



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

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Thursday, July 20, 2023

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:52 p.m.

**Present** 4 - Chair Daniel Galvin III, Board Member Lisa Badenfort, Board Member Mary Watts, and Board Member Glen Wright

**Absent** 3 - Vice Chair William Arnone Jr., Board Member Robin Bartholow, and Board Member Mark Walsh

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**3. STUDY SESSION**

None.

**4. MINUTES APPROVAL**

**4.1** June 15, 2023 - Regular Meeting Minutes - DRAFT

The June 15, 2023 minutes were approved as submitted.

**5. STAFF BRIEFINGS**

**5.1** RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on recycled water supply issues. The Board may discuss this item and give direction to staff.

Mike Prinz, Deputy Director - Regional Water Reuse Operations, presented and answered Board Member questions.

**5.2** WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Peter Martin, Deputy Director - Water Resources, presented.

## 6. CONSENT ITEMS

None.

## 7. REPORT ITEMS

### 7.1 REPORT - ADDITIONAL CONTINGENCY - CONTRACT NO. C00327 TERRA LINDA AND BUENA VISTA SEWER AND WATER REPLACEMENT - PHASE I

BACKGROUND: The Terra Linda and Buena Vista Sewer and Water Replacement Phase I Project (Project) is part of a replacement and upgrade for neighborhood sewer and water distribution mains. During construction, the contractor encountered several unforeseen conditions that required multiple contract change orders (CCO). Additional contingency is requested to cover the cost of contract work already performed, pending contract change order work, and to replenish the authorized contingency balance to complete the remainder of Contract No. C00327.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, pursuant to Council Policy No. 100-07, approve an administrative change order and approve a 5% contingency increase of \$88,857.05 (5%) for Contract No. 00327 Terra Linda and Buena Vista Sewer and Water Replacement - Phase I, for a total contract amount of \$2,309,710.20.

Sara Mathews, Associate Engineer, presented.

**A motion was made by Board Member Wright, seconded by Board Member Watts, to approve an increase contingency by \$88,857.05 (5%) for Contract No. 00327 Terra Linda and Buena Vista Sewer and Water Replacement – Phase I, for a total contract amount of \$2,309,710.20.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Galvin III, Board Member Badenfort, Board Member Watts and Board Member Wright

**Absent:** 3 - Vice Chair Arnone Jr., Board Member Bartholow and Board Member Walsh

### 7.2 REPORT - WATER SERVICE AGREEMENT BETWEEN SANTA ROSA

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WATER AND WRIGHT ELEMENTARY SCHOOL DISTRICT FOR ASSISTANCE REQUEST (AR) 6104 WRIGHT ELEMENTARY PROP 1 CONSOLIDATION PROJECT

BACKGROUND: Wright Elementary School District (WESD) will be applying to the State Water Resources Control Board (Water Board) for funding for the AR 6104 Wright Elementary - Prop 1 Water Consolidation Project (Project) to connect to the City's water system. WESD operates a small public water system with contamination levels that exceed the State of California's maximum contaminant levels for copper and lead along with other contaminants and the Water Board recommends consolidation of the WESD water system with the Santa Rosa Water public water system. The Water Board requires prior approval from the governing board of the consolidating agency before it will fund the Project, which means the Board of Public Utilities (BPU) must authorize Santa Rosa Water to enter into a Water Service Agreement with WESD.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, authorize the Director of Santa Rosa Water, or designee, to enter into a Water Service Agreement with Wright Elementary School District for the AR 6104 Wright Elementary - Prop 1 Consolidation Project.

Andrew Allen, Supervising Engineer, presented and answered Board Member questions.

**A motion was made by Board Member Watts, seconded by Board Member Badenfort, to approve:**

**RESOLUTION NO. 1324 ENTITLED: RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING THE DIRECTOR OF SANTA ROSA WATER TO ENTER INTO A WATER SERVICE AGREEMENT WITH WRIGHT ELEMENTARY SCHOOL DISTRICT**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Galvin III, Board Member Badenfort, Board Member Watts and Board Member Wright

**Absent:** 3 - Vice Chair Arnone Jr., Board Member Bartholow and Board Member Walsh

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

## **9. REFERRALS**

None.

## **10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **11. SUBCOMMITTEE REPORTS**

None.

## **12. BOARD MEMBER REPORTS**

None.

## **13. DIRECTORS REPORTS**

Director Burke reported: An email was sent to the Board regarding the Association of California Water Agencies Region 1 tour of the CalPine Geysers system, which Santa Rosa Water is co-sponsoring, on August 11 from 9:00 a.m. to 3:00 p.m.; there is opportunity for up to three Board Members to attend the tour and if interested in joining, reach out to Director Burke; the 20th anniversary of the Geysers system is upcoming, as it went into operation starting October 2003, and a celebration will be held on November 3 with the time to be determined; the celebration will be held at the Geysers Visitor's Center in Middletown and we can have as many Board members join as would like, and we will also be inviting City Council members, reaching out to previous Board and Council Members, and those who were involved with project; James Jensen, who is the new Deputy Director of Engineering Services in the Transportation and Public Works Department, was introduced; James will be leading the Capital Projects team.

#### **14. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:49 p.m. The next regularly scheduled meeting is Thursday, August 3, 2023 at 1:30 p.m.

**Approved on:**

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**Michelle Montoya**  
**Recording Secretary**