



GENERAL SERVICE AGREEMENT F002387 AWARD FOR UNIFORM, MATS, AND LINEN RENTAL DELIVERY SERVICES TO MISSION LINEN SUPPLY

City Council Meeting
December 7, 2021

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Purchasing Agent
Finance

CURRENT

- The City currently provides uniforms, linens and mat rental services to various departments throughout the City under General Services Agreement F001343 with Mission Linen Supply, Benicia, CA and is due to expire on January 31, 2022.

PROPOSED

- Of the ninety-eight vendors notified through Planet Bids for such services, one bidder, Mission Linen Supply responded with responsive, responsible written offer under Invitation for Bids 21-45.
- Follow up with other prospective vendors resulted in either no interest to bid, or elected not to bid as they could not provide all items identified under the service requirements.

PROPOSED (Continued)

- The request for contingency funding would cover miscellaneous payments for damaged goods replacement costs, and any other miscellaneous one-time requirements not identified within the standard monthly service.

BENEFIT

- As the incumbent for this service, review of the new bid response compared to the current agreement for services did not result in an increase for service other than a few small items.
- There would be no disruption in service transitioning into a new agreement as Mission Linen Supply is already providing this service.

RECOMMENDATION

- It is recommended by the Finance Department that the Council, by resolution, approve a new General Service Agreement Number F002387 for a three-year term with two one-year renewal options for uniform, mats, and linen rental delivery services, to the lowest responsive, responsible bidder, Mission Linen Supply, Benicia, CA, in an amount not to exceed \$259,433.04, plus a \$25,000 contingency, for a total amount not to exceed \$284,433.04.

Questions?