



**Board of Community Services
Regular Meeting Minutes - Draft**

Wednesday, June 28, 2023

4:00 PM

1. CALL TO ORDER

The meeting was called to order at 5:05 pm by Vice Chair Castillo

2. ROLL CALL

Also in Attendance: Deputy Director Parks, Jen Santos and Parks Superintendent, James Castro.

Present: 6 - Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Madonna Cruz, Board Member Carole Quandt, Board Member Carolina Spence, and Board Member Omar Lopez

Absent: 1 - Chair Logan Pitts

3. PUBLIC COMMENTS ON NON-AGENDA MATTER

Public Comment was made by: Duane Dewitt. Supported work being done at Southwest Community Park.

4. APPROVAL OF MINUTES

4.1 Regular Meeting Minutes - May 24, 2023

Attachments: [Regular Meeting Minutes May 24, 2023 - draft](#)
[Regular Meeting Minutes May 24, 2023 - final](#)

approved as submitted

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

5.1 REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

Attachments: [UPCOMING AND ACCOMPLISHED EVENTS - June 2023](#)

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Parks Deputy Director Santos highlighted the following:

Upcoming Highlights:

July 9: Deadline for Merit Award nominations

www.srcity.org/1241/City-Merit-Awards

Accomplishment Highlights:

June 5 - 9: In-Service Training held for Recreation's 300+ temporary summer staff.

Public Comment: Duane Dewitt spoke in support of local items

6. DIRECTOR UPDATES

Parks Deputy Director Santos provided the following update:

- Department name is clarified to remain as Recreation and Parks Department and as of July 1, 2023 are a unified department. A Director position will be open soon for Recreation and Parks, as will a new Parks Planner position.
- Funding for a new irrigation pond at Bennett Valley Golf Course and funding for a new landscape contract are being considered by City Council.
- VPP (Violence Prevention Partnership) is moving over to the Recreation and Parks Department. This will be updated in the future.
- Parks Maintenance and Field Services are focused on weed cutting in the City.
- July 11, 2023, the City Council will be presenting a Parks Make Life Better Proclamation, and City Council will receive a briefing on the Park A Month Volunteer Program.
- Hearn Hub Project meeting will be at Roseland Elementary School 7/29. There will also be a kiosk at Mitote Food Park, and a kiosk at the Roseland library 7/29 for feedback on the project.
- Fremont Park update. Working with consultant MIG, estimating a follow up with the Cultural Heritage Board in the Fall. Updates will be forthcoming as more is available.

Public Comment: Duane Dewitt spoke in support of the Director updates

7. CHAIR/BOARD MEMBERS' REPORTS

Vice Chair Castillo - Visited Nagasawa Park.

Member Boccaleoni - No parks visited

Member Cruz - Attended "Child in the Wild" event. Attended Native American Graduation Ceremony. Did a land acknowledgement at Juilliard Park. Upcoming event "Youth Big Time" at Galvin Park.

Member Lopez - No new parks visited

Member Spence - Attended "Show and Shine Car Show" at Juilliard Park.

Member Quandt - Volunteered at the Doyle Park clean-up. Rural Cemetery had a booth at Juneteenth Celebration at MLK. Also attended "Show and Shine Car Show" at Juilliard Park. Also, a few tickets remaining for the Lamplight Tours at the Rural Cemetery.

Public Comment: Duane Dewitt spoke in support of the Board visiting all of the parks.

8. SCHEDULED ITEMS

8.1 ART IN PUBLIC PLACES

Arts & Culture Manager, Tara Thompson and Arts Specialist, Jessica Rasmussen, introduced the Art in Public Places Program as coordinated through the Planning & Economic Development Department.

Recommended Action: Information

Attachments: [Art in Public Places Presentation](#)

BOCS discussion and questions ensued

Public Comment: Duane Dewitt spoke in support of art in public spaces.

8.2 ANNUAL APPOINTMENT OF THE SANTA ROSA WATERWAYS ADVISORY COMMITTEE REPRESENTATIVE

The Board nominated, discussed, and voted to elect a member of the Board of Community Services to serve as Representative of the Santa Rosa Waterways Advisory Committee.

Recommended Action: The Board shall, by motion, elect a Representative for a term of two (2) years *** (this was noted as one (1) year at the 6/28 Board Meeting, it is corrected to represent its current term of two (2) years)

Public Comment: none

Motion to nominate Carole Quandt: Board Member Cruz

Second: Board Member Lopez

Yes: 6 - Vice Chair Castillo, Board Member Boccaleoni, Board Member Cruz, Board Member Quandt, Board Member Spence, and Board Member Lopez

Absent: 1 - Chair Pitts

**8.3 BOARD OF COMMUNITY SERVICES (BOCS) ORDINANCE
SUBCOMMITTEE UPDATE**

Deputy Director, Parks, Jen Santos will discuss the reinstatement of the BOCS Ordinance Subcommittee and will also address the Board name.

Recommendation Action: The Board shall, by motion, address any changes to be recommended to Council

Attachments: [Ordinance Presentation](#)

RECIND MOTION:

Motion to rescind former recommendation to change the name from the Parks and Recreation Board back to the Recreation and Parks Board:

Board Member: Cruz

Second: Board Member Lopez

Aye's: 6 Nay's: 0

NAME OF ADVISORY BODY:

Motion to recommend to align the name with the Recreation and Parks Department to Recreation and Parks Board: Board Member Cruz

Second: Board Member Boccaleoni

Aye's: 6 Nay's: 0

**RE-ESTABLISH THE BOARD OF COMMUNITY SERVICES ORDINANCE
SUBCOMMITTEE:**

Motion to re-establish the subcommittee: Board Member: Lopez

Second: Board Member Cruz

Aye's: 6 Nay's: 0

**NOMINATE NEW MEMBER THE BOARD OF COMMUNITY SERVICES
ORDINANCE SUBCOMMITTEE:**

Motion to nominate Board Member Lopez to the Subcommittee: Board

Member: Cruz

Second: Board Member Quandt

Aye's: 6 Nay's: 0

Yes: 6 - Vice Chair Castillo, Board Member Boccaleoni, Board Member Cruz, Board Member Quandt, Board Member Spence, and Board Member Lopez

Absent: 1 - Chair Pitts

9. COMMITTEE REPORTS

9.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

No update was available

9.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

Board Member Quandt - meeting for June was held. Two parcels reviewed. Two new members on the committee. Field trip planned for Colgan Creek Reach

10 WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

No written or electronic communications were received

11. FUTURE AGENDA ITEMS

VPP (Violence Prevention Partnership) update

Email was sent to all Board Members following the Board meeting regarding contact information for reporting parks issues to Parks Maintenance in a timely manner

DEIB (Diversity, Equity, Inclusion, Belonging) update as becomes available

5-year financial goal for Recreation and Parks

Landscape Maintenance contract update

12. ADJOURNMENT

The next regularly scheduled meeting if the Board of Community Services will be held on Wednesday, July 26th at 5:00 pm

Vice Chair Castillo adjourned the meeting at 6:29 PM
The next regularly scheduled meeting will be on July 26, 2023, at 5:00pm.

Approved:

Shelley McClure, Recording Secretary