

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: RACHEL EDE, DEPUTY DIRECTOR - TRANSIT  
TRANSPORTATION AND PUBLIC WORKS – TRANSIT DIVISION  
SUBJECT: AUTHORIZATION FOR REQUEST OF LOW CARBON TRANSIT  
OPERATIONS PROGRAM FUNDING FOR FY 2022-2023 FOR  
PURCHASE OF BATTERY ELECTRIC BUS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve and authorize: 1) the Deputy Director – Transit to request \$507,036 in Low Carbon Transit Operations Program (LCTOP) formula funds to assist in purchasing a battery electric bus; 2) the Deputy Director - Transit to execute the Certifications and Assurances and related documents for the LCTOP grant; 3) the delegation of authority to the Director of Transportation and Public Works to execute an Authorized Agent Form for the LCTOP designating the Deputy Director – Transit as the City's Authorized Agent; 4) the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award; and 5) the submittal of the City's project nomination and allocation request to the Department of Transportation for FY 2022/23 LCTOP funds.

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EXECUTIVE SUMMARY

The Low Carbon Transit Operations Program (LCTOP), administered by Caltrans, is one of several programs established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Funds are allocated to transit agencies annually via formula. For FY 2022-2023 the Transit Division seeks approval to request the City's annual formula allocation of \$507,036 to assist in a purchase of a battery-electric bus.

BACKGROUND

1. LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established in 2014 by Senate Bill 862 to provide operating and capital assistance for transit agencies to reduce

AUTHORIZATION FOR REQUEST OF LOW CARBON TRANSIT OPERATIONS  
PROGRAM FUNDING FOR FY 2022-2023  
PAGE 2 OF 3

greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities.

2. LCTOP funds are allocated to transit operators based on (1) amount of revenue generated by the transit system and (2) population of the service area.
3. The City's allocation for FY 2022-2023 is \$41,934 based on the revenue method and \$465,102 based on the population method, for a total of \$507,036.

PRIOR CITY COUNCIL REVIEW

On March 1, 2022, the City Council approved RES-2022-035 authorizing the filing of the application for FY 2021-2022 LCTOP funds totaling \$496,292 and the execution of the certifications and assurances and authorized agent form.

ANALYSIS

1. Transit staff has prepared the request for funds from the LCTOP for FY 2022-2023 to assist in the purchase of a battery electric bus to replace a diesel-hybrid bus in the 2011 model year fleet. LCTOP funds will be one component of the funding program for a planned six-bus purchase in 2025 to replace the entire 2011 fixed-route fleet with battery-electric buses.
2. To submit the request, the California Department of Transportation requires the City pass a resolution, authorizing the application for funding from the LCTOP, and authorizing the execution of the certifications and assurances.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund or Transit Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

AUTHORIZATION FOR REQUEST OF LOW CARBON TRANSIT OPERATIONS  
PROGRAM FUNDING FOR FY 2022-2023  
PAGE 3 OF 3

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution / Exhibit A – Authorized Agent Form

PRESENTER

Shawn Sosa, Administrative Analyst, [ssosa@srcity.org](mailto:ssosa@srcity.org)