

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: JEREMY GUNDY, DEPUTY DIRECTOR  
TRANSPORTATION AND PUBLIC WORK  
BRANDALYN TRAMEL, PURCHASING AGENT  
AUTHOR, JENNIFER MYLES, SENIOR BUYER  
FINANCE DEPARTMENT  
SUBJECT: APPROVAL OF THIRD AMENDMENT TO GENERAL SERVICE  
AGREEMENT NUMBER F002035 – ONE YEAR EXTENSION AND  
INCREASE IN COMPENSATION WITH BRIGHTVIEW  
LANDSCAPE SERVICES, INC. DBA SIGNATURE COAST  
HOLDINGS, LLC

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Work and Finance Departments that the Council, by resolution, approve a Third Amendment to General Service Agreement Number F002035 with BrightView Landscape Services, Inc. dba Signature Coast Holdings, LLC, Napa, CA for a one-year extension and increase in compensation to for citywide landscape services in the amount of \$1,179,982.08, for a cumulative not to exceed value of \$4,465,080.08.

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EXECUTIVE SUMMARY

The current General Service Agreement F002035 expires on November 19, 2022. The original award approved by Council was for a three-year period with two one-year renewal options. This is the first request for extension.

BACKGROUND

Landscape services are provided to all City parks, median and frontages, and to various building and parks landscaped areas such as but not limited to: Various City Parks, City Hall, MSCS, MSCN, Fire Station 2, and Luther Burbank Home and Gardens. Landscape maintenance services for parks include mowing, edging and blowing around the grass areas.

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On March 12, 2019, Request for Proposal (RFP) 19-08 for landscape services closed. Since the cost of the original proposal exceeded the budgetary estimate for all services identified in the scope of work, and questions remaining regarding weed control options IPM vs Organic, it was determined that initial award approved would only include a “blow and go” service only, not including weed control methods for parks, civic sites, and roadway landscapes.

PRIOR CITY COUNCIL REVIEW

September 24, 2019, Study Session

October 1, 2019, Award of General Service Agreement F002035

ANALYSIS

On September 15, 2022, BrightView Landscape Services, Inc. dba Signature Coast Holdings, LLC submitted a one-year extension proposal with an 8% increase in contract price. CPI for All Urban Consumers CUURS49BSA0 Not Seasonally Adjusted for San Francisco-Oakland-Hayward, CA for the period of December 2019 through June 2022 show a 11.29% increase, plus the increase in cost of fuel and DIR Labor requirements, staff deems the proposal for one year extension is fair and reasonable.

This extension is a continuance of the same “blow and go” service as initially awarded.

FISCAL IMPACT

The source of funds is under various Fiscal Year 2022-23 General Ledger operational account numbers and subsequent Fiscal Years as a normal operating expense approved by Council. The 8% increase difference in cost will be funded through Parks Field Services operational account 100510, no additional appropriations are required.

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

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ATTACHMENTS

- Resolution / Exhibit A -Third Amendment to General Services Agreement  
Number F002035

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