



**Design Review Board  
Regular Meeting Minutes - Draft**

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Thursday, June 15, 2023

4:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Jones-Carter called the meeting to order at 4:30 P.M.

Chair Jones-Carter recessed the meeting due to technical difficulties at 4:31 P.M.

Chair Jones-Carter reconvened the meeting at 4:33 P.M.

**Present** 5 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, Board Member Michael Burch, Board Member Victoria Liptak, and Board Member Ernest Wuethrich

**Absent** 2 - Board Member Michael Cook, and Board Member Adam Sharron

**2. APPROVAL OF MINUTES**

None.

**3. PUBLIC COMMENT**

Duane Dewitt made a comment about the Tubbs Fire and housing stock. Residential affordable housing was his focus for this comment.

Cliff Langham made a comment about rezoning requirements. He expressed interest in turning his property into affordable housing however, he cannot as a result of zoning requirements.

**4. BOARD BUSINESS**

**4.1 STATEMENT OF PURPOSE**

Chair Jones-Carter read aloud the Statement of Purpose.

**4.2 BOARD MEMBER REPORTS**

Vice Chair Weigl responded to the non agenda related public comment and recommended that Cliff Langham bring his comments about rezoning to the Planning Commission as their

expertise is land use.

#### **4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

None.

#### **5. DEPARTMENT REPORTS**

Staff Liaison Nicholson reported.

#### **6. STATEMENTS OF ABSTENTION**

None.

#### **7. CONSENT ITEM(S)**

None.

#### **8. SCHEDULED ITEM(S)**

##### **8.1 REPORT - HOUSE SANTA ROSA**

**BACKGROUND:** The House Santa Rosa project is a grant-funded initiative to facilitate the production of housing in the City of Santa Rosa. The purpose the Report is for the Board to provide feedback to the House Santa Rosa team and interested citizens as to the work that has been performed so far and identify areas for improvement.

**PRESENTED BY:** Conor McKay

Project Planner Mckay presented.

Staff responded to Board Member inquiries.

Chair Jones-Carter opened the public comment period.

Duane Dewitt inquired about having a graphical user interface for the maps accessibility. Additionally, he suggested staff present information about House Santa Rosa via radio public service announcements.

David Harrison commented about high rise buildings for housing.

Chair Jones-Carter closed the public comment period.

Board Members provided comments and feedback.

## **9. ADJOURNMENT**

Chair Jones-Carter adjourned the meeting at 5:35 P.M.

Approved on:

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Lani Buckheit,  
Recording Secretary