



APPROVAL OF A PURCHASE ORDER FOR TWO
CATERPILLAR DIESEL FORKLIFTS TO HOLT OF
CALIFORNIA, SACRAMENTO, CA, TO REPLACE
EXISTING ASSETS IN SANTA ROSA WATER
DEPARTMENT

City Council Meeting

May 24, 2022

Fleet Services Superintendent, Transportation and Public

Works

Zac Brand

CURRENT

- Purchasing has received purchase requisition R159679 from the Transportation and Public Work (TPW) Department for the purchase of two DPN30N5 Caterpillar Tier 4 Diesel Forklifts under the pricing offered through the Sourcewell Cooperative Agreement number 091520-MCF.
- These vehicles are a replacement for existing City assets #32202 and #32701 used in Santa Rosa Water Department.

PROPOSED

- A Purchase Order with City Terms and Conditions will be issued for the equipment to Holt of California under the Sourcewell Cooperative Agreement Number 091520-MCF.

BENEFIT

- The Sourcewell Cooperative Agreement offers up to a 32% discount off of list price.
- Time savings in administration soft costs associated to specification writing and bidding process.
- Standard parts inventory for existing fleet.

RECOMMENDATION

- It is recommended by the Transportation and Public Works and Finance Department that the Council, by resolution, approve issuance of a purchase order for the purchase of two (2) DPN30N5 Caterpillar Tier 4 Diesel Forklifts as replacement equipment for existing City assets used in Santa Rosa Water, under the pricing offered through the Sourcewell Cooperative Agreement number 091520-MCF with Holt of California, Sacramento, California for a total amount not to exceed \$113,084.30.

QUESTIONS?