



**City Council  
Regular Meeting Minutes - Draft**

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Tuesday, May 9, 2023

12:00 PM

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**1. CALL TO ORDER AND ROLL CALL**

Mayor N. Rogers called the meeting to order at 12:01p.m.

Council Member Fleming participated in the meeting under the AB 2449 "Just Cause" provisions of the Brown Act related to child care and noted that no one over the age of 18 was participating in the meeting at the remote location.

Council Member C. Rogers joined the meeting at 12:08 p.m.

Council Member Alvarez joined the meeting at 12:18 p.m.

**Present:** 7 - Mayor Natalie Rogers, Vice Mayor Dianna MacDonald, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Jeff Okrepkie, Council Member Chris Rogers, and Council Member Mark Stapp

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

**3. STUDY SESSION**

**3.1 REVIEW OF FISCAL YEAR 2023-24 OPERATIONS AND MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM BUDGET**

In this Study Session, staff will present City Council with an overview of the funding requests for FY 2023-24, as well as perspectives as to overall funding considerations. The Study Session is held in advance of the Budget Hearings in June to provide the opportunity for City Council to ask questions, provide direction, and gain a full understanding of the budget and resulting financial implications for the City ahead of formal budget adoption in June.

Information and department budgets will be presented in the following order:

Day 1 - May 9, 2023

City-wide overview and General Fund segment

Administrative Departments:

- City Council
- City Manager
- City Attorney
- Communications & Intergovernmental Relations
- Human Resources and Risk
- Finance Department
- Non-Departmental
- Information Technology
- Housing & Community Services

Day 2 - May 10, 2023

- Fire Department
- Police Department
- Planning & Economic Development
- Parks & Recreation
- Transportation & Public Works
- Water Department
- Capital Improvement Project

Veronica Conner, Budget and Financial Analyst Manager, introduced the order and overview of the two-day study session.

City Manager Maraskeshia Smith provided opening comments, thanked staff for their efforts in the budget preparation, and other concepts for consideration during the budgeting process.

Alan Alton, Chief Financial Officer, provided a brief report on the economic overview, the FY 2023-24 General Fund budget deficit, and mitigation measures.

Veronica Conner, Budget and Financial Analyst Manager, presented a citywide budget overview and staffing changes summary.

Cindy Benzerara, Interim Administrative Support Supervisor, presented the City Council and City Manager's Office proposed

budget.

City Attorney Sue Gallagher presented the City Attorney's Office proposed budget.

Lon Peterson, Chief Communications and Intergovernmental Relations Officer, presented the Communications & Intergovernmental Relations proposed budget.

Dominique Blanquie, Interim Human Resources Director, presented the Human Resources Department proposed budget.

Alan Alton, Director of Finance, presented the Finance Department and Non-departmental proposed budget.

Brian Tickner, Chief Information Officer, presented the Information Technology Department proposed budget.

Megan Basinger, Director of Housing and Community Services, and Kate Goldfine, Administrative Services Officer, presented the Housing and Community Services Department proposed budget.

Mayor N. Rogers recessed the study session at 3:00 p.m. and continued it to Wednesday, May 10, 2023, at 9:00 a.m.

Mayor N. Rogers reconvened the meeting at 4:00 p.m. for Regular Session.

#### **4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**Present:** 7 - Mayor Natalie Rogers, Vice Mayor Dianna MacDonald, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member Jeff Okrepkie, Council Member Chris Rogers, and Council Member Mark Stapp

#### **5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

None.

#### **6. PROCLAMATIONS/PRESENTATIONS**

**6.1 PROCLAMATION - MAY IS AFFORDABLE HOUSING MONTH**

Council Member Okrepkie read and presented the proclamation to Megan Basinger, Director of Housing and Community Services.

Megan Basinger thanked Council for acknowledging the efforts of staff to provide adequate access to affordable housing.

Jeff Owen, Chair of the Housing Authority, expressed appreciation related to the proclamation and staff housing efforts.

**PUBLIC COMMENT:**

Duane DeWitt, Sonoma County Housing Advocacy Group, spoke in support of Item 6.1 and suggested that residential rentals will be what solves the housing crisis.

**6.2 PROCLAMATION - MAY 2023 BIKE TO WORK MONTH & DAY**

Council Member C. Rogers read and presented the proclamation to Eris Weaver, Executive Director, Sonoma County Bicycle Coalition.

Eris Weaver, Sonoma County Bicycle Coalition, spoke on the importance of bicycling in our community and the potential joy bicycling can bring to individuals.

No public comments were made.

**7. STAFF BRIEFINGS**

**7.1 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

Danielle Garduno, Violence Prevention Program Manager, provided a brief update on the Community Empowerment Plan, the success of the recent Cinco de Mayo event in Roseland, the cruising ordinance repeal, and the community engagement coordinator is now open.

**PUBLIC COMMENT:**

Duane DeWitt spoke on Item 7.1 and acknowledged Danielle Garduno's direction related to graffiti removal, made a suggestion to move the Cinco de Mayo celebration to Courthouse Square, and provided historical information related to the cruising ordinance.

**This item was received and filed.**

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

No reports provided.

**9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

Vice Mayor MacDonald announced abstention from Item 16.1 due to property ownership near the location of the subdivision for the final map being received.

**10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member Okrepkie provided a brief report on recent community events attended.

Council Member Stapp provided brief report on recent community events attended.

Council Member Alvarez provided a brief report on recent community events attended.

Council Member C. Rogers provided a brief report on various meetings and events attended.

Vice Mayor MacDonald provided a brief report on recent community events attended.

Mayor N. Rogers provided a brief report on recent community events attended.

## **10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

### **10.1.1 Council Subcommittee Reports**

Council Member Alvarez provided a brief report on a recent Open Government Implementation Task Force meeting.

Mayor N. Rogers provided a brief report on a recent Long Term Financial Policy and Audit Subcommittee meeting.

### **10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

Council Member C. Rogers provided a brief report.

### **10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

Council Member Stapp provided a brief report.

### **10.1.4 Association of Bay Area Governments (ABAG)**

### **10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

Council Member Stapp provided a brief report

### **10.1.6 Sonoma Clean Power Authority (SCPA)**

Council Member C. Rogers provided a brief report.

### **10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

### **10.1.8 Groundwater Sustainability Agency (GSA)**

### **10.1.9 Sonoma County Continuum of Care (CoC)**

### **10.1.10 Renewal Enterprise District (RED)**

Council Member Fleming provided a brief report.

### **10.1.11 Public Safety Subcommittee**

### **10.1.12 Other**

Council Member Okrepkie provided a brief report on a recent LAFCO meeting attended.

Council Member Fleming provided a brief report and announced her appointment to the MTC.

## 11. APPROVAL OF MINUTES

11.1 March 9 and 10, 2023, Regular Meeting.

**Approved as submitted.**

## 12. CONSENT ITEMS

PUBLIC COMMENT:

Duane DeWitt, Sonoma County Housing Advocacy Group, spoke on Item 12.5 and suggested continued efforts on partnering with faith based operations to provide safe parking opportunities.

### Approval of the Consent Agenda

**A motion was made by Vice Mayor MacDonald, seconded by Council Member Okrepkie, to waive reading of the text and adopt Consent Items 12.1 through 12.5. The motion carried by the following vote:**

**Yes:** 7 - Mayor Rogers, Vice Mayor MacDonald, Council Member Alvarez, Council Member Fleming, Council Member Okrepkie, Council Member Rogers, and Council Member Stapp

12.1 RESOLUTION - STATE OF GOOD REPAIR PROGRAM  
AUTHORIZATION TO APPLY FOR THE ANNUAL FORMULA  
ALLOCATION AND PROJECT APPROVAL

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the SB1 State of Good Repair Project List, and authorize the Director of Transportation and Public Works or designee to request the City's annual allocation of FY 2023-24 State of Good Repair funding in the estimated amount of \$27,383 from the California Department of Transportation.

**This Consent - Resolution was adopted.**

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**RESOLUTION NO. RES-2023-079 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SB1 STATE OF GOOD REPAIR PROGRAM PROJECT LIST AND AUTHORIZING THE FILING OF A FUNDING CLAIM FOR THE FISCAL YEAR 2023-24**

**12.2 RESOLUTION - TRANSPORTATION DEVELOPMENT ACT ARTICLE IV AND STATE TRANSIT ASSISTANCE ANNUAL FORMULA ALLOCATION CLAIM SUBMITTAL**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Director of Transportation and Public Works or designee to file a claim for the Transit Division's annual drawdown of Transportation Development Act Article IV and State Transit Assistance funds with the Metropolitan Transportation Commission for FY 2023-24 in the estimated amount of \$12,255,165 for ongoing Transit Operations and Capital budgetary needs.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-080 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE FILING OF A FUNDING CLAIM WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT ARTICLE IV / STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL YEAR 2023-24 IN THE ESTIMATED AMOUNT OF \$12,255,165**

**12.3 RESOLUTION - SPLIT BID AWARD -ISSUANCE OF BLANKET PURCHASE ORDERS FOR CHEMICALS FOR CITY SWIMMING POOLS TO KNORR SYSTEMS INT'L, LLC AND SCP DISTRIBUTORS LLC DBA LINCOLN AQUATICS**

RECOMMENDATION: It is recommended by the Recreation Division and Finance Department that the Council, by resolution, approve a split bid award and issuance of Blanket Purchase Orders for a period of two (2) years, with three (3) one-year renewal options to: 1) Knorr Systems Int'l, LLC, Santa Ana, California for the purchase of liquid carbon dioxide in an amount not to exceed \$26,984.76; and 2) SCP Distributors LLC, dba Lincoln Aquatics, Concord, California for the purchase of liquid chlorine in an amount not to exceed \$88,033.66, for a total amount for both not to exceed \$115,018.42.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-081 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A SPLIT BID AWARD AND ISSUANCE OF BLANKET PURCHASE ORDERS FOR CHEMICALS FOR CITY SWIMMING POOLS TO KNORR SYSTEMS INT'L, LLC AND SCP DISTRIBUTORS LLC DBA LINCOLN AQUATICS IN A TOTAL AMOUNT NOT TO EXCEED \$115,018.42**

**12.4 RESOLUTION - SUPPORT FOR SENATE BILL 55 (UMBERG)**

RECOMMENDATION: It is recommended by the Communications & Intergovernmental Relations Office that the Council, by resolution, support Senate Bill 55 (Umberg), which would require car dealers to apply the vehicle identification number (VIN) to the catalytic converter of each vehicle listed for sale.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-082 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SUPPORTING SENATE BILL 55 (UMBERG)**

**12.5 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY**

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2023-083 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING A PROCLAMATION OF LOCAL HOMELESS EMERGENCY (Government Code Sections 8630et seq.)**

**As it was not yet 5:00 p.m. Mayor N. Rogers announced a brief recess and reconvened at 5:00 p.m.**

**All Council Members were present.**

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Alexa Forrester, Bikeable Santa Rosa, spoke in support of bicycle advocacy throughout the City of Santa Rosa and shared perspectives of community members regarding bike infrastructure.

Duane DeWitt spoke in support of efforts by the Open Government Task Force and the continuation of that subcommittee, and suggested review of the original recommendations made by the original Open Government Task Force, specifically in relation to community engagement.

Micah Reyes spoke in support of bike safety and investments in low-stress bike infrastructure.

Isabella Barnard spoke in support of making the streets safe for the bicycling community.

Bernadete Burrell spoke in opposition of current short term rental enforcement, requested better code enforcement policies related to noise ordinances, and other short term rental code enforcement concerns.

Nancy Wang spoke in opposition of non-hosted short term rental properties and requested limitation of non-hosted short term rental properties or removal of all non-hosted to outside of residential areas.

Jose Ibarra spoke in opposition to non-hosted short term rentals and the greater economic benefit of this action.

**14. REPORT ITEMS - NONE.**

**15. PUBLIC HEARINGS - NONE.**

**16. WRITTEN COMMUNICATIONS**

- 16.1** NOTICE OF FINAL MAP - STONEBRIDGE SUBDIVISION PHASE 1 -  
Provided for information.

No public comments made.

This item was received and filed with Vice Mayor MacDonald abstaining.

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

Mayor N. Rogers adjourned the meeting at 5:20 p.m.

The next meeting will be held on Wednesday, May 10, 2023, at 9:00 a.m. to resume the Study Session - Review of Fiscal Year 2023-24 to review the Fire, Police, Planning and Economic Development, Park and Recreation, Transportation and Public Works and Water departments, and Capital Improvement proposed budgets.

**20. UPCOMING MEETINGS**

**20.1 UPCOMING MEETINGS LIST**

This item was received and filed.

Approved on:

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**Dina Manis, City Clerk**