreements and details on the new Policy and how it will be integrated into the City's Capital Improvement Program.

Attachments: [Presentation \(Uploaded 11-16-2022\)](#)

6. CONSENT ITEMS

6.1 MOTION - APPROVAL OF AMENDMENT TO PURCHASE ORDER FOR BACKUP GENERATORS AT WATER AND WASTEWATER FACILITIES

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, the Finance Department, and the Water Department that the Board of Public Utilities, by motion, approve an

amendment to Purchase Order No. 167100 with Peterson Power Systems, Inc., of San Leandro, California, for the purchase of eighteen (18) Backup Generators for Water and Wastewater Facilities, increasing the Purchase Order amount by \$145,753.17, for a total not-to-exceed amount of \$1,721,463.17.

Attachments: [Staff Report](#)
 [Attachment 1 - Purchase Order](#)
 [Attachment 2 - Location Map](#)

6.2 RESOLUTION - WAIVER OF COMPETITIVE BID AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH WOOLPERT, INC. FOR TECHNICAL SUPPORT IN INTEGRATING CITYWORKS SOFTWARE WITH INFINITY CIS SOFTWARE

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by resolution, waive the competitive bidding process and approve the Professional Services Agreement between the City and Woolpert, Inc. in the not-to-exceed amount of \$254,260.

Attachments: [Staff Report](#)
 [Attachment 1 - Agreement](#)
 [Resolution](#)
 [BPU Resolution No. 1305](#)

7. REPORT ITEMS

7.1 REPORT - CONTINGENCY INCREASE FOR CONTRACT NO. C02105 - LAGUNA TREATMENT PLANT CHILLERS AND CLIMATE CONTROL UPGRADES AT ADMINISTRATION AND ANNEX BUILDING

BACKGROUND: A 2016 study by Costa Engineers, Inc. identified that the chillers and boilers located at the LTP Administration and Annex Buildings had reached the end of their effective service life. The Laguna Treatment Plant Chillers and Climate Control Upgrades at Administration and Annex Building project (Project) consists of replacing two 50-ton chillers and two condensing boilers at the Administration (Admin) building, and one 15-ton chiller at the Annex building. The

Project also includes upgrades to the existing climate control system and programmable logic controller (PLC) network associated with the new chiller and boiler equipment. The chillers and boilers have been installed and are currently operating in manual mode. The remaining work for the Project consists of automation through PLC integration.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, pursuant to Council Policy No. 100-07 approve a 5% contingency increase of \$43,660.80 for Contract No. C02105 - Laguna Treatment Plant Chillers and Climate Control Upgrades at Administration and Annex Building, for a total amount of \$1,178,841.60.

Attachments: [Staff Report](#)
[Attachment 1 - Change Order Summary](#)
[Attachment 2 - Location Map](#)
[Presentation \(Uploaded 11-16-2022\)](#)

8. PUBLIC HEARING

8.1 PUBLIC HEARING - ADOPTING NEW MISCELLANEOUS FEES AND INCREASING CERTAIN MISCELLANEOUS FEES (**CONTINUED TO THE DECEMBER 15, 2022 REGULAR MEETING**)

BACKGROUND: Santa Rosa Water miscellaneous fees and charges reimburse the department for specific services and includes charges typically based on time and materials or other methodologies that help define the cost of providing the specific services for various services provided by City staff. These charges are collected from the customers who receive the service so that the costs for specific services are not spread to the entire ratepayer base.

Miscellaneous fees and charges were last updated in 2019. If the Board of Public Utilities adopts these fees at the Public Meeting on November 17, 2022, the changes to the miscellaneous fees will take effect 60 days after adoption, on January 15, 2023.

RECOMMENDATION: It is recommended by the Budget Review

Subcommittee and the Water Department that the Board of Public Utilities, by resolution, adopt new Water Department miscellaneous fees and charges, and increase certain miscellaneous fees.

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, November 16. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, November 16. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

10. REFERRALS - NONE.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3126 (TTY Relay at 711) or dmanis@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.