

## RESOLUTION NO.

### RESOLUTION OF THE BOARD OF PUBLIC UTILITIES WAIVING THE COMPETITIVE BID PROCESS AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WOOLPERT, INC. FOR TECHNICAL SUPPORT IN INTEGRATING CITYWORKS SOFTWARE WITH INFINITY SOFTWARE

WHEREAS, in 2016, the City solicited for proposals to replace the outdated Hansen asset management system software (Hansen) and selected the Cityworks enterprise asset management system software (Cityworks) as the replacement; and

WHEREAS, in June 2018, at the recommendation of the City's multi-department review panel and based on responsiveness to the City's needs and cost, City Council approved a Professional Services Agreement (PSA) with Woolpert, Inc. to implement Cityworks; and

WHEREAS, Woolpert, Inc. has heretofore assisted multiple City departments in implementing Cityworks under the existing PSA; and

WHEREAS, the City of Santa Rosa's Water Department (Santa Rosa Water) will be implementing Cityworks over the next several months; and

WHEREAS, City staff has determined it is necessary to integrate Santa Rosa Water's customer service and billing system (Infinity CIS) with Cityworks to manage the meters and customer service platform; and

WHEREAS, there is an existing integration between Hansen and Infinity CIS, which requires redesign and is outside the scope of work under the existing PSA with Woolpert, Inc; and

WHEREAS, the proposed new PSA with Woolpert, Inc. provides for process and technical program expertise to create a seamless integration of Cityworks and Infinity CIS, which will result in a streamlined Water Meter Shop process and Water Billing services platform; and

WHEREAS, City staff and the Contract Review Subcommittee has thoroughly analyzed the proposal submitted by Woolpert, Inc. and has determined the proposal would be in the City's best interests to accept; and

WHEREAS, Pursuant to Section 3-08.100(D) of the Santa Rosa City Code, the Board of Public Utilities may waive competitive bidding and approve a contract for services if waiver is necessary for standardization purposes, quality considerations or other valid reasons.

NOW, THEREFORE, BE IT RESOLVED that the Board of Public Utilities has considered the report of City staff and the recommendation made by the Contract Review Subcommittee and has concluded that the proposal submitted by Woolpert, Inc. would be in the City's best interests to accept.

BE IT FURTHER RESOLVED that the Board of Public Utilities hereby approves waiver of the competitive bid process and approval of a professional services agreement with Woolpert, Inc. for technical support in integrating Cityworks software with Infinity CIS software, in an amount not to exceed \$254,260.00.

DULY AND REGULARLY ADOPTED by the City of Santa Rosa Board of Public Utilities this 17<sup>th</sup> day of November 2022.

AYES:           ()  
NOES:           ()  
ABSTAIN:       ()  
ABSENT:       ()

APPROVED: \_\_\_\_\_  
Daniel J. Galvin, III, Chair

ATTEST: \_\_\_\_\_  
Dina Manis, Recording Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Morgan Biggerstaff, Assistant City Attorney