

**CITY OF SANTA ROSA  
GENERAL SERVICES AGREEMENT  
WITH MISSION LINEN SUPPLY  
AGREEMENT NUMBER F002387**

This "Agreement" is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the City of Santa Rosa, a municipal corporation ("City"), and Mission Linen Supply, a California Corporation, ("Contractor").

**RECITALS**

- A. City desires to provide uniform, mat and linen delivery services to various City locations.
- B. City desires to retain a qualified contractor to conduct the services described above in accordance with the terms of this Agreement.
- C. Contractor represents to City that it is fully qualified to conduct the services described above.
- D. The parties have negotiated upon the terms pursuant to which Contractor will provide such services and have reduced such terms to writing.

**AGREEMENT**

**NOW, THEREFORE**, City and Contractor agree as follows:

**1. SCOPE OF SERVICES**

Contractor shall provide to City the services described in Exhibit A ("Scope of Services") Exhibit A. Contractor shall provide these services at the time, place, and in the manner specified in Exhibit A. Exhibit A is attached hereto solely for the purpose of defining the manner and scope of services to be provided by Contractor and is not intended to, and shall not be construed so as to, modify or expand the terms, conditions or provisions contained in this Agreement. The parties agree that any term contained in Exhibit A that adds to, varies or conflicts with the terms of this Agreement is null and void.

**2. TIME FOR PERFORMANCE**

The services described herein shall be provided during the period of February 1, 2022 through January 31, 2025. Contractor shall devote such time and effort to the performance of services as is necessary for the satisfactory and timely performance of Contractor's obligations under this Agreement. Neither party shall be considered in default of this Agreement, to the extent that party's performance is prevented or delayed by any cause, present or future, that is beyond the reasonable control of that party.

### 3. STANDARD OF PERFORMANCE

Contractor shall perform all services required under this Agreement in the manner and according to the standards currently observed by a competent practitioner of Contractor's occupation in California. All products and services of whatsoever nature that Contractor provides to City pursuant to this Agreement shall conform to the standards of quality normally observed by persons currently practicing in Contractor's occupation, and shall be provided in accordance with any schedule of performance specified in Exhibit A. Contractor shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, at any time during the term of this Agreement, desires the removal of any person assigned by Contractor to perform services pursuant to this Agreement, because City, in its sole discretion, determines that such person is not performing in accordance with the standards required herein, Contractor shall remove such person immediately upon receiving notice from City of the desire of City for the removal of such person.

### 4. COMPENSATION

The total of all fees paid to Contractor for the satisfactory performance and completion of all services set forth in Exhibit A shall not exceed the total sum of \$259,433.04 plus \$25,000 contingency. The Chief Financial Officer is authorized to pay all proper claims from various Charge Numbers.

### 5. BILLABLE RATES, PAYMENTS TO CONTRACTOR

a. Billable Rates. Contractor shall be paid for the performance of services as set forth in Exhibit B.

b. Payments. Payments will be delayed where Contractor fails to provide the information required under subsection c. below or fails to comply with the insurance requirements in Attachment One to this Agreement. In no event shall the City be obligated to pay late fees or interest, whether or not such requirements are contained in Contractor's invoice.

c. Invoices. Payment will be made on a calendar-month basis in arrears. Invoices shall be submitted to the person and address specified in the Agreement, bid, or purchase order. In the event this Agreement becomes effective or terminates during the course of a month, the amount paid to the Contractor for the partial month shall be determined by prorating the amount on the basis of the number of calendar days involved. Processing of payment will be delayed for Contractor's failure to include reference to Agreement (including number) on the invoice **and for failure to maintain current insurance information with the City in accordance with insurance requirements hereunder.** In no event shall City be obligated to pay late fees or interest, whether or not such requirements are contained in the Contractor's invoice. Invoices for services provided in June or for any services not previously invoiced shall be submitted within 10 working days after June 30 to facilitate City fiscal year end closing. Failure to comply with this invoice submission requirement may delay

payment.

In connection with any cash discount specified in the bid response, if applicable, or Contractor's Proposal, time will be computed from the date correct invoices are received by the person and address specified in the Agreement, bid, or purchase order. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the City warrant or check. All invoices shall contain the following information:

1. Contractor name and remittance address
2. Date of invoice issuance
3. Amount of invoice
4. City purchase order or Agreement number
5. Identification of Agreement or purchase order line item(s) (if multiple lines) and description of services provided
6. Date of completion of services
7. Detail of costs, including labor, materials, tax, etc.

d. Business Taxes. Contractor shall pay to the City when due all business taxes payable by Contractor under the provisions of Chapter 6-04 of the Santa Rosa City Code. The City may deduct any delinquent business taxes, and any penalties and interest added to the delinquent taxes, from its payments to Contractor.

## **6. TERM, SUSPENSION, TERMINATION**

a. The term of this Agreement shall be for three years commencing on February 1, 2022. City and Contractor may, upon mutual written agreement of both parties, extend this Agreement for up to two (2) additional one-year terms.

b. City shall have the right at any time to temporarily suspend Contractor's performance hereunder, in whole or in part, by giving a written notice of suspension to Contractor. If City gives such notice of suspension, Contractor shall immediately suspend its activities under this Agreement, as specified in such notice.

c. City shall have the right to terminate this Agreement for convenience at any time by giving a written notice of termination to Contractor. If City gives such notice of termination, Contractor shall immediately cease rendering services pursuant to this Agreement. If City terminates this Agreement, City shall pay Contractor the reasonable value of services rendered by Contractor prior to termination. In this regard, Contractor shall furnish to City such information as in the judgment of the City is necessary for City to determine the reasonable value of the services rendered by Contractor. City shall not in any manner be liable for lost profits that might have been made by Contractor had the Agreement not been terminated or had Contractor completed the services required by this Agreement.

## **7. TERMINATION OF AGREEMENT FOR DEFAULT**

If at any time 1) Contractor fails to conform to the requirements of this

Agreement; 2) Contractor seeks relief under any law for the benefit of insolvents or is adjudicated bankrupt; 3) any legal proceeding is commenced against Contractor which may interfere with the performance of this Agreement; or 4) Contractor has failed to supply an adequate working force, or materials of proper quality, or has failed in any other respect to prosecute the work with the diligence and force specified and intended in and by the terms of this Agreement, which default is not fully corrected or remedied to the reasonable satisfaction of City within ten (10) days following the date a written notice thereof by City, then City shall have the right and power, at its option and without prejudice to any other rights or remedies it may have, to immediately terminate this Agreement. Any cost or expense incurred by City arising out of Contractor's breach or default hereunder, and for City's enforcement of these rights, shall be the obligation of Contractor and may, at City's discretion, be deducted from any amounts that may then be owing to Contractor under this Agreement, without any release or waiver of any other rights or remedies in law or equity to which City may be entitled.

## **8. INDEMNIFY AND HOLD HARMLESS AGREEMENT**

Contractor shall indemnify, defend and hold harmless City and its employees, officials, and agents, from and against any liability, (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, interest, defense costs, and expert witness fees), where the same results from or arises out of the performance of this Agreement by Contractor, its officers, employees, agents, or sub-contractors, excepting only that resulting from the sole, active negligence or intentional misconduct of City, its employees, officials, or agents. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employees' benefits acts. The provisions of this Section 8 shall survive any expiration or termination of this Agreement.

## **9. INSURANCE REQUIREMENTS**

Contractor shall maintain in full force and effect all of the insurance coverage described in, and in accordance with, Attachment One, "Insurance Requirements", which is attached hereto and hereby incorporated herein by this reference. Maintenance of the insurance coverages as set forth in Attachment One is a material element of this Agreement and a material part of the consideration provided by Contractor in exchange for the City's agreement to make the payments prescribed hereunder. Failure by Contractor to (i) maintain or renew coverage, (ii) provide the City notice of any changes, modifications, or reductions in coverage, or (iii) provide evidence of renewal, may be treated by the City as a material breach of this Agreement by Contractor, whereupon the City shall be entitled to all rights and remedies at law and in equity, including but not limited to the immediate termination of this Agreement. Notwithstanding the foregoing, any failure by Contractor to maintain required insurance coverage shall not excuse or alleviate Contractor from any of its other duties or obligations under this Agreement. In the event Contractor, with approval of the City

pursuant to Section 11 below, retains or utilizes any subcontractors in the provision of any services to City under this Agreement, Contractor shall assure that any such subcontractor has first obtained, and shall maintain, all of the insurance coverage requirements set forth in Attachment One.

## **10. LEGAL REQUIREMENTS AND PERMITS; NONDISCRIMINATION**

a. Legal Requirements and Permits. Contractor represents and warrants that Contractor has all licenses, permits, City Business Tax Certificate, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its occupation and provide services under this Agreement. Contractor shall perform all services described herein in compliance with all applicable federal, state and local laws, rules, regulations, and ordinances, including but not limited to, (i) the Americans With Disabilities Act (ADA) of 1990, (42 U.S.C. 12101, et seq.), and any regulations and guidelines issued pursuant to the ADA, which prohibits discrimination against individuals with disabilities and may require reasonable accommodations; (ii) and Labor Code Sections 1700-1775, which require prevailing wages (in accordance with DIR schedule at [www.dir.ca.gov](http://www.dir.ca.gov)) be paid to any employee performing work covered by Labor Code Section 1720 et seq.; (iii) OSHA; and (iv) the Immigration Reform and Control Act of 1986. Contractor shall, if requested by City, provide certification and evidence of such compliance. If Contractor is an out-of-state corporation, Contractor warrants and represents that it possesses a valid certificate of qualification to transact business in the State of California issued by the California Secretary of State pursuant to Section 2105 of the California Corporations Code.

b. Non-Discrimination. With respect to the provision of goods or services under this Agreement, Contractor agrees not to discriminate against any person because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status of that person.

## **11. ASSIGNMENT AND SUBCONTRACTING**

Contractor shall not subcontract or assign any right or obligation under this Agreement without the written consent of the City. Any attempted or purported subcontract or assignment without City's written consent shall be void and of no effect. No right under this Agreement, or claim for money due or to become due hereunder, shall be asserted against the City, or persons acting for the City, by reason of any so-called assignment of this Agreement or any part thereof and Contractor hereby agrees to indemnify and hold City harmless against any and all such claims. In the event Contractor obtains the prior written consent of City to assign monies due or to become due under this Agreement, Contractor shall provide City a copy of the instrument of assignment duly executed by Contractor, which shall contain a clause subordinating the claim of the assignee to all prior liens for services rendered or materials supplied for the performance of work. Upon notice and request by the City, Contractor shall promptly remedy, to include termination of any subcontract as appropriate and necessary, any

default or failure to perform in a satisfactory manner the work undertaken by any subcontractor. Contractor shall be fully responsible and accountable to the City for the acts and omissions of its subcontractors, and of persons directly or indirectly employed by them, to the same extent that Contractor is for the acts and omissions of persons directly employed by Contractor. Nothing contained in this Agreement shall create any contractual relation between any subcontractor and the City.

## **12. BINDING EFFECT**

This Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the parties, subject to the provisions of Section 11, above.

## **13. RETENTION OF RECORDS**

Contractor shall be required to retain any records necessary to document the charges for the services to be performed under this Agreement and make such records available to the City for inspection at the City's request for a period of not less than four (4) years.

## **14. ENTIRE AGREEMENT**

This document, including all Exhibits and Attachment One, contains the entire agreement between the parties and supersedes whatever oral or written understanding the parties may have had prior to the execution of this Agreement. No alteration to the terms of this Agreement shall be valid unless approved in writing by Contractor, and by City, in accordance with applicable provisions of the Santa Rosa City Code.

## **15. SEVERABILITY**

If any portion of this Agreement or the application thereof to any person or circumstance shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall be enforced to the greatest extent permitted by law.

## **16. WAIVER**

Neither City acceptance of, or payment for, any service performed by Contractor, nor any waiver by either party of any default, breach or condition precedent, shall be construed as a waiver of any provision of this Agreement, nor as a waiver of any other default, breach or condition precedent or any other right hereunder.

## **17. ENFORCEMENT OF AGREEMENT**

This Agreement shall be governed, construed and enforced in accordance with the laws of the State of California. Venue of any litigation arising out of or connected with this Agreement shall lie exclusively in the state trial court located in Sonoma County in the State of California, and the parties consent to jurisdiction over their

persons and over the subject matter of any such litigation in such court, and consent to service of process issued by such court.

## **18. CONTRACTOR NOT AGENT**

Except as City may specify in writing, Contractor and Contractor's personnel shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor and Contractor's personnel shall have no authority, express or implied, to bind City to any obligations whatsoever.

## **19. INDEPENDENT CONTRACTOR**

a. It is understood and agreed that Contractor (including Contractor's employees) is an independent contractor and that no relationship of employer-employee exists between the parties hereto for any purpose whatsoever. Neither Contractor nor Contractor's assigned personnel shall be entitled to any benefits payable to employees of City. City is not required to make any deductions or withholdings from the compensation payable to Contractor under the provisions of this Agreement, and Contractor shall be issued a Form 1099 for its services hereunder. As an independent contractor, Contractor hereby agrees to indemnify and hold City harmless from any and all claims that may be made against City based upon any contention by any of Contractor's employees or by any third party, including but not limited to any state or federal agency, that an employer-employee relationship or a substitute therefor exists for any purpose whatsoever by reason of this Agreement or by reason of the nature and/or performance of any services under this Agreement.

b. It is further understood and agreed by the parties hereto that Contractor, in the performance of Contractor's obligations hereunder, is subject to the control and direction of City as to the designation of tasks to be performed and the results to be accomplished under this Agreement, but not as to the means, methods, or sequence used by Contractor for accomplishing such results. To the extent that Contractor obtains permission to, and does, use City facilities, space, equipment or support services in the performance of this Agreement, this use shall be at the Contractor's sole discretion based on the Contractor's determination that such use will promote Contractor's efficiency and effectiveness. Except as may be specifically provided elsewhere in this Agreement, the City does not require that Contractor use City facilities, equipment or support services or work in City locations in the performance of this Agreement.

c. If, in the performance of this Agreement, any third persons are employed by Contractor, such persons shall be entirely and exclusively under the direction, supervision, and control of Contractor. Except as may be specifically provided elsewhere in this Agreement, all terms of employment, including hours, wages, working conditions, discipline, hiring, and discharging, or any other terms of employment or requirements of law, shall be determined by Contractor. It is further understood and agreed that Contractor shall issue W-2 or 1099 Forms for income and employment tax

purposes, for all of Contractor's assigned personnel and subcontractors.

d. The provisions of this Section 19 shall survive any expiration or termination of this Agreement. Nothing in this Agreement shall be construed to create an exclusive relationship between City and Contractor. Contractor may represent, perform services for, or be employed by such additional persons or companies as Contractor sees fit.

## **20. NOTICES**

Except as otherwise specifically provided in this Agreement, any notice, submittal or communication required or permitted to be served on a party hereto, may be served by personal delivery to the person or the office of the person identified below. Service may also be made by mail, by placing first-class postage affixed thereto, and addressed as indicated below, and depositing said envelope in the United States mail to:

### **City**

Brandalyn Tramel  
Purchasing Agent  
635 First Street, 2<sup>nd</sup> Floor  
Santa Rosa, California 95404  
Phone: (707) 543-3706  
[btramel@srcity.org](mailto:btramel@srcity.org)

### **Contractor**

Irving Dungca  
Account Sales Representative  
7520 Reese Road  
Sacramento, CA 95828  
Phone: (916) 423-3179  
[idungca@missionlinen.com](mailto:idungca@missionlinen.com)

## **21. AUTHORITY; SIGNATURES REQUIRED FOR CORPORATIONS**

Contractor hereby represents and warrants to the City that it is (a) a duly organized and validly existing Corporation, formed and in good standing under the laws of the State of California, (b) has the power and authority and the legal right to conduct the business in which it is currently engaged, and (c) has all requisite power and authority and the legal right to consummate the transactions contemplated in this Agreement. Contractor hereby further represents and warrants that this Agreement has been duly authorized, and when executed by the signatory or signatories listed below, shall constitute a valid agreement binding on Contractor in accordance with the terms hereof.

If this Agreement is entered into by a corporation, it shall be signed by two corporate officers, one from each of the following two groups: a) the chairman of the board, president or any vice-president; b) the secretary, any assistant secretary, chief financial officer, or any assistant treasurer. The title of the corporate officer shall be listed under the signature.

## **22. COUNTERPARTS AND ELECTRONIC SIGNATURES**

This Agreement and future documents relating thereto may be executed in two or more counterparts, each of which will be deemed an original and all of which together

constitute one Agreement. Counterparts and/or signatures delivered by facsimile, pdf or City-approved electronic means have the same force and effect as the use of a manual signature. Both City and Contractor wish to permit this Agreement and future documents relating thereto to be electronically signed in accordance with applicable federal and California law. Either Party to this Agreement may revoke its permission to use electronic signatures at any time for future documents by providing notice pursuant to the Agreement. The Parties agree that electronic signatures, by their respective signatories are intended to authenticate such signatures and to give rise to a valid, enforceable, and fully effective Agreement. The City reserves the right to reject any signature that cannot be positively verified by the City as an authentic electronic signature.

Executed as of the day and year first above stated.

**CONTRACTOR:**

**CITY OF SANTA ROSA**  
a Municipal Corporation

Mission Linen Supply

TYPE OF BUSINESS ENTITY:

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: \_\_\_\_\_)

By: \_\_\_\_\_

Print Name: Chris Rogers

Title: Mayor

*Signatures of Authorized Persons:*

APPROVED AS TO FORM:

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Office of the City Attorney

ATTEST:

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
City Clerk

City of Santa Rosa Business Tax Cert. No.

Attachments:

- Attachment One - Insurance Requirements
- Exhibit A - Scope of Services
- Exhibit B - Compensation/Rates

**ATTACHMENT ONE  
INSURANCE REQUIREMENTS FOR  
GENERAL SERVICES AGREEMENTS**

**A. Insurance Policies:** Contractor shall, at all times during the term of this Agreement, maintain and keep in full force and effect, the following policies of insurance with minimum coverage as indicated below and issued by insurers with AM Best ratings of no less than A-:VI or otherwise acceptable to the City.

<b>Insurance</b>	<b>Minimum Coverage Limits</b>	<b>Additional Coverage Requirements</b>
1. Commercial general liability	\$ 1 million per occurrence \$ 2 million aggregate	Coverage must be at least as broad as ISO CG 00 01 and must include completed operations coverage. If insurance applies separately to a project/location, aggregate may be equal to per occurrence amount. <b>Coverage may be met by a combination of primary and umbrella or excess insurance but umbrella and excess shall provide coverage at least as broad as specified for underlying coverage. Coverage shall not exclude subsidence.</b>
2. Business auto coverage	\$ 1 million	ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, then hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$ 1 million per accident for bodily injury and property damage.
3. Workers' compensation and employer's liability	\$ 1 million	As required by the State of California, with Statutory Limits and Employer's Liability Insurance with limit of no less than \$ 1 million per accident for bodily injury or disease. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.
4. Pollution Liability	(contact Risk Mgmt for limits and whether pollution insurance required – if not required, remove this requirement)	If the work involves lead-based paint or asbestos identification/remediation, the policy must not contain lead-based paint or asbestos exclusions. If the work involves mold identification, the policy must not contain mold exclusion and the definition of "Pollution" in the policy must include microbial matter, including mold.

**B. Endorsements:**

1. All policies shall provide or be endorsed to provide that coverage shall not be

canceled by either party, except after prior written notice has been provided to the entity in accordance with the policy provisions.

2. Liability, umbrella and excess policies shall provide or be endorsed to provide the following:

- a. For any claims related to this project, Contractor's insurance coverage shall be primary and any insurance or self-insurance maintained by City shall be excess of the Contractor's insurance and shall not contribute with it; and,
- b. **The City of Santa Rosa, its officers, agents, employees and volunteers are to be covered as additional insureds on the CGL policy.** General liability coverage can be provided in the form of an endorsement to Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used.

**C. Verification of Coverage and Certificates of Insurance:** Contractor shall furnish City with original certificates and endorsements effecting coverage required above. Certificates and endorsements shall make reference to policy numbers. All certificates and endorsements are to be received and approved by the City before work commences and must be in effect for the duration of the Agreement. The City reserves the right to require complete copies of all required policies and endorsements.

**D. Other Insurance Provisions:**

1. No policy required by this Agreement shall prohibit Contractor from waiving any right of recovery prior to loss. Contractor hereby waives such right with regard to the indemnitees.
2. All insurance coverage amounts provided by Contractor and available or applicable to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage. Defense costs must be paid in addition to coverage amounts.
3. Policies containing any self-insured retention (SIR) provision shall provide or be endorsed to provide that the SIR may be satisfied by either Contractor or City. Self-insured retentions above \$10,000 must be approved by City. At City's option, Contractor may be required to provide financial guarantees.
4. Sole Proprietors must provide a representation of their Workers' Compensation Insurance exempt status.
5. City reserves the right to modify these insurance requirements while this Agreement is in effect, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**EXHIBIT A**

**UNIFORM & LINEN RENTAL  
DELIVERY SERVICES**

**SPECIFICATIONS, REQUIREMENTS AND CONDITIONS**

**Specifications for Uniform Rental and Cleaning Services:**

Pickup and Delivery: All garments are to be maintained in a clean condition, satisfactory to the City. The Contractor shall deliver laundered garments and pick-up dirty garments once a week from each location serviced. The Contractor shall launder and return clean the same number of garments turned in the previous week. The City and the Contractor shall mutually agree upon which day(s) of the week the Contractor shall pick up and deliver the uniforms.

Pressing: All blend garments may be tunnel finished and all 100% cotton garments must be pressed. Following pressing, Contractor shall protect the uniforms from wrinkling during the storage and delivery process. The City may reject any uniforms delivered with wrinkles.

Continual Replacement: Contractor shall maintain garments with a constant good appearance. Garment-for-garment replacements shall be made by Contractor as garments become worn out or are damaged beyond repair. Each uniform shall be replaced when it becomes stained, torn and/or when there is a hole in the uniform. Worn garments shall be replaced at no cost to the City. Garments damaged beyond repair shall be replaced and the City shall pay the applicable damage charge, as set forth in the Bid Proposal/Pricing page.

Repairs: Contractor shall understand and agree that repairs which are made to a uniform must be neat, of professional quality, and can only be made to a uniform's seam.

Garment Control: At the time of garment pick-up and for each City location, Contractor shall prepare a complete list of garments picked up (detailed by individual).

Prior to departure from each City location, Contractor shall acquire on the garment list prepared, the countersignature of the location's Contracting Officer's Representative (COR) (or his designee). The countersignature shall represent the City's agreement as to the accuracy of the list.

In order to facilitate comparison of the number of garments delivered to the prior week's list of garments picked up, Contractor shall deliver garments on hangers separated by individual employees.

Repair Tags: Contractor shall supply each City location in the uniform program with service tags which may be affixed to any garment(s) requiring repair. Said tag must provide an opportunity for an employee to identify the nature of the required repair so that the item can be pulled for repair during the next processing cycle. Uniforms turned in tagged for repair shall be returned by Contractor repaired within the next delivery cycle or replaced with a substitute garment if the repair cannot be made to comply with the next delivery cycle.

Condition of Materials on Delivery: All uniforms and linens shall be protected from precipitation and against other damage while transit. The uniforms linens shall be in a dry, clean and in serviceable condition upon delivery. If, upon unloading, uniforms are found damaged or otherwise

unsuitable, they may be rejected by the City, at no cost to the City.

**ESTIMATED QUANTITY:** All quantities noted in this solicitation are based on estimated current usage. These quantities are estimates only; no exact quantities are implied or inferred. Uniform types and number of units may fluctuate during the period of the contract. Inventories and launderings/replacements will depend on the size of the City workforce, job duty requirements, and preferences for style and fabric. The successful Contractor will maintain for each requirement listed within.

**CONTROL OF REQUIREMENTS:** Garments and other linen items to be furnished under this contract are restricted to items listed in the schedule. **Any items to be changed, substituted, added or deleted will be authorized first, in writing, to or by the Department COR.** The Contractor agrees that all new or additional employees added to the contract shall be furnished new and unused uniforms.

**ADDITIONS AND DELETIONS:** The Department COR, or approved designee, will notify the Contractor when uniforms must be ordered for a new employee and when uniform delivery will be discontinued for a terminating employee. The Contractor shall measure the new employee within five (5) working days of receiving notification. The uniforms must be delivered within ten (10) working days of measuring the employee. The Contractor will pick up all uniforms for terminating employees within ten (10) working days after notification; billing for the terminating employee's uniforms should be complete within twenty (20) days after notification, and the Contractor shall be paid only for work up to the date of uniform return. No invoices will be honored after twenty (20) days has elapsed for terminated employee uniform charges.

**VERIFICATION OF WEEKLY INVENTORY PICKED-UP AND DELIVERY:** For the purpose of lost or damaged item control, Contractor shall be responsible for physically counting each item picked up weekly for laundry service or item exchange, and said count shall be checked against the item count returned to the City. Verification process for this weekly process will be worked out and agreed upon between the Contractor and City after award of contract. Contractor shall also check each garment for missing buttons, snaps, hooks, wear, stains, or damage and take appropriate action to correct these items when found.

**DAMAGES OR LOST ARTICLES:** Items lost or damaged, other than as a result of fair wear and tear, shall be paid for in accordance with the prices established in the contract (See Required Data Section). All damaged or lost items shall be replaced with new like items. Payment for any damaged inventory item must be agreed upon between the COR and the Contractor. All damaged articles that are replaced and charged to the City will become the property of the City.

Damaged or lost product charged to the City shall be invoiced separately from the monthly service charges.

**START UP:** All contract startup costs will be at no additional cost to the City. The successful contractor will supply a skilled fitter to measure and fit all uniforms, taking into consideration brand, shrinkage, and material. Measurements will be conducted at each location during normal business hours.

**Note:** Please provide a sample order form and implementation schedule. It will be the Contractor's responsibility to visit each location, measure and document all inventory for onset of contract.

**INVENTORY:** All uniforms and linens furnished under this contract shall remain the property of the Contractor. Inventory deliveries are to be managed by the contractor, any shortages or poor-quality items delivered shall be resolved the next business day upon notification by COR.

Employees will receive back the same number of items, in the same styles and sizes, as were picked up for cleaning. Upon delivery, the driver will be required to count incoming and/or outgoing garments, noting any missing or damaged documents and providing a this in writing along with delivery packing slip.

Deficiencies will be corrected within 24 hours after notification. Deficiencies will include, but not limited to, incorrect size, wrong deliveries, incomplete returns, unprepared, wrinkled, stained or dirty items. The City reserves the right to cancel the order and/or refuse delivery if items ordered are not furnished within the time periods established in this bid.

**GARMENT ROTATION COUNT:** It will be the responsibility of the successful Contractor to use an effective tracking system in order to maintain an on-going inventory of all materials. The supplier will count all materials at the time of exchange, incoming and outgoing, at the City locations. If materials are missing, it will be the Contractor's responsibility to notify the department at the time of discovery.

**Note:** Please provide information regarding the garment replacement program, identify what is considered the useful life of inventory and when the Contractor will replace with new.

**IDENTIFICATION:** The Contractor shall provide an employee's name emblem for each garment, which shall be placed over the employee left pocket and an emblem with the words "City of Santa Rosa" over the right pocket. This requirement shall include coveralls and lab coats. The individual names will be furnished to the successful Contractor upon award of contract. Identification tapes will be placed on each garment. Each identification tape shall state day of delivery, employee name and date of issue. If there is an additional charge for this requirement, this cost must be listed in Contractor's bid submittal. Failure to submit this cost will be sufficient reason to reject a compensation request for this cost after opening bids.

**INITIAL REPORT:** After the Contractor has installed the requested uniforms and linens, an initial report is to be generated and submitted to the Department COR. The report shall list at minimum the following information: Item installation locations, sizes and quantities of required linens, rugs, uniforms, rags etc. The uniform items are to be reported by name, type of garment, garment material and size of garment. The City and Contractor will finalize the report format after award of contract.

**INSTALLATION OF NEW GARMENTS & LINENS:** The Contractor will be required to contact each City Department COR for set up and supply all garments and linens no later than thirty (30) days after receipt of the official contract notice to proceed in writing.

**UP CHARGES:** All proposals shall be inclusive of any taxes and applicable charges (ie, service, environmental, fuel, delivery, etc). No startup costs, set-up or measuring fees, preparation charges, minimums, disposal or environmental fees, fuel surcharge fees, conversion costs, minor repair, or replacement expenses shall be allowed.

**PAYMENT TO THE CONTRACTOR:** All invoices submitted for payment must include City Department account charge number, employee clothing inventory, individual employee charge per week, individual employee's changes per week for which they are being charged, and weekly

update of personnel being serviced or deleted. The designated City contact individual or his/her representative for the department/section being billed shall sign all delivery tags. Garment and other laundry items that must be replaced by the City shall be billed in the month during which the loss or damage occurred, and charges shall be identified to the individual department responsible for loss, if applicable.

**EQUIPMENT AND FACILITIES INSPECTION:** The City of Santa Rosa reserves the right to inspect and evaluate the suitability of all proposed equipment and Contractor's facilities to be used in performance of the contract prior to making an award. This inspection process will be a critical part of the bid evaluation and subsequent contract award. However, the City will be under no obligation to make such inspection if deemed not necessary.

**CONTRACTOR PERSONNEL:** A primary and back-up driver shall be designated to service the City's account. In addition, an inside sales representative or district manager familiar with the City's account shall be available during normal business hours to answer questions, take orders, and resolve problems.

The Contractor shall warrant that all persons employed have satisfactory past records indicating their ability to accept the kind of responsibility anticipated in this type of work. All Contractor employees shall be required to wear uniforms, badges, or other means of Identification, which are to be furnished by the Contractor and must be worn at all times while on City property.

Upon establishment of service, every attempt shall be made to communicate with the supplier as to discrepancies or complaints as they occur. Quarterly, the supplier will meet with the Department Contacts to review and discuss any discrepancies in the service and quality.

**CONTRACT PRICING:** Exhibit "B" is a spreadsheet that identifies the delivery location requirements for services listed within this document. Exhibit "B" is the estimated yearly usage. Any and all bid forms must be completed in its entirety and submitted with the bid response. **Note:** An excel spreadsheet of Exhibit B has been provided for your convenience.

**CONTRACT PERIOD:** The resulting contract is estimated to be in effect from **February 1, 2022** through **January 31, 2025**.

**SAMPLE CONTRACT:** A General Services Agreement (GSA) (Attachment A) will be awarded with Attachment One Insurance. As part of the technical bid, Contractor must evaluate the terms and conditions and provide any exceptions. Any exceptions taken to the City Terms and Conditions or Attachment One Insurance must be identified through the Q & A process.

**PICK UP AND DELIVERY:** The Contractor agrees to provide pickup and delivery service as described on a weekly basis unless otherwise noted. All cost for such service is included in the unit prices shown in the schedule. Pickup and delivery shall be at the following department locations and are listed below:

**LINEN MINIMUM SPECIFICATIONS:**

Deluxe Bath Towels	24"x48"-100% Cotton Terry
Glass Towels	24"x36"-100% Cotton 36oz.
Turk Towels (Green)	16"x19"-100% Cotton 38oz.
Red Shop Towels	18"x18"-100% Cotton
Pillowcase	Standard Size, 50/50 Cotton/Poly, White
Sheet	Double Size, 50/50 Cotton/Poly, White

**UNIFORM DESCRIPTION:**

**A. COLORS:**

**E & R DEPARTMENT** - Light blue shop coat  
- Light blue coveralls

**UTILITIES DEPARTMENT**-Tan shirts  
- Dark brown pants  
- Tan coveralls  
- Charcoal gray pants twill  
- Petrol Navy Blue Poplin Pants  
- White Lab coats  
- Navy  
- Polo Shirts, Gray, pullover 4-5 buttons  
- Denim Jeans  
- Flame Resistant Garments

**B. FABRIC AND STYLE:**

65% synthetic Dacron and 35% cotton blend or 100% cotton where specified. Weight shall be sufficient for durability and year-round use. Shirt and pants shall be work-style. Shirts shall be short or long sleeved per individual request. Garments shall not be treated with any protective chemicals, which would inhibit the comfort qualities of the fabric.

**\*Flame Resistant** Coveralls, Pants and Shirts for Laguna Treatment Plant provided are to be Hazard Risk 2 category, ARC rating 10.8 ATPV.

**Note:** No Embroidered Emblems required on these uniforms.

**C. UNIFORM MEASUREMENT:** The Contractor shall be responsible for obtaining the measurements of each individual to be furnished uniforms and guarantee proper fitting. Measurements will be made at various City locations and coordinated by the Contract Administrator and Contractor after award of contract. Date and time of measurements will be agreed upon between the Contractor and the City after award of contract.

**D. DIRECT EMBROIDERED NAME EMBLEMS AND CITY OF SANTA ROSA LOGO (If Required):** All coveralls and shirts, with the exception of the Flame Resistant uniforms, where identified, are to be provided with direct embroidered name emblems on one side, and the City of Santa Rosa Logo on the other side.

<b>SECTION I</b>		<b>DELIVERY</b>	<b>CONTACT</b>
<b>PICK UP AND DELIVERY LOCATIONS/SCHEDULE</b>		<b>SCHEDULE</b>	<b>INDIVIDUAL</b>
<b>MSCN - E &amp; R DEPARTMENT</b>	<b>MSC NORTH E &amp; R GARAGE</b> 55 STONY POINT ROAD SANTA ROSA, CA 95401	7:30 - 8:30 A.M. TUESDAY	KARL LIENAU or ZAC BRAND <a href="mailto:klienau@srcity.org">klienau@srcity.org</a> ; <a href="mailto:zbrand@srcity.org">zbrand@srcity.org</a>
<b>MSCN - WAREHOUSE</b>	<b>MSCN WAREHOUSE</b> 55 STONY POINT ROAD SANTA ROSA, CA 95401	7:30 - 8:30 A.M. TUESDAY	TONY CABRERA or PIDA SAYSIPASEUTH <a href="mailto:tcabrera@srcity.org">tcabrera@srcity.org</a> <a href="mailto:psaysipaseuth@srcity.org">psaysipaseuth@srcity.org</a>
<b>MSCN - ADMIN BLDG</b>	<b>MSCN ADMINISTRATION BLDG.</b> 55 STONY POINT ROAD SANTA ROSA, CA 95401	7:30 - 8:30 A.M. TUESDAY	DOUG WILLIAMS <a href="mailto:dwilliams@srcity.org">dwilliams@srcity.org</a>
<b>MSCN - MAINTENANCE</b>	<b>MSC NORTH</b> SHOP ROOM S-7, S-8 AND LO2 55 STONY POINT ROAD SANTA ROSA, CA 95401	7:30 - 9:30 A.M. TUESDAY	DOUG WILLIAMS <a href="mailto:dwilliams@srcity.org">dwilliams@srcity.org</a>
<b>RECREATION &amp; PARKS DEPARTMENT</b>	<b>FINLEY COMMUNITY CENTER</b> 2060 WEST COLLEGE AVENUE SANTA ROSA, CA 95401	8:00 A.M. - 5:00 P.M. WEDNESDAY	MARY LOU NICHOLS <a href="mailto:mnichols@srcity.org">mnichols@srcity.org</a>
<b>TRANSIT</b>	<b>TRANSIT OPERATION BLDG</b> 45 STONY POINT ROAD SANTA ROSA, CA 95401	8:30 - 9:30 A.M. WEDNESDAY	ADAM MARTINEZ <a href="mailto:ammartinez@srcity.org">ammartinez@srcity.org</a>
<b>UTILITIES</b>	<b>UTILITIES FIELD OPERATIONS BLDG.</b> 35 STONY POINT ROAD SANTA ROSA, CA 95401	6:00 - 7:00 A.M. TUESDAY	
<b>UTILITIES</b>	<b>UTILITIES GEYSERS OPERATIONS BLDG</b> 35 STONY POINT ROAD SANTA ROSA, CA 95401	6:00 - 7:00 A.M. TUESDAY	TAMI DEVOL <a href="mailto:tdevol@srcity.org">tdevol@srcity.org</a>
<b>UTILITIES</b>	<b>LAGUNA TREATMENT PLANT</b> 4700 LLANO RD SANTA ROSA, CA 95407		SAMONE CHRISMAN <a href="mailto:schrisman@srcity.org">schrisman@srcity.org</a>
<b>RECREATION &amp; PARKS DEPARTMENT</b>	<b>STEELE LANE COMMUNITY REC CENTER</b> 415 STEELE LANE SANTA ROSA, CA 95403	8:30 - 9:30 A.M. WEDNESDAY	Amy Rocklewitz <a href="mailto:arocklewitz@srcity.org">arocklewitz@srcity.org</a>
<b>LTP - UTILITIES</b>	<b>LAGUNA TREATMENT PLANT</b> 4300 LLANO ROAD SANTA ROSA, CA 95407	7:00 - 7:30 A.M. FRIDAY	SAMONE CHRISMAN <a href="mailto:schrisman@srcity.org">schrisman@srcity.org</a>
<b>LTP - BROWN FARM</b>	<b>BROWN FARM</b> 2300 LLANO ROAD SANTA ROSA, CA 95407	7:00 - 7:30 A.M. FRIDAY	SAMONE CHRISMAN <a href="mailto:schrisman@srcity.org">schrisman@srcity.org</a>

	<b>POLICE DEPARTMENT</b>	<b>PUBLIC SAFETY BLDG</b> 965 SONOMA AVENUE SANTA ROSA, CA 95404	8:00 - 10:00 A.M. MONDAY	PAM LORENCE <a href="mailto:plorence@srcity.org">plorence@srcity.org</a>
	<b>SECTION II</b> <b>PICK UP AND DELIVERY LOCATIONS/SCHEDULE</b>		<b>DELIVERY SCHEDULE</b>	<b>CONTACT INDIVIDUAL</b>
	<b>FIRE DEPARTMENT</b>	<b>PUBLIC SAFETY BLDG STATION NO. 1</b> 955 SONOMA AVENUE SANTA ROSA, CA 95404	7:00 - 10:00 A.M. MONDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 2</b> 65 STONY POINT ROAD SANTA ROSA, CA 95401	7:00 - 10:00 A.M. WEDNESDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 3</b> 3311 COFFEY LANE SANTA ROSA, 95401	7:00 - 10:00 A.M. MONDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 4</b> 1775 YULUPA AVENUE SANTA ROSA, CA 95405	7:00 - 10:00 A.M. MONDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 5</b> 3480 PARKER HILL ROAD SANTA ROSA, CA 95404	7:00 - 10:00 A.M. TUESDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 6</b> 205 CALISTOGA ROAD SANTA ROSA, CA 95405	7:00 - 10:00 A.M. TUESDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 7</b> 6500 STONEBRIDGE ROAD SANTA ROSA, CA 95405	7:00 - 10:00 A.M. TUESDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 8</b> 830 BURBANK AVENUE SANTA ROSA, CA 95401	7:00 - 10:00 A.M. MONDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 10</b> 1345 CORPORATE CENTER PKWY SANTA ROSA, CA 95407	7:00 - 10 A.M. MONDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>
		<b>STATION NO. 11</b> 550 LEWIS ROAD SANTA ROSA, CA 95404	7:00 - 10 A.M. MONDAY	ANNA MCAULIFFE <a href="mailto:amcauliffe@srcity.org">amcauliffe@srcity.org</a>

**REQUIRED FORM**

**Local  
Preference  
/Piggyback**

**LOCAL CONTRACTOR PREFERENCE CLAIMED:      YES       **NO****

**(See: Local Contractor Preference, in GENERAL PROVISIONS and attach a copy of your City Business Tax Certificate.)**

**BID ITEM(S) AVAILABLE FOR OTHER AGENCY "PIGGY-BACK"  
PROCUREMENT: YES  **X**  **NO****

**NOTE: Prospective sellers are referred to GENERAL PROVISIONS for terms and conditions of Other Agency "Piggy-Back" Procurements.**

**REQUIRED FORM**  
**Designated**  
**Contact**

Indicate in the space provided below, the designated contact individuals name and address as requested under Notification in the General Provisions Section of the Invitation for Bids.

<b><u>City of Santa Rosa</u></b>	<b><u>Vendor</u></b>
<p><b>Jennifer Myles</b> <b>Senior Buyer</b> <b>635 1<sup>st</sup> Street – 2nd Floor</b> <b>Santa Rosa, CA 95404</b> <b>(707) 543-3709 Voice</b> <b><u>jmyles@srcity.org</u></b></p>	<p><u>Mission Linen Supply</u> <u>Bryan Almeida / General Manager</u> <u>Irving Dungca / Account Representative</u> <u>7520 Reese Road, Sacramento, CA 95828</u> <u>916-423-3179</u></p>

**REQUIRED FORM**  
**Signature Page**

<p>In compliance with the bid documents, the undersigned offers and agrees, if this Quotation is accepted, within ninety (90) calendar days from date of opening, to furnish any or all of the items upon which prices are offered at the price set opposite each item, delivered at the designated point(s) within the time specified in the Schedule. <b>Note:</b> Prompt Payment Discounts - discounts for prompt payment <b><u>will not</u></b> be taken into consideration in determining lowest bid:</p> <p align="center">___ 0 ___ percent, 20 calendar days; ___ 0 ___ percent, 30 calendar days.</p>	
<p><b>Name and Address of Bidder:</b>                  Mission Linen Supply  <hr/>                 7520 Reese Road  <hr/>                 Sacramento, CA 95828  <hr/>                 Phone No.: 916-423-3179</p>	<p><b>Signature of Person Authorized to Sign:</b>    <hr/>                 Type Name: <u>Irving Dungca</u>  <hr/>                 Type Title: <u>Account Representative</u>  <hr/>                 Date of Bid: 09/24/2021</p>

<b>EXHIBIT B - SECTION I</b>					
<b><u>Item No.</u></b>	<b><u>Qty</u></b>	<b><u>Unit</u></b>	<b><u>PUBLIC WORKS E &amp; R DEPARTMENT</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Amount</u></b>
1	3,380	Ea	Coveralls, Blue, Poly/cotton, 13 employees, 5 changes per week	\$0.49	\$1,656.20
2	2,080	Ea	Coveralls, Blue, 100% Cotton, 8 employees, 5 changes per week	\$0.75	\$1,560.00
3	832	Ea	Shop Coat, Blue, 4 employees, 4 change per week	\$0.29	\$241.28
4	104	Ea	4'x6' Dark Brown Floor Mat, 2 each, one change per week	\$2.35	\$244.40
5	208	Ea	3'x10' Dark Brown Floor Mat, 4 each, one change per week	\$2.97	\$617.76
6	260	Ea	3'x4' Dark Brown Floor Mat, 5 each, one change per week	\$1.23	\$319.80
7	33,280	Ea	18"x18" Red Cotton Shop Towels, approximately 640 towels per week	\$0.05	\$1,664.00
8	208	Ea	Soil Container, 4 each, once a week	\$0.25	\$52.00
9	780	Ea	Tan Cover 36"x54", 15 each, one changes per week	\$0.40	\$312.00
10	104	Ea	ATM Dispenser, Weekly Rental, 2 per week (Red Shop towel dispenser)	\$1.00	\$104.00

Exhibit A

			Total	\$6,771.44
			<b>3 Year Grand Total</b>	<b><u>\$20,314.32</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>MSCN WAREHOUSE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	12	Ea	Dust Mop 60" Head, 1 change per month	\$3.11	\$37.32
2	1	Ea	Dust Mop Handle & Frame - One per year	\$0.00	\$0.00
3	52	Ea	4'x6' Rubber Floor Mat, 2 each, one change every two weeks (Bi-Weekly)	\$2.35	\$122.20
4	26	Ea	3'x4' Rubber Floor Mat, 1 each, one change every two weeks (Bi-Weekly)	\$1.23	\$31.98
			Total		<u>\$191.50</u>
			<b>3 Year Grand Total</b>		<b><u>\$574.50</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>MUNICIPAL SERVICES CENTER NORTH</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	208	Ea	3'x5' Scraper Mat, 4 each, one change per week	\$0.95	\$197.60
2	364	Ea	3'x10' Rubber Floor Mat, 7 each, one per week.	\$2.97	\$1,081.08
3	52	ea	4'x6' Dark Grey Floor Mat, 1 each, one change per week	\$2.35	\$122.20
			Total		<u>\$1,400.88</u>

			<b>3 Year Grand Total</b>	<b><u>\$4,202.64</u></b>
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<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FINLEY COMMUNITY CENTER</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	312	Ea	3'x10' Dark Gray Rubber Floor Mat, 6 each, one change per week	\$2.35	\$733.20
2	104	Ea	3'x5' Scraper Floor Mat, 2 each, one change per week	\$0.95	\$98.80
3	390	Ea	3'x4' Dark Gray Floor Mat, 15 each, one change every two weeks (Bi-Monthly)	\$1.23	\$479.70
4	364	Ea	4'x6" Dark Gray Floor Mat, 14 each, one change every two weeks (Bi-Monthly)	\$2.35	\$855.40
5	10,400	Ea	Cotton Turkish Towels, 100 each, two changes per week (Bi-Weekly)	\$0.08	\$832.00
6	208	Ea	Mop Head 60", 2 each, one change every two weeks (Bi-Weekly)	\$3.11	\$646.88
7	52	Ea	Linen Bag, 1 each, one change per week	\$0.15	\$7.80
			Total		<u>\$3,653.78</u>
			<b>3 Year Grand Total</b>		<b><u>\$10,961.34</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>TRANSIT OPERATIONS BUILDING</u>	<u>Unit Price</u>	<u>Total Amount</u>
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Exhibit A

1	3,900	Ea	Green Cotton Turk Towels, 150 each, one change every two weeks (Bi-Weekly)	\$0.08	\$312.00
2	3,250	Ea	White Glass Towels, 125 each, one change every two weeks (Bi-Weekly)	\$0.09	\$292.50
3	26	Ea	Linen Bag, 1 each, one change every two weeks (Bi-Weekly)	\$0.15	\$3.90
			Total		<u>\$608.40</u>
			<b>3 Year Grand Total</b>		<b><u>\$1,825.20</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>RECREATION &amp; PARKS COMMUNITY CENTER – STEELE LANE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	52	Ea	Floor Mat, Dark Brown, 3'x4', 2 each, one change every 2 weeks	\$1.23	\$63.96
2	104	Ea	Floor Mat, Dark Brown, 4'x6', 4 each, one change every 2 weeks	\$2.35	\$244.40
3	1,950	Ea	Cotton Turkish Towels, approximately 75 each, one change every 2 weeks	\$0.08	\$156.00
4	26	Ea	Linen Bag, 1 each, one change every 2 weeks	\$0.15	\$3.90
			Total		<u>\$468.26</u>
			<b>3 Year Grand Total</b>		<b><u>\$1,404.78</u></b>

Exhibit A

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>PEARSON SENIOR LIVING CENTER</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	52	Ea	Floor Mat, Dark Brown, 3'x4', 2 each, one change every 2 weeks	\$1.23	\$63.96
2	20	Ea	Floor Mat, Dark Brown, 3'x10', 5 each, one change every 2 weeks, for months of December through March	\$2.97	\$59.40
3	52	Ea	36" Dust Mops, 2 each, one change every two weeks	\$1.29	\$67.08
4	52	Ea	Wet Mops, 2 each, one change every two weeks	\$1.29	\$67.08
5	5,200	Ea	Cotton Turkish Towels, approximately 200 each, one change every 2 weeks	\$0.08	\$416.00
6	26	Ea	Linen Bag, 1 each, one change every 2 weeks	\$0.15	\$3.90
			Total		<u>\$677.42</u>
			<b>3 Year Grand Total</b>		<b><u>\$2,032.26</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>PUBLIC SAFETY BUILDING (POLICE)- SONOMA AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	312	Ea	3'x4' Rubber Mat, 3 each, two changes per week (Bi-Weekly)	\$1.23	\$383.76
2	416	Ea	3'x10' Rubber mat, 4 each, two changes per week (Bi-Weekly)	\$2.97	\$1,235.52

Exhibit A

			Total	\$1,619.28
			<b>3 Year Grand Total</b>	<b><u>\$4,857.84</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P LAB</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	3,120	Ea	Polo Shirts, 50/50% Cotton/Poly, no buttons, 12 employees, 5 changes per week	\$0.29	\$904.80
2	780	Ea	Pants, Men's Style, 50/50% Cotton/Poly, Navy, 3 employees, 5 changes per week	\$0.29	\$226.20
3	3,120	Ea	Lab Coat, Regular Style, Poly/Cotton, White, 12 employees, 5 changes per week	\$0.29	\$904.80
4	3,120	Ea	White glass towels, 15"x30", 60 each, one change per week	\$0.09	\$280.80
5	52	Ea	Floor Mat, Dark Brown, 4'x6', 1 each, one change per week	\$2.35	\$122.20
6	104	Ea	3'x5' Scraper Mat, 1each, 2 each, one change per week	\$0.95	\$98.80
7	104	Ea	3'x4' Dark Gray Floor Mat, 2 each, one change per week	\$1.23	\$127.92
8	52	Ea	Linen bag with stand, 1 each, one change per week	\$0.15	\$7.80
			Total		<u>\$2,673.32</u>
			<b>3 Year Grand Total</b>		<b><u>\$8,019.96</u></b>

## Exhibit A

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P OPERATIONS</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	5,720	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 22 employees, 5 changes per week	\$0.55	\$3,146.00
2	2,340	Ea	Pants, Men's Style, 100% Cotton, Dark Brown, 9 employees, 5 changes per week	\$0.55	\$1,287.00
3	2,600	Ea	Coveralls, 100% Cotton, Tan, 10 employees, 5 changes per week	\$0.75	\$1,950.00
4	2,080	Ea	Levi Denim Jeans, 8 Employees, 5 changes per week	\$0.55	\$1,144.00
5	104	Ea	4'x6' Dark Gray Floor Mat, 2 each, one change per week	\$2.35	\$244.40
6	104	Ea	3'x10' Dark Gray Floor Mat, 2 each, one change per week	\$2.97	\$308.88
7	156	Ea	3'x4' Dark Gray Floor Mat, 3 each, one change per week	\$1.23	\$191.88
8	15,600	Ea	White Bath Towels, 24"x48", 300 each, one change per week	\$0.20	\$3,120.00
9	312	Ea	3'x5' Scraper Mat, 6 each, one change per week	\$0.95	\$296.40
10	104	Ea	Linen Bag with stand, 2 each, one change per week	\$0.15	\$15.60

Exhibit A

11	104	Ea	Shop Towel Soil Container, 2 each, one change per week	\$0.25	\$26.00
			Total		<u>\$11,730.16</u>
			<b>3 Year Grand Total</b>		<b><u>\$35,190.48</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA TREATMENT PLANT-HRC2 FLAME RESISTANT - MAINTENANCE</u>	<u>Unit Price</u>	<u>Total</u>
1	3,900	Ea	Indura or equal, Jeans, 15 Employees, 5 changes per week	\$0.97	\$3,783.00
2	3,900	Ea	Indura or equal, Ultra Soft Khaki Work Shirt, 15 Employees, 5 changes per week	\$0.97	\$3,783.00
3	4,940	Ea	Indura or equal, Coveralls, Tan, 19 Employees, 5 changes per week	\$1.69	\$8,348.60
			Total		<u>\$15,914.60</u>
			<b>3 Year Grand Total</b>		<b><u>\$47,743.80</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA TREATMENT PLANT-HRC2 FLAME RESISTANT - BROWN FARM</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	520	Ea	Indura or equal, Ultra Soft Khaki Work Shirt, 2 Employees, 5 changes per week	\$0.97	\$504.40
			Total		\$504.40
			<b>3 Year Grand Total</b>		\$0.00

Exhibit A

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA TREATMENT PLANT-HRC2 FLAME RESISTANT – OPERATIONS</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	104	Ea	Indura or equal, Ultra Soft Khaki Work Shirt, 1 Employees, 2 changes per week	\$0.97	\$100.88
			Total		\$100.88
			<b>3 Year Grand Total</b>		\$302.64

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>UTILITIES FIELD OPERATIONS BLDG (UFO)</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	260	Ea	4'x6" Dark Gray Floor Mat, 5 each, one change every week	\$2.35	\$611.00
2	104	Ea	3'x12' Dark Gray Rubber Floor Mat, 2 each, one change per week	\$2.97	\$308.88
3	156	Ea	3'x5' Scraper Floor Mat, 3 each, one change per week	\$0.95	\$148.20
4	104	Ea	3'x 5' Dyna Mat, 2 each, one change per week	\$0.95	\$98.80
5	208	Ea	3x4 Dark Gray Floor Mat, 4 each, one change every week	\$1.23	\$255.84
6	18,200	Ea	Green Turk Towels, 350 each, one change per week	\$0.08	\$1,456.00
			Total		<u>\$2,878.72</u>

Exhibit A

			<b>3 Year Grand Total</b>		<b><u>\$8,636.16</u></b>
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<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>UTILITIES GEYSERS OPERATIONS BLDG.</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	52	Ea	3'x10' Dark Gray Floor Mat, 1 each, one change per week	\$2.97	\$154.44
2	104	Ea	3'x4' Dark Gray Floor Mat, 2 each, one change per week	\$1.23	\$127.92
3	416	Ea	4'x6' Dark Gray Floor Mat, 8 each, one change per week	\$2.35	\$977.60
4	208	Ea	3'x5' Scraper Mat, 4 each, one change per week	\$0.95	\$197.60
			Total		<u>\$1,457.56</u>
			<b>3 Year Grand Total</b>		<b><u>\$4,372.68</u></b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P RECLAMATION</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	260	Ea	Shirts, Short Sleeve, 100% Cotton, Tan, 1 employees, 5 changes per week	\$0.55	\$143.00
2	780	Ea	Shirts, Long Sleeve, Poly/Cotton, Tan, 3 employees, 5 changes per week	\$0.29	\$226.20

Exhibit A

3	780	Ea	Pants, 100% Cotton, Dark Brown, 3 employees, 5 changes per week	\$0.55	\$429.00
4	1,456	Ea	White Bath Towels, 22"x44", 28 each, one change per week	\$0.20	\$291.20
5	104	Ea	3'x4' Dark Gray Floor Mat, 2 each, one change per week	\$1.23	\$127.92
6	104	Ea	4'x6' Dark Gray Floor Mat, 2 each, one change per week	\$2.35	\$244.40
7	208	Ea	3'x5' Scraper Mat, 4 each, one change per week	\$0.95	\$197.60
10	104	Ea	Linen Bags and stand, 2 each, one change per week	\$0.15	\$15.60
			Total		\$1,674.92
			<b>3 Year Grand Total</b>		\$5,024.76

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P ENVIRONMENTAL COMPLIANCE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	780	Ea	Pants, 35/65% Poly/Cotton, Charcoal Gray, 3 employees, 5 changes per week	\$0.29	\$226.20
2	520	Ea	Gray Polo Shirt, 2 employees, 5 changes per week	\$0.29	\$150.80
3	52	Ea	4'x6' Dark Gray Floor Mat, 1 each, one change per week	\$2.35	\$122.20

Exhibit A

4	208	Ea	3'x4' Dark Gray Floor Mat, 4 each, one change per week	\$1.23	\$255.84
5	52	Ea	3'x5' Scraper Mat, 1 each, one change per week	\$0.95	\$49.40
6	1,248	Ea	Turkish Towels, White, 24 each, one change per week	\$0.08	\$99.84
7	1,040	Ea	Bath Towels, 20 each, one change per week	\$0.20	\$208.00
8	156	Ea	Linen Bag and stand, 3 each, one change per week	\$0.15	\$23.40
9	156	Ea	3x5 Anti-Fatigue Mat, 3 each, one change per week	\$0.95	\$148.20
			Total		\$1,283.88
			<b>3 Year Grand Total</b>		\$3,851.64

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P MAINTENANCE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	572	Ea	3'x4' Dark Gray Floor Mat, 11 each, one change per week	\$1.23	\$703.56
2	52	Ea	3'x10' Dark Gray Floor Mat, 1 each, one change per week	\$2.97	\$154.44
3	104	Ea	3'x5' Scraper Mat, 2 each, one change per week	\$0.95	\$98.80
4	6,240	Ea	White Bath Towels, 22"x44", 120 each, one change per week	\$0.20	\$1,248.00

Exhibit A

5	156	Ea	Linen Bag with stand, 3 each, one change per week	\$0.15	\$23.40
6	10,400	Ea	Red Cotton Shop Towels, 200 each, one change per week	\$0.05	\$520.00
7	156	Ea	Metal Can for Shop Towels, 3 each, one change per week	\$0.25	\$39.00
8	780	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 3 employees, 5 changes per week	\$0.55	\$429.00
9	1,248	Ea	Levi Denim Jeans, 8 Employees, 3 changes per week	\$0.55	\$686.40
10	780	Ea	Coveralls, 100% Cotton, Tan 3 Employees, 5 changes per week	\$0.75	\$585.00
			Total		\$4,487.60
			<b>3 Year Grand Total</b>		\$13,462.80

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P COMPOST FACILITY</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	260	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 1 employees, 5 changes per week	\$0.55	\$143.00
2	312	Ea	3'x4' Dark Gray Floor Mat, 6 each, one change per week	\$1.23	\$383.76
3	104	Ea	3'x10' Dark Gray Floor Mat, 2 each, 1 change per week	\$2.97	\$308.88
4	104	Ea	3'x5' Scraper Mat, 2 each, one change per week	\$0.95	\$98.80
5	5,200	Ea	Bath Towels, 24"x48" 100 each, one change per week	\$0.20	\$1,040.00

Exhibit A

6	4,160	Ea	Red Shop Towels, 80 each, one change per week	\$0.05	\$208.00
7	52	Ea	Shop Towel Soil Container, 1 each per week	\$0.25	\$13.00
8	156	Ea	Linen Bags, 3 each, one change per week	\$0.15	\$23.40
			Total		\$2,218.84
			<b>3 Year Grand Total</b>		\$6,656.52

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P BROWN FARM</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	104	Ea	Linen Bag and stand, 2 each, one change per week	\$0.15	\$15.60
2	832	Ea	Bath Towels 24"x48", 16 each, one change per week	\$0.20	\$166.40
3	2,600	Ea	Shop Towels, 50 each, one change per week	\$0.05	\$130.00
4	156	Ea	3'x4' Dark Gray Floor Mat, 3 each, one change per week	\$1.23	\$191.88
5	104	Ea	4'x6' Dark Gray Floor Mat, 2 each, one change per week	\$2.35	\$244.40
6	156	Ea	3'x5' Scraper Mat, 3 each, one change per week	\$0.95	\$148.20
7	624	Ea	Shirts, Long Sleeve, 100% Cotton, Tan, 2 Employees, 6 changes per week	\$0.55	\$343.20
			Total		\$1,239.68
			<b>3 Year Grand Total</b>		\$3,719.04

Exhibit A

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>LAGUNA W.W.T.P WAREHOUSE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	52	Ea	3'x4' Dark Gray Floor Mat, 1 each, one change per week	\$1.23	\$63.96
2	52	Ea	4'x6' Dark Gray Floor Mat, 1 each, one change per week	\$2.35	\$122.20
3	52	Ea	3'x4' Scraper Mat, 1 each, one change per week	\$0.95	\$49.40
4	520	Ea	Red shop towels, 10 towels each, 1 change per week	\$0.05	\$26.00
5	52	Ea	Shop Towel Soil Container, 1 each per week	\$0.25	\$13.00
			Total		\$274.56
			<b>3 Year Grand Total</b>		\$823.68
			<b>3 YEAR GRAND TOTAL OF SECTION I</b>		\$183,977.04
<b><u>Section II</u></b>					
<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>PUBLIC SAFETY BUILDING (FIRE)- SONOMA AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	2,600	Ea	42"X34" White Bed Linen Sheets, 50 each, one change per week	\$0.39	\$1,014.00
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00

Exhibit A

3	11,700	Ea	Deluxe bath towel, white, 24"x48", 225 each, one change per week	\$0.20	\$2,340.00
4	3,900	Ea	White with Green Strip Dish Towel, 75 each, one change per week	\$0.09	\$351.00
5	3,900	Ea	Green Turk Towels, 75 each, one change per week	\$0.08	\$312.00
6	2,600	Ea	Red Shop Towels, 50 each, one change per week	\$0.05	\$130.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$4,264.00
			<b>3 Year Grand Total</b>		\$12,792.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 2 - STONY POINT ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	2,600	Ea	42"X34" White Bed Linen Sheets, 50 each, one change per week	\$0.39	\$1,014.00
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	3,900	Ea	White with Green Strip Dish Towel, 75 each, one change per week	\$0.09	\$351.00
4	11,700	Ea	Deluxe bath towel, white, 24"x48", 225 each, one change per week	\$0.20	\$2,340.00

Exhibit A

5	3,900	Ea	Green Turk Towels, 75 each, one change per week	\$0.08	\$312.00
6	2,600	Ea	Red Shop Towels, 50 each, one change per week	\$0.05	\$130.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$4,264.00
			<b>3 Year Grand Total</b>		\$12,792.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 3 - COFFEY LANE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00

Exhibit A

7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
				Total	\$1,937.00
				<b>3 Year Grand Total</b>	<b>\$5,811.00</b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 4 - YULUPA AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
				Total	\$1,937.00
				<b>3 Year Grand Total</b>	<b>\$5,811.00</b>

Exhibit A

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u><b>FIRE STATION 5 – NEWGATE COURT</b></u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$1,937.00
			<b>3 Year Grand Total</b>		\$5,811.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u><b>FIRE STATION 6 - CALISTOGA ROAD</b></u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60

Exhibit A

2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$1,937.00
			<b>3 Year Grand Total</b>		\$5,811.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 7 - STONEBRIDGE ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00

Exhibit A

4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$1,937.00
			<b>3 Year Grand Total</b>		<b>\$5,811.00</b>

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 8 - BURBANK AVENUE</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60

Exhibit A

6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$1,937.00
			<b>3 Year Grand Total</b>		\$5,811.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 10 - CIRCADIAN WAY</u>	<u>Unit Price</u>	<u>Total Amount</u>
1	1,040	Ea	Bed Linen Sheets, White Double Sheet, 20 each, one change per week	\$0.39	\$405.60
2	520	Ea	Pillow Slip, White 42"x34", 10 each, one change per week	\$0.20	\$104.00
3	5,200	Ea	Deluxe bath towel, white, 24"x48", 100 each, one change per week	\$0.20	\$1,040.00
4	1,820	Ea	Dish Towel, White, 35 each, one change per week	\$0.09	\$163.80
5	1,820	Ea	Cotton Turkish Towel, Green, 35 each, one change per week	\$0.08	\$145.60
6	1,300	Ea	Red Shop Towels, 18"x18", 25 each, one change per week	\$0.05	\$65.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$1,937.00
			<b>3 Year Grand Total</b>		\$5,811.00

<u>Item No.</u>	<u>Qty</u>	<u>Unit</u>	<u>FIRE STATION 11 - LEWIS ROAD</u>	<u>Unit Price</u>	<u>Total Amount</u>
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Exhibit A

1	1,040	Ea	Twin Bed Linen Sheets, White Double Sheet, 50 each, one change per week	\$0.39	\$405.60
2	2,912	Ea	Pillow Slip, White 42"x34", 56 each, one change per week	\$0.20	\$582.40
3	6,420	Ea	Deluxe bath towel, white, 24"x48", 120 each, one change per week	\$0.20	\$1,284.00
4	2,600	Ea	Dish Towel, White, 50 each, one change per week	\$0.09	\$234.00
5	5,200	Ea	Cotton Turkish Towel, Green, 100 each, one change per week	\$0.08	\$416.00
6	2,600	Ea	Red Shop Towels, 18"x18", 50 each, one change per week	\$0.05	\$130.00
7	52	Ea	Red Shop Towel Soil Container, 1 each week	\$0.25	\$13.00
			Total		\$3,065.00
			<b>3 Year Grand Total</b>		\$9,195.00
			<b>3 YEAR GRAND TOTAL OF SECTION II</b>		\$75,456.00

			<b>3 YEAR GRAND TOTAL OF SECTIONS I &amp; II</b>		\$259,433.04
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**REPLACEMENT CHARGES FOR LOST OR DAMAGED ITEMS:** Lost or wear, is deemed between the City and Contractor that an item has been damaged and deemed unusable, it shall be replaced with a new, unused like replacement item only. The cost for replacement items shall be listed in the space provided below and is on a per each new cost basis only.

Said replacement costs may be considered in determining the overall lowest responsive and responsible Contractor.

<u>GARMENT ITEM</u>		<u>NEW COST</u>		<u>NEW COST</u>
COVERALLS	Regular	\$28.98	100% Cotton	\$34.98
SHIRTS	Long Sleeve	\$18.98	Short Sleeve	\$18.98
	Blended	\$18.98	Blended	\$18.98
	100% Cotton	\$20.98	100% Cotton	\$20.98
POLO/KNIT SHIRT		\$20.98		

Exhibit A

PANTS		\$20.98		
SHOP COAT		\$28.98		
LAB COAT		\$18.98		
<b><u>FIRE RESISTANT CATEGORY 2</u></b>				
COVERALLS		\$75.98		
SHIRTS		\$49.98		
PANTS		\$49.98		
JEANS		\$49.98		
<b><u>NON-GARMENT ITEM</u></b>				
SHEETS		\$11.98		
PILLOW SLIP		\$2.48		
BATH TOWEL		\$4.98		
DISH TOWEL		\$0.78		
RED SHOP TOWEL		\$0.38		
TURKISH TOWEL		\$0.58		
FLOOR MAT 3'X 4'		\$38.98		
FLOOR MAT 3'X5'		\$84.98		
FLOOR MAT 4'X 6'		\$72.98		
FLOOR MAT 3'X 10'		\$94.98		
TAN COVER 36"X 54"		\$8.98		
<b><u>NEW/REPLACEMENT ITEMS DELIVERY:</u></b> Contractor shall indicate below the turnaround time for the following:				
New Orders:		_ 8-21 _ Days		
Replacement Orders:		_ 8-21 _ Days		