

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: KRISTIE BARTLETT, NETWORK OPERATIONS MANAGER
INFORMATION TECHNOLOGY DEPARTMENT
SUBJECT: AMENDMENT TO AGREEMENT F001470 WITH PACKET
FUSION, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Information Technology Department that the Council, by resolution, 1) approve continuation of desk phone equipment, licensing and support services from Packet Fusion, Inc., Pleasanton, California; and 2) authorize the City Manager to negotiate and execute any necessary agreements for such continuation in an amount not to exceed \$531,554.16, including a Master Services Agreement, Support Services Addendum with Packet Fusion, Inc. subject to approval as to form by the City Attorney.

EXECUTIVE SUMMARY

The City supports over 1,300 phones and phone system equipment. Staff recommends Council approve and authorize the City Manager to negotiate and execute agreement(s) for Packet Fusion to continue providing the City with service, with an increase in compensation of \$131,554.16, for a total contract amount not to exceed \$531,554.16. Additional services to be provided includes extending the contract for an additional year, with an option for a second year, and the option to continue purchasing needed equipment, licensing, and support and maintenance.

BACKGROUND

In 2017, the City entered into a 5-year agreement to begin receiving phone related service through Packet Fusion. That prior agreement is set to expire August 12, 2022.

PRIOR CITY COUNCIL REVIEW

On August 8, 2017, the City Council, by Resolution RES-2017-152, approved a 5-year WSCA-NASPO cooperative purchase agreement with services provided by Packet

Fusion, Inc. for the support of the former Shore-tel phone system, now Mitel phone system.

Due to the 2017 fires and the onset of COVID-19 in early 2020, the City prematurely exhausted this balance, and the City Manager approved of adding \$100,000 in additional funds on October 15, 2021.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution
 - Exhibit A Quote
 - Exhibit B – Master Services Agreement
 - Exhibit C – Support Services Addendum

CONTACT

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