



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Cultural Heritage Board Regular Meeting Minutes - Draft

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Wednesday, May 3, 2023

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Meuser called the meeting to order at 4:33 p.m.

**Present** 5 - Chair Brian Meuser, Board Member Laura Fennell, Board Member Patrick Carney, Board Member Heidi Klyn, and Vice Chair Cappie Garrett

**Absent** 1 - Board Member Bonnie Boren

### 2. APPROVAL OF MINUTES

2.1 September 7, 2022 - Draft Minutes

Approved as submitted.

2.2 December 7, 2022 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENTS

None.

### 4. BOARD BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Meuser read aloud the Statement of Purpose.

#### 4.2 BOARD MEMBER REPORTS

Chair Meuser welcomed Board Member Carney and Board Member Klyn to the Cultural Heritage Board, and asked for all Board Members to introduce themselves.

Board Member Cappie introduced herself

Board Member Fennel introduced herself.

Board Member Carney introduced himself.

Board Member Klyn introduced herself.

Chair Meuser introduced himself.

#### **4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)**

**A motion was made by Chair Meuser, seconded by Board Member Carney, to nominate Board Member Garrett as Vice Chair.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Meuser, Board Member Fennell, Board Member Carney, Board Member Klyn and Vice Chair Garrett

**Absent:** 1 - Board Member Boren

#### **5. DEPARTMENT REPORTS**

Staff Liaison Murray introduced herself and provided a report.

Chair Meuser requested staff add an item on the next agenda, for work done without benefit of permits in preservation districts, with a focus primarily on detached single family residential units.

Chair Meuser also requested an update on Fremont Park.

#### **6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

#### **7. CONSENT ITEM(S)**

None.

#### **8. SCHEDULED ITEM(S)**

- 8.1**      **APPLICANT PRESENTATION - THE CANNERY AT RAILROAD SQUARE - DESIGN TEAM PRESENTATION; CEQA: NOT A PROJECT AS NO ACTION WILL BE TAKEN**

BACKGROUND: The Cannery at Railroad Square was approved in August 2020. The project has broken ground and members of the Cultural Heritage Board (CHB) and the public have expressed interest in it. As such, the project design team has agreed to provide a

presentation to the CHB.

PRESENTED BY: Susie Murray and John Stewart Company

Staff Liaison Murray introduced item 8.1, the Cannery at Railroad Square.

Applicant representatives made a presentation.

Chair Meuser opened the public comment period at 5:30 p.m.

Leanne Wentz asked questions about the project.

Carole Quandt asked questions about the project.

Chair Meuser closed the public comment period at 5:38 p.m.

Staff and applicant representatives responded to Board Member inquiries.

## 9. ADJOURNMENT

Chair Meuser adjourned the meeting at 6:05 p.m.

Approved on:

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Lani Buckheit,  
Recording Secretary