



City of Santa Rosa

Hybrid Meeting - See Agenda
for Participation Information

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL-REVISED DECEMBER 15, 2022

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, THE BOARD MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (SOCIAL DISTANCING AND MASK REQUIREMENTS WILL BE OBSERVED), OR VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/84568596164](https://srcity-org.zoom.us/j/84568596164), OR BY
DIALING 877-853-5257 AND ENTER WEBINAR ID: 845 6859 6164**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

The public attending in person or accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting.

**Public Comment may also be submitted via e-mail at
bpu-comment@srcity.org
or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth below. If you have any questions regarding this meeting, please contact
Dina Manis at dmanis@srcity.org.**

1:30 PM - HYBRID VIA IN-PERSON AND ZOOM

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 November 17, 2022 - Regular Meeting Minutes.

Attachments: [November 17, 2022 - Regular Meeting Minutes](#)

4.2 December 7, 2022 - Special Meeting Minutes.

Attachments: [December 7, 2022 - Special Meeting Minutes.](#)

5. STAFF BRIEFINGS

5.1 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues.
The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 12-14-2022\)](#)

6. CONSENT ITEMS

6.1 MOTION - PHOSPHORUS OFFSET AGREEMENT BY AND BETWEEN THE CITY OF SANTA ROSA AND THE TOWN OF WINDSOR

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Water Department that the Board of Public Utilities, by motion, approve and authorize the Chair of the Board to sign the Phosphorus Offset Agreement By and Between the City of Santa Rosa and the Town of Windsor.

Attachments: [Staff Report](#)
[Attachment 1 - Agreement](#)
[Attachment 1 - Agreement REVISED Redlines \(Uploaded 12-14-2022\)](#)
[Attachment 1 - Agreement REVISED Clean \(Uploaded 12-14-2022\)](#)

7. REPORT ITEMS - NONE.

8. PUBLIC HEARING

8.1 PUBLIC HEARING - PUBLIC HEARING ADOPTING NEW MISCELLANEOUS FEES AND INCREASING CERTAIN MISCELLANEOUS FEES (**CONTINUED FROM THE NOVEMBER 17, 2022 REGULAR MEETING AGENDA**)

BACKGROUND: Santa Rosa Water miscellaneous fees and charges reimburse the department for specific services and includes charges typically based on time and materials or other methodologies that help define the cost of providing the specific services for various services provided by City staff. These charges are collected from the customers who receive the service so that the costs for specific services are not spread to the entire ratepayer base.

Miscellaneous fees and charges were last updated in 2019. If the Board of Public Utilities adopts these fees at the Public Meeting on December 15, 2022, the changes to the miscellaneous fees will take effect 60 days after adoption, on February 13, 2023.

RECOMMENDATION: It is recommended by the Budget Review Subcommittee and the Water Department that the Board of Public Utilities, by resolution, adopt new Water Department miscellaneous fees and charges for water and wastewater services, increasing certain miscellaneous fees.

Attachments: [Staff Report](#)
[Attachment 1 - New Misc Fees - Methodology](#)
[Attachment 2 - Resolution 1189](#)
[Attachment 3 - Current Fee Schedule](#)
[Attachment 4 - Miscellaneous Fee Update 2022 BPU res](#)
[Attachment 5 - FINAL- Trucked Waste Program Evaluation](#)
[Attachment 6 - Public Hearing Notice Form](#)
[Resolution](#)
[Presentation \(Uploaded 12-14-2022\)](#)
[BPU Resolution No. 1306](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, December 14. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, December 14. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

10. REFERRALS - NONE.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3126 (TTY Relay at 711) or dmanis@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.