

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: LISA WELSH, ASSOCIATE CIVIL ENGINEER
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT
SUBJECT: PROFESSIONAL SERVICE AGREEMENT APPROVAL – BIGGS
CARDOSA ASSOCIATES, INC., ASSOCIATED WITH THE 2021
BRIDGE REPAIR PLANNING PROGRAM

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve a Professional Service Agreement with Biggs Cardosa Associates, Inc. of San Jose, California for professional services associated with maintenance planning and design services for City bridges, in the amount of \$279,238.00.

EXECUTIVE SUMMARY

This resolution will approve a Professional Service Agreement with Biggs Cardosa Associates, Inc. of San Jose, California in the amount of \$279,238.00 to provide asset management services for existing City vehicle bridges, pedestrian bridges, and culverts.

BACKGROUND

The City receives Caltrans Inspection reports on all vehicle bridges with spans greater than 20 feet long; these inspections and reports are delivered biannually to the Capital Project Engineering Division. Other waterway crossings such as vehicle and pedestrian bridges and culverts, less than 20 feet long are assessed by City personnel every 4 years. Based on bridge inspections provided by Caltrans and completed by City staff, approximately forty-six (46) bridges within the City have been identified that require maintenance or repairs beyond the ability of City staff to perform. Those locations have been determined to need further planning and prioritization for future repair and maintenance contracts. Staff is requesting approval of a consultant contract to provide assistance to scope and prioritize known issues associated with City bridges.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

The City of Santa Rosa is looking for an experienced bridge engineering, design and environmental team to identify and program our outstanding bridge repair and maintenance items. The current work associated with this request is primarily inspection, research, program development and scoping related to known maintenance and repair issues on vehicle bridges, pedestrian bridges, and culverts. There is need to identify and program existing issues for staff to appropriately plan for future maintenance projects.

On October 28, 2021, the Transportation and Public Works released a Request for Proposals (RFP) solicitation for experienced bridge engineering, design, and environmental review.

The request for proposals (RFP) was released to professional firms within the City's Master Professional Services Agreement (MPSA). There were sixty-eight (68) vendors invited, six (6) prospective bidders and two consultants contacting the City to show interest.

The RFP was posted more than a month but did not receive any proposals during the solicitation period.

Upon receiving no proposals, staff reached out to Biggs Cardosa Associates, Inc. (BCA) based on their interest during the RFP solicitation period. On February 21, 2022, BCA provided a responsive proposal that meets the current needs of the bridge program and staff recommends Council approve a PSA with this consultant. Staff have reviewed the proposed scope and fee and determined that the fee is appropriate.

FISCAL IMPACT

Approval of this contract has no additional impact on the budget. Funding for this project has been appropriated to Account No. 17476 in the Fiscal Year 2021/2022 Capital Improvement Program budget.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment. Future projects created by this asset management program may be subject to CEQA and will be brought of Council consideration at a later date.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

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NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Anticipated Bridge Location List
- Resolution/Exhibit A – Professional Services Agreement

CONTACT

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