



**Cultural Heritage Board
Meeting Minutes - Draft**

Wednesday, May 18, 2022

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Meuser called the meeting to order at 4:30 pm.

Present 5 - Chair Brian Meuser, Board Member Bonnie Boren, Board Member Cappie Garrett, Board Member Henry Huang, and Board Member Maria Praetzellis

Absent 1 - Board Member Laura Fennell

2. APPROVAL OF MINUTES

None.

3. PUBLIC COMMENTS

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Chair Meuser read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

None.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

5. DEPARTMENT REPORTS

Staff Liaison, Susie Murray, presented.

6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Board Member Huang abstained from items 8.2 and 8.3 due to having a rental home within 600 feet of item 8.2 and living within 600 feet of item 8.3.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

8.1 FREMONT PARK - DEFINE SCOPE FOR FUTURE AGENDA DISCUSSION - 844 4TH STREET - CONTINUED FROM THE MAY 4, 2022 MEETING

BACKGROUND: At the request of the Cultural Heritage Board, this item has been added to the agenda to define the scope of a future discussion of Fremont Park.

Presenting Planner: Susie Murray

Staff Liaison, Susie Murray, presented.

Chair Meuser explained the process of getting a landmark designation for Fremont Park.

Staff responded to Board Member inquiries.

Chair Meuser opened and closed the Public Comment period.

A motion was made by Chair Meuser, seconded by Board Member Garrett, directing staff to prepare a Study Session for a future Cultural Heritage Board meeting for consideration of whether to move forward with a recommendation to the City Council of landmark status for Fremont Park or its elements.

The motion carried by the following vote:

Yes: 5 - Chair Meuser, Board Member Boren, Board Member Garrett, Board Member Huang and Board Member Praetzellis

Absent: 1 - Board Member Fennell

8.2* PUBLIC HEARING - LIVING ROOTS FIRE REHAB AND CHURCH RESTORATION - LANDMARK ALTERATION - 610 ORCHARD ST - LMA20-008

BACKGROUND: Major Landmark Alteration Permit for alterations to an

existing religious facility including (1) rehabilitation of a fire-damaged two-story parsonage and (2) restoration of a steeple on a church structure. The proposed parsonage would include a primary dwelling unit and an accessory dwelling unit, as well as instructional classrooms, a kitchen, and office areas for church-related uses. The church structure alterations include restoration of a steeple and accessibility improvements to entry ways on the south and north elevations.

PROJECT PLANNER: Monet Sheikhal

PRESENTING PLANNER: Susie Murray

Board Member Huang left the meeting at 4:58 p.m.

Ex Parte Disclosure: None.

Staff Liaison Murray presented for Project Planner Sheikhal.

Chair Meuser opened the Public Hearing at 5:05 p.m.

Carol Case shared concerns regarding the project.

John DeLillo spoke in support of the project.

Recording Secretary Montoya read an email correspondence from Alison Dykstra and Andrew Schulman.

Moses Geller spoke in support of the project.

Chair Meuser closed the Public Hearing at 5:17 p.m.

Staff and Applicant representatives responded to Board Member inquiries.

A motion was made by Board Member Praetzellis, seconded by Board Member Garrett, to waive reading of the text and adopt as amended:

RESOLUTION NO. CHB-2022-002 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR ALTERATIONS TO

AN EXISTING RELIGIOUS FACILITY INCLUDING (1) REHABILITATION OF A FIRE-DAMAGED TWO-STORY PARSONAGE AND (2) RESTORATION OF STEEPLE ON A CHURCH STRUCTURE FOR THE PROPERTY LOCATED AT 610 ORCHARD ST AND 801 CHERRY STREET- ASSESSOR'S PARCEL NUMBERS 009-033-014 and 009-033-013 - FILE NUMBER LMA20-008.

The motion carried by the following vote:

Yes: 4 - Chair Meuser, Board Member Boren, Board Member Garrett and Board Member Praetzellis

Absent: 1 - Board Member Fennell

Recused: 1 - Board Member Huang

8.3* PUBLIC HEARING - FRONT YARD LANDSCAPE AND HARDSCAPE - LANDMARK ALTERATION - 1122 MCDONALD AVE - LMA21-018 - CONTINUED FROM THE MAY 4, 2022 MEETING

BACKGROUND: Landmark Alteration Permit to allow the following alterations to a structure and property within the McDonald Avenue Preservation District: 1) Add brick steps from brick walkway to the porch, 2) Replace rotten wood steps from driveway to porch with bricks, 3) Add brick skirt to front of house to cover foundation at porch height, 4) Replace existing brick/concrete driveway with brick, 5) Install brick walkways in front, 6) Install small fountain on brick walkway to front door, 7) Replace existing rotten porch deck with brick, 8) Landscape/hardscape brick 9) add a new wooden fencing to front yard.

PROJECT PLANNER: Kristinae Toomians

Ex Parte Disclosure: Board Member Garrett has spoken several times with the applicant as she lives in the area.

Project Planner, Kristinae Toomians, presented.

Chair Meuser opened and closed the Public Hearing at 6:03 p.m.

A motion was made by Chair Meuser, seconded by Board Member Praetzellis, to waive reading of the text and adopt:

RESOLUTION NO. CHB-2022-003 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA

APPROVING A LANDMARK ALTERATION PERMIT TO 1) ADD BRICK STEPS FROM BRICK WALKWAY TO THE PORCH, 2) REPLACE ROTTEN WOOD STEPS FROM DRIVEWAY TO PORCH WITH BRICKS, 3) ADD BRICK SKIRT TO FRONT OF HOUSE TO COVER FOUNDATION AT PORCH HEIGHT, 4) REPLACE EXISTING BRICK/CONCRETE DRIVEWAY WITH BRICK, 5) INSTALL BRICK WALKWAYS IN FRONT, 6) INSTALL SMALL FOUNTAIN ON BRICK WALKWAY TO FRONT DOOR, 7) REPLACE EXISTING ROTTEN PORCH DECK WITH BRICK, 8) LANDSCAPE/HARDSCAPE BRICK 9) ADD A NEW WOODEN FENCING TO FRONT YARD, LOCATED AT 1122 MCDONALD AVENUE IN THE MCDONALD, ASSESSOR'S PARCEL NUMBER 180-640-058, FILE NUMBER LMA21-018.

The motion carried by the following vote:

Yes: 3 - Chair Meuser, Board Member Boren and Board Member Praetzellis

No: 1 - Board Member Garrett

Absent: 1 - Board Member Fennell

Recused: 1 - Board Member Huang

8.4 WILLIAMS RESIDENTIAL GARAGE AND ADU - CONCEPT LANDMARK ALTERATION - 212 BENTON ST - LMA22-003 - CONTINUED FROM THE MAY 4, 2022 MEETING

BACKGROUND: Concept Landmark Alteration permit for a 400 sq ft garage with an ADU above it in the front of the property. The Color schemes will be made to match existing colors of the house. The siding will be shiplap and the roof composition. The request for the Cultural Heritage Board to provide comments and direction for a concept review item is exempt from the California Environmental Quality Act (CEQA) because there is no possibility that the action will have any effect on the environment (CEQA Guidelines Sections 15061(b)(3) and 15378).

PROJECT PLANNER: Monet Sheikhali

PRESENTING PLANNER: Conor McKay

Chair Meuser recessed the meeting at 6:42 p.m. and reconvened the meeting at 6:56 p.m.

Board Member Huang rejoined the meeting at 6:56 p.m.

Staff Liaison, Susie Murray, presented for Project Planner Monet Sheikhali.

Staff and the Applicant responded to Board Member inquiries.

Board Members provided comments and feedback.

Chair Meuser opened and closed Public Comment.

8.5 CAMPBELL ROOF REPLACEMENT - CONCEPT REVIEW - 408
BENTON ST - LMA22-005 - CONTINUED FROM THE MAY 4, 2022
MEETING

BACKGROUND: Concept review for a roof replacement. The applicant is seeking guidance from the Cultural Heritage Board for two alternatives. The request for the Cultural Heritage Board to provide comments and direction for a concept review item is exempt from the California Environmental Quality Act (CEQA) because there is no possibility that the action will have any effect on the environment (CEQA Guidelines Sections 15061(b)(3) and 15378).

PROJECT PLANNER: Susie Murray

Project Planner, Susie Murray, presented.

Staff and the Applicant responded to Board Member inquiries.

Board Members provided comments and feedback.

Chair Meuser opened and closed Public Comment.

9. ADJOURNMENT

Chair Meuser adjourned the meeting at 7:43 p.m.

Approved on:

Michelle Montoya, Recording Secretary