



**Board of Public Utilities  
Meeting Minutes - Draft**

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Thursday, September 15, 2022

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:32 p.m.

**Present** 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

There were no Statements of Abstention from Board Members.

**3. STUDY SESSION - NONE.**

**4. MINUTES APPROVAL**

**4.1** August 18, 2022 - Regular Meeting Minutes.

The minutes for August 18, 2022 were received and accepted as submitted.

**5. STAFF BRIEFINGS**

**5.1** UPDATE ON WATER SUPPLY ALTERNATIVES PLAN

After undergoing a very competitive process, Woodard & Curran was selected to assist Santa Rosa Water in completing a study and developing a Water Supply Alternatives Plan. Staff will provide an update on the selection process and outline next steps for launching the project in October.

Presenter: Colin Close, Senior Water Resource Planner

**5.2** CREEK WEEK UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in the regional recognition of "Creek Week" as a way to celebrate and clean up our local waterways and educate the public on ways to prevent creek pollution.

A Proclamation was issued at the City Council meeting on September 13, 2022, thereby proclaiming September 19-24, 2022 as "Creek Week". Staff is coordinating a local creek cleanup along Prince Memorial Greenway as well as two

Underground Culvert Tours, a Guided Nature Walk, and tours of the Laguna Treatment Plant.

The Board may discuss this item and give direction to staff.

Presenter: Kyle Spongberg, Environmental Specialist

### 5.3 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Presenters: Peter Martin, Deputy Director - Water Resources and Mike Prinz, Deputy Director - Regional Water Reuse Operations

## 6. CONSENT ITEMS

### Approval of the Consent Agenda

**A motion was made by Board Member Wright, seconded by Vice Chair Arnone, Jr., to waive reading of the text and adopt Consent Items 6.1 through 6.3. The motion carried by the following vote:**

**Yes:** 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Walsh, Board Member Watts and Board Member Wright

#### 6.1 MOTION - APPROVAL OF AMENDMENT NO. 2 TO PROJECT WORK ORDER WITH GREEN VALLEY CONSULTING ENGINEERS - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR NORTH TRUNK SEWER REPLACEMENT - MENDOCINO AVE TO TERRA LINDA DR

RECOMMENDATION: It is recommended by the Transportation and Public Works and the Water Department that the Board of Public Utilities, by motion, approve Amendment No. 2 to Project Work Order No. A010146-2016-17 with Green Valley Consulting Engineers, of Santa Rosa, California, for Construction Management and Inspection services for the North Trunk Sewer Replacement - Mendocino Ave to Terra Linda Dr project, increasing the contract amount by \$255,933.00 for a total authorized amount of \$1,317,889.00.

**This Consent - Motion was approved.**

#### 6.2 MOTION - APPROVAL OF THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH BRELJE & RACE CONSULTING ENGINEERS - ENGINEERING SERVICES FOR BACKUP GENERATORS - WATER AND WASTEWATER FACILITIES PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve the Third Amendment to Professional Services Agreement No. F002153 with Brelje & Race Consulting Engineers, to provide engineering services during construction for the Backup Generators - Water and Wastewater Facilities Project, increasing the contract amount by \$473,200, for a total authorized amount of \$1,100,400.

**This Consent - Motion was approved.**

**6.3 MOTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT APPROVAL WITH GREEN VALLEY CONSULTING ENGINEERS, INC - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR BACKUP GENERATORS - WATER AND WASTEWATER FACILITIES PROJECT**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve a Professional Services Agreement with Green Valley Consulting Engineers, Inc. of Santa Rosa, California, for Construction Management and Inspection Services associated with the Backup Generators - Water and Wastewater Facilities Project in an amount not to exceed \$1,531,328.50.

**This Consent - Motion was approved.**

**7. REPORT ITEMS - NONE.**

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

**9. REFERRALS**

None.

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.**

**11. SUBCOMMITTEE REPORTS**

Chair Galvin reported that the Contract Review Subcommittee met on September 1, 2022, to review two agreements, both of which were unanimously recommended by the subcommittee and were on today's consent calendar.

**12. BOARD MEMBER REPORTS**

None.

**13. DIRECTORS REPORTS**

Jennifer Burke, Director, reported on the Groundwater Sustainability Agency (GSA) user fee letters and other recent activities of the GSA.

Director Burke also provided a brief update on the status of Santa Rosa utilities in response to Tuesday evening's magnitude 4.4 earthquake, that all systems were operating without interruption and no damage was reported, and offered a huge recognition to Water staff that went out the evening of the earthquake to make sure all facilities were operational.

#### **14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION**

Morgan Biggerstaff, Assistant City Attorney, announced the closed session item as listed on the agenda.

**14.1** CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)

Property: 7425 Rancho Los Guilicos Road, a portion of APN 051-020-060  
Agency Negotiator: Stephanie Valkovic, Associate Real Property Negotiator and Jill Scott, Real Property Negotiator  
Negotiating Parties: County of Sonoma  
Under Negotiation: Price and terms of payment.

Chair Galvin recessed the meeting to closed session at 2:32 p.m.

#### **15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY**

Chair Galvin adjourned closed session at 2:49 p.m. and reconvened to open session at 2:51 p.m.

**Present** 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

**Absent** 1 - Board Member Christopher Grabill

Assistant City Attorney Biggerstaff reported that the Board met in closed session on Item 14.1 and there was no reportable action.

#### **16. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:53 p.m. The next meeting of

the Board of Public Utilities is scheduled for October 6, 2022.