



**Board of Community Services
Meeting Minutes - Draft**

Wednesday, October 26, 2022

4:00 PM

1. CALL TO ORDER

The Meeting was called to order at 4:05 pm by Chair Pitts

2. ROLL CALL

Also in attendance: Deputy Director of Parks Jen Santos, Deputy Director of Recreation Jeff Tibbetts, Superintendent of Parks James Castro

Board Member Madonna Cruz left the meeting at 5:05pm

Present: 6 - Chair Logan Pitts, Vice Chair Steven Spillman, Board Member Madonna Cruz, Board Member Terri Griffin, Board Member Carole Quandt, and Board Member Carolina Spence

Absent: 1 - Board Member Guido Boccaleoni

3. PUBLIC COMMENTS FOR NON-AGENDA MATTERS

There were no public comments on non-agenda items.

4. APPROVAL OF MINUTES

4.1 Regular Meeting Minutes - August 24, 2022 Draft

Attachments: [Regular Meeting Minutes - August 24, 2022 - Draft](#)

Regular meeting minutes for August 24, 2022 were approved as submitted

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

5.1 Upcoming Events and Accomplished Events

Attachments: [UPCOMING AND ACCOMPLISHED EVENTS- Oct 2022](#)

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Parks Deputy Director Santos highlighted the following:

Upcoming Highlights:

- **Oct 29:** Halloween at Howarth. Visit Howarth Park in your favorite costume for trick-or-treating fun!
- **Oct 29:** Neighborhood Services Trunk or Treat and Movie event at Finley Community Park
- **Dec 3 & 4:** Handmade Holiday Crafts Fair Finley Community Center

Accomplishment Highlights:

- **Summer 2022:** The Redwood Empire Live Steamers volunteer group offered a total of 2139 train rides at Youth Park. Operations ran the first weekend of the month, May through October. Volunteers put in over 500 hours of service!

6. DIRECTOR UPDATES

Parks Deputy Director Santos provided the following update:

- Bennet Valley Golf Course Restaurant is open - they had a soft opening
- 6 new tables at Bayer Park
- Alisa Rawson was promoted to Admin Analyst with SRPD
- The regular BOCS meeting room at Finley Community Center has been set up with the technology to hold hybrid public meetings. Staff will be training with the use in a hybrid setting and may begin BOCS meetings at some point in 2023 pending approval from the City Manager's office.

7. CHAIR/BOARD MEMBERS' REPORTS

Chair Pitts - Use of city email. Please let staff know if you are not going to be using. Working with the Mayor regarding Flat Rock Park. Plaques are being reviewed.

Vice Chair Spillman - No report at this time

Member Spence - Merit Awards "wildly" successful, and well attended. Visited the new BVCG restaurant. Food was delicious, servers seemed very happy and were very welcoming. Highly recommended.

Member Griffin - Visited 5 of the 6 Fire damaged parks in Fountaingrove. 123 species of birds identified in Nagasawa.

Member Quandt - Creek Week was a success, attended by approx. 60 volunteers. Merit Awards were well done, kudo to Carolina Spence.

Member Cruz - all are invited to a GONA, a Gathering of Native Americans, this weekend. Registration is required.

8. SCHEDULED ITEMS

8.1 DAY CAMPS AND WORK EXPERIENCE

Recreation Coordinator Ryan Shepherd provided an overview of the traditional day camp programs Wa-tam, Yu-Chi, and Doyle Day Camps, as well as the Work Experience program for teens. The overview included pre and post COVID information as well as program challenges.

Recommended Action: Information

Attachments: [Day Camps and Work Experience Presentation](#)

BOCS discussion and questions ensued

No questions from the public

8.2 PARKS CONDITION ASSESSMENT AND PRIORITIZATION REPORT UPDATE CONTINUED

Assistant Parks Planner, Emily Ander, addressed comments received at the Board of Community Services meeting on August 24, 2022, discussed next steps and provided an opportunity for additional comments regarding the Draft Parks Condition Assessment & Prioritization Report.

Recommended Action: Discussion and feedback

Attachments: [Parks Prioritization Report Update Presentation](#)
[Report](#)
[Appendix](#)

BOCS discussion and questions ensued

No questions from the public

8.3 BOCS ORDINANCE UPDATE

Assistant Parks Planner, Emily Ander, introduced the Ordinances governing the BOCS and related documents and discussed the need to update the BOCS Ordinance.

Recommended Action: Discussion and feedback

Attachments: [BOCS Ordinance Update](#)
[BOCS Ordinance Review Presentation](#)
[BOCS Ordinance Review Presentation - revised 10/24/2022](#)

Chair Pitts has formed the Sub-Committee and is looking for volunteers. He will be the Chair.

Board Members Quandt and Griffin volunteered to participate on the committee

No questions from the public

9. COMMITTEE REPORTS

9.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

First in person with Mayor Rogers in the Mayor's Conference Room. Assistant City Manager Daryel Dunston was present. Received updates from other Boards. General Plan is being discussed. Members of the Bicycle and Pedestrian Advisory Board were present and Chair Pitts advocated for more bike paths to the parks. Also, 600 units of affordable housing being built.

9.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

No meeting

10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

10.1 ZEST NEWSLETTEER SEPT - NOV 2022

Attachments: [ZEST Newsletter: Sept-Nov 2022](#)

ZEST Newsletter Sept - Nov 2022 was included as an attachment to this agenda

11. FUTURE AGENDA ITEMS

- Board Members would like to have a better understanding of how landscape decisions are determined when parks are developed
- It was noted that the City website needed to be updated to reflect parks that are currently in process for upgrades.
- It was asked if there were any updates for refinement of the General Plan that was being reviewed by City Council

12. ADJOURNMENT

Chair Pitts adjourned the meeting at 6:02 pm. The next regularly scheduled meeting will be on December 14, at 4:00pm.

Approved on:

Shelley McClure, Recording Secretary