

RESOLUTION NO. RES-2017-090

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ESTABLISHING NEW AND REVISED FEES WITHIN THE CITY'S FEE SCHEDULE FOR THE DEPARTMENTS OF FIRE, PLANNING AND ECONOMIC DEVELOPMENT, AND RECREATION AND PARKS

WHEREAS, staff is proposing new and revised fees for the Fire Department, as set forth in Exhibit A to this Resolution; and

WHEREAS, staff is proposing new and revised fees for the Planning & Economic Development Department, as set forth in Exhibit B to this Resolution; and

WHEREAS, staff is proposing new and revised fees for the Recreation & Parks Department, as set forth in Exhibit C – Recreation & Parks Fees, Exhibit D – Bennett Valley Golf Course Fees, and Exhibit E – Event Permit Fees; and

WHEREAS, on June 6, 2017, the Council held a duly noticed public hearing on the proposed new and revised fees, at which all those wishing to be heard were allowed to speak or present written comments.

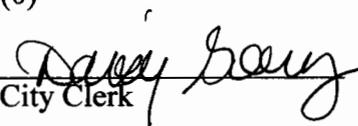
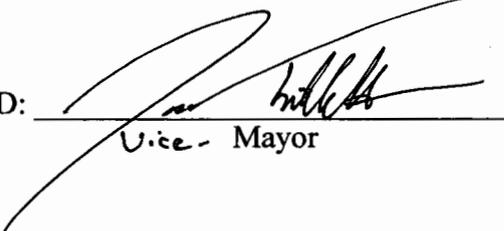
NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa establishes new and revised fees as set forth in Exhibits A, B, C, D and E to this Resolution.

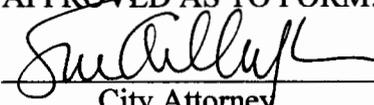
BE IT FURTHER RESOLVED that Exhibits A, B, C, D, and E are made part of this Resolution.

BE IT FURTHER RESOLVED that all Bennett Valley Golf Course Capital Improvement Fees, received in accordance with Exhibit D, shall be segregated and maintained in a separate Bennett Valley Golf Course Capital Improvement Fee account.

IN COUNCIL DULY PASSED this 6th day of June, 2017.

AYES: (4) Mayor Coursey, Vice Mayor Tibbetts, Council Members Olivares, Rogers
NOES: (1) Council Member Schwedhelm
ABSENT: (2) Council Members Combs, Sawyer
ABSTAIN: (0)

ATTEST:  City Clerk APPROVED:  Vice Mayor

APPROVED AS TO FORM:

City Attorney

- Exhibit A – Fire Department
- Exhibit B – Planning & Economic Development Department
- Exhibit C - Recreation & Parks Fees
- Exhibit D - Bennett Valley Golf Course Fees
- Exhibit E – Event Permit Fees

**FY 2017-18 Fee Update
Exhibit A
SANTA ROSA FIRE DEPARTMENT
Effective July 1, 2017**

Revised Fees: existing/proposed – NEW fees are noted

PERMIT NAME	FEE
Local Amendments to the California Fire Code Operational Permit	Annual (New)
Cannabis – Cultivation Up to 20,000 sq. ft. *Add 1hr at inspection rate per additional 10,000 sq. ft.	\$272*
Cannabis – Distribution	\$204
Cannabis – Manufacturing	\$408
Cannabis – Testing/Lab	\$272
2016 California Fire Code – Operational Permits	
Cutting and Welding	\$204
Hot Work Operations	\$204
Rooftop Heliport	\$340
Amusement Buildings	\$272
Current Permits	Annual (Modified)
Places of Assembly - Special Event *Add late submittal fee	\$136 \$272 Submitted less than 5 business days of event
Liquefied Petroleum Gases (Propane) Limited Use *Add late submittal fee	\$68 \$136 Submitted less than 2 business days of use
Tents, Air Supported Structures and Canopies *Add late submittal fee	\$204 \$408 Submitted less than 5 business days of use
<i>These annual fees are in addition to CUPA - Hazardous Materials program fees and or other permitted business activities.</i>	
2016 California Fire Code – Construction Permits	New Plan Review & Inspection
Automatic Fire Extinguishing Systems Modifications to NFPA 13 – Less than <u>10</u> Heads	\$136
Generator with a Day Tank: 1) Interior or remote fill 2) Exterior	1) \$408/hr 2) \$306/hr
CO2 Dewar Installation	\$272/hr
Smoke Control or Smoke Exhaust Systems	\$408/hr
Local Administrative Fees	New Fees
Fire Marshal Consultation	1 Hour Minimum
Mailing / Processing	\$20

Exhibit B
Planning & Economic Development
FY 2017-18 Proposed Fee Update
Effective July 1, 2017

Revised Fees: existing/proposed – NEW fees are noted

Encroachment Permit Processing Fee (Update to Existing Fee)					
Position	Description of Activity	Hours	Hourly Rate	Fee Existing/proposed	
Administrative Technician	Processing encroachment permit applications, reviewing insurance submittals, issuing permits, filing completed permits, communicating with applicant regarding permit requirements	1.5	\$85.00	\$80/\$128	
Encroachment Permit Inspection Fee (New Fee - Permits Not Involving Public Improvements)					
Position	Description of Activity	Hours	Hourly Rate	Fee	
Quality Control Associate	Inspect traffic control and determine any damage to existing public infrastructure due to construction activities. Inspect and require restoration of public infrastructure.	1.5	\$98.00	\$147.00	
Water Efficient Landscape Review (Update to Existing Fee – previously \$195 & \$260 for Residential and Commercial Plan Review, respectively)					
Position	Description of Activity	Percentage of Landscape Valuation	Hours	Hourly Rate	Total Fee
Building Plans Checker	Review landscape plans to ensure consistency with the City's Water Efficient Landscape Ordinance.	\$0 - \$19,999	4	\$110.00	\$440
		\$20,000 - \$99,999	7.5	\$110.00	\$825
		\$100,000 - \$499,999	15	\$110.00	\$1,650
		Over \$500,000			*Varies
*WELO plan check fees for any valuations over \$500,000 will be based on a percentage of the improvement value, as published in the "Engineering Fees" section of the current fee schedule.					
Public Improvement Plan Inspection Fees (Existing Fee - Change in Timing of Collection)					
Position	Description of Activity	Fee Collection			
Multiple	Review public improvement plan submittals to ensure consistence with all applicable City codes, standards, policies and conditions of approval.	Prior to issuance of a grading or encroachment permit			
Cannabis Zoning Clearance (New Fee)					
Position	Description of Activity	Hours	Hourly Rate	Fee	
Multiple, including PED, Fire and CAO	An estimated 10 hours of staff time is needed for zoning clearance intake, analysis, referral and final preparation.	10	Various	\$1,200	

Master Schedule of Fees

Exhibit C - REVISED RECREATION & PARKS FEES

Effective July 1, 2017

Revised Fees: existing/proposed - NEW fees are noted

FINLEY COMMUNITY CENTER (FCC)	ALCOHOL (NEW)
Person Auditorium	\$100
Cypress A & B	\$50
Cypress A or B	\$25
Willow Room	\$25
Valley & Live Oak Room	\$75
Valley or Live Oak Room	\$37.50
PERSON SENIOR WING (PSW)	ALCOHOL (NEW)
Fitness Dance - Room 3	\$25
Multi Purpose - Room 4A & 4B	\$50
Multi Purpose - Room 4A or 4B	\$25
Auditorium - Room 5	\$75
STEELE LANE COMMUNITY CENTER (SLCC)	ALCOHOL (NEW)
Dohn Room	\$75
De Meo Room	\$25
BENNETT VALLEY SENIOR CENTER (BVSC)	ALCOHOL (NEW)
California Room	\$25
Room 19	\$50
DETURK ROUND BARN	ALCOHOL (NEW)
Monday - Sunday	\$100
CHURCH OF ONE TREE	ALCOHOL (NEW)
Monday - Sunday	\$50
CLUBHOUSES	ALCOHOL (NEW)
Doyle	\$25
Franklin	\$25

Master Schedule of Fees

Revised Fees: existing/proposed - NEW fees are noted

AQUATICS	
Public Swim - Family All-Season Pass	\$250/\$270
Public Swim - Family Summer Pass	\$200/\$220
Lap Swim - General	\$5/\$6 swim
Lap Swim - Senior/Disabled	\$4/\$5 swim
Lap Swim - Monthly Pass - General	\$55/\$60
Lap Swim - Monthly Pass - Senior/Disabled	\$45/\$50
Lap Swim - Flexi Pass - General	\$4.50/\$5 swim
Lap Swim - Flexi Pass - Senior/Disabled	\$3.50/\$4 swim
AQUATICS NON-RESIDENT SURCHARGE (NEW)	
Swim Passes (Family All Season, Family Summer, Lap Swim Monthly)	\$10
COFFEE SERVICE	
Coffee / Tea Service - 1-25 cup	\$10/\$12.50
Coffee / Tea Service - 26-50 cup	\$15/\$25
Coffee / Tea Service - 51-100 cup	\$30/\$50
Coffee / Tea Service - 101-200 cup	\$60/\$100
Coffee / Tea Service - 201-300 cup	\$90/\$150
DEPOSITS and MISCELLANEOUS FEES	
Permit Amendment Fee (NEW)	\$25
SENIOR CENTER MEMBERSHIPS	
Non-Resident Surcharge (NEW)	\$10
ATHLETIC FIELDS and COURTS	
Tennis Courts - Private: April 1 - October 31 (NEW)	\$7/\$9 hr
Tennis Courts - Private: November 1 - March 31 (NEW)	\$7/\$7 hr
Field or Diamond - Adult League	\$10/\$12 hr
Field or Diamond Youth League Player Fee (per season)	\$5/\$7 child
Sports Tournament Concession Permit (NEW)	\$25
ADDITIONAL NON-RESIDENT FEES/SURCHARGES (NEW)	
All Rentals:	
Community Centers/Buildings/Rooms (Finley Community Center, Person Senior Wing, Steele Lane Community Center, Bennett Valley Senior Center, De Turk Round Barn, Church of One Tree, Clubhouses, Rosie the Trolley, Finley Pool, Finley Birch Room, Ridgway Pool, Ridgway Slide, Ridgway Awning, Juilliard Wedding Grove)	5%
Commissary Kitchens (BVSC, FCC, PSW, Bayer)	5%
Storage Spaces (BVSC, FCC, PSW, Bayer)	5%
Park Special Use Permits	5%
Mobile Stage	5%
Picnic Areas (Large/Small Picnic Site, Camp Site, Howarth Jump House)	5%
Athletic Fields and Courts (Bocce, Horseshoes, Tennis, Soccer, Flat Field, Ball Diamond)	5%

Exhibit D
BENNETT VALLEY GOLF COURSE FEES

Revised Fees: existing/proposed - NEW fees are noted

Greens Fees (effective January 1, 2018)	
Weekend - Adult 18 Holes	\$43/\$45
Weekend - Adult 9 Holes	\$23/\$26
Weekend - Mid-Day	\$30/\$34
Weekend - Twilight	\$26/\$29
Weekend - Super Twilight	\$14/\$18
Weekend - Junior 18 Holes	\$11/\$15
Weekend - Junior 9 Holes	\$7/\$9
Weekday - Adult 18 Holes	\$30/\$31
Weekday - Adult 9 Holes	\$19/\$21
Weekday - Adult Twilight	\$22/\$24
Weekday - Super Twilight	\$13/\$13
Weekday - Senior 18 Holes	\$25/\$26
Weekday - Senior 9 Holes	\$14/\$16
Weekday - Senior Twilight	\$17/\$19
Weekday - Junior 18 Holes	\$10/\$12
Weekday - Junior 9 Holes	\$6/\$7
Annual - Unlimited, Single	\$1,650/\$1,850
Annual - Unlimited, Couple	\$2,640/\$2,960
Annual - Senior (limited weekdays), Single	\$1,000/\$1,070
Annual - Senior (limited weekdays), Couple	\$1,600/\$1,710
Seasonal - 10 Play Pass (limited Jan-Apr & Sep-Dec)	\$370/\$380
Other Fees (effective July 1, 2017)	
Players Reward Card (NEW)	\$145
Capital Improvement Fee - 9 hole round (NEW)	\$1
Capital Improvement Fee - 18 hole round (NEW)	\$2
Capital Improvement Fee - annual pass single (NEW)	\$80
Capital Improvement Fee - annual pass couple (NEW)	\$130

Exhibit E - REVISED
RECREATION & PARKS DEPARTMENT
EVENT PERMIT FEES

Effective July 1, 2017

Revised Fees: existing/proposed - NEW fees are noted

STREETS, SIDEWALKS, ALLEYS, PARKING AREAS (except Block Party & Seasonal Market)	
Application Fee	\$75/\$75
Special Event Permit (NEW)	\$125
BLOCK PARTY	
Application Fee	\$75/\$25
Block Party Permit (NEW)	N/C
SEASONAL STREET MARKET (RECURRING)	
Application Fee	\$75/\$75
Street Market Permit (NEW)	N/C
CIVIC SITES (except Courthouse Square)	
Application Fee	\$75/\$50
Civic Site Permit (NEW)	\$50
COURTHOUSE SQUARE	
Application Fee	\$75/\$50
Courthouse Square Permit (NEW)	
Basic/Non-Profit 1- 250 ppl (NEW)	\$50
Basic/Non-Profit 251- 750 ppl (NEW)	\$100
Basic/Non-Profit 751-1500 ppl (NEW)	\$200
Basic/Non-Profit 1501 + ppl (NEW)	\$350
Premium/Commercial(*) 1- 250 ppl (NEW)	\$100
Premium/Commercial(*) 251- 750 ppl (NEW)	\$200
Premium/Commercial(*) 751-1500 ppl (NEW)	\$400
Premium/Commercial(*) 1501 + ppl (NEW)	\$700
Additional Side Streets (each) (NEW)	\$25
FILM PRODUCTION	
Application Fee	\$75/\$75
Film Permit (NEW)	\$175
OTHER FEES/SERVICES	
City Staff	Burdened Rate

(*) ticketed events, paid admission for spectators, invitation only events