



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Cultural Heritage Board Regular Meeting Minutes - Draft

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Wednesday, June 21, 2023

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Meuser called the meeting to order at 4:36 P.M.

**Present** 5 - Chair Brian Meuser, Vice Chair Cappie Garrett, Board Member Patrick Carney, Board Member Laura Fennell, and Board Member Heidi Klyn

**Absent** 1 - Board Member Bonnie Boren

### 2. APPROVAL OF MINUTES

2.1 May 3, 2023 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENTS

None.

### 4. BOARD BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Meuser read aloud the Statement of Purpose.

#### 4.2 BOARD MEMBER REPORTS

None.

#### 4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

### 5. DEPARTMENT REPORTS

Staff Liaison Murray reported.

### 6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

### 7. CONSENT ITEM(S)

None.

## **8. SCHEDULED ITEM(S)**

### **8.1 REPORT - HOUSE SANTA ROSA**

**BACKGROUND:** The House Santa Rosa project is a grant-funded initiative to facilitate the production of housing in the City of Santa Rosa. The purpose the Report is for the Board to provide feedback to the House Santa Rosa team and interested citizens as to the work that has been performed so far, and identify areas for improvement.

**PRESENTED BY:** Conor McKay

Project Planner McKay presented.

Chair Meuser opened and closed the public comment period.

Staff responded to Board Member inquiries.

### **8.2 THE CULTURAL HERITAGE BOARD WILL BRAINSTORM IDEAS TO ADDRESS WORK BEING DONE WITHIN PRESERVATION DISTRICTS WITHOUT BENEFIT OF PERMITS.**

**BACKGROUND:** At the Cultural Heritage Board (CHB) meeting held on June 1, 2022, a motion was made and seconded to add a discussion regarding changes to properties and structures within Santa Rosa's preservation districts without benefit of permits.

At the meeting on December 7, 2022, the CHB voted to add the discussion onto a future agenda.

The purpose of this agenda item is to facilitate a discussion between CHB members regarding working being done without benefit of permits within preservation districts.

Chair Meuser and Staff Liaison Murray introduced item 8.2.

Staff responded to Board Member inquiries.

Chair Meuser opened and closed the public comment period.

**A motion was made by Chair Meuser, seconded by Vice Chair Garrett, to continue the item to a date certain of July 19, 2023.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Meuser, Vice Chair Garrett, Board Member Carney, Board Member Fennell and Board Member Klyn

**Absent:** 1 - Board Member Boren

## **9. ADJOURNMENT**

Chair Meuser adjourned the meeting at 6:16 P.M.

Approved on:

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Lani Buckheit,  
Recording Secretary