

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: CHAIR AND BOARD MEMBERS  
FROM: JENNIFER MYLES, SENIOR BUYER, FINANCE DEPARTMENT  
SUBJECT: APPROVAL - F002525 FIRST AMENDMENT FOR BIOSOLIDS  
HAULING SERVICES

AGENDA ACTION: MOTION

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RECOMMENDATION

It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the First Amendment to General Services Agreement F002525 for a one-year extension and increase in compensation for biosolids hauling services with Poncia Fertilizer, Inc., Cotati, CA in the amount of \$745,035, for a total cumulative amount not to exceed \$1,470,430.

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EXECUTIVE SUMMARY

Biosolids hauling services consist of hauling approximately 35,000 tons of dewatered biosolids produced by the Laguna Wastewater Treatment Plant (LTP) to a variety of reuse sites and a local refuse location. The current hauling contract will expire on December 31, 2023.

BACKGROUND

LTP currently relies on three beneficial reuse options for biosolids that are produced at the wastewater treatment plant: Land Application, alternative daily landfill cover, and the Lystek facility located at the Fairfield-Suisun Wastewater Treatment Plant. For the land application program, the City has contracts with seven (7) farmland site owners/users who use biosolids as a soil amendment. The City also spreads biosolids on four (4) City-owned farms. All of these locations are held to Federal 503 and/or State General Order regulations which include strict limits on the amount and time of year that biosolids may be land-applied. All private and City-owned lands are limited to accept biosolids application only during the months of May through October. Additional amounts of biosolids produced at LTP from November through April are stored at the Alpha Farm Biosolids Storage Facility for land application during the months of May through October. During November through April, the City also sends a minimum of 11,000 wet tons annually to the Lystek facility located at the Fairfield-Suisun Wastewater Treatment Plant. Landfill reuse as Alternative Daily Cover is the backup

option for the City when the above beneficial reuse options are not viable due to capacity or time constraints. All of the above options require trucking biosolids in specialized, large capacity trucks.

#### PRIOR BOARD OF PUBLIC UTILITIES REVIEW

On November 3, 2022, the Board approved F002525 General Service Agreement for a one-year period, with four one-year renewal options in the amount of \$725,395.

#### ANALYSIS

On July 20, 2023, Purchasing received a one-year extension proposal with a 2.43% increase to unit price. CPI for All Urban Consumers San Francisco-Oakland-Hayward, CA CUURS49BSA0 shows a 2.7% increase from available database history from December 2022 to June 2023. Poncia Fertilizer, Inc. also states they have incurred increased costs in wages and insurance.

Based on the current CPI index and information provided, staff deems the increase as reasonable, and in the City's best interest to extend the Agreement for a one-year period. Poncia Fertilizer, Inc. continues to provide satisfactory delivery services.

Under the City's Contract/Purchase City Code 3-08-110(A) Award Authority, this amendment requires approval by the Board of Public Utilities.

#### FISCAL IMPACT

Funds for this operational expense have been allocated in the fiscal year 2023-24 budget Water Department Operational Key number 130807-5321, and subsequent years as approved by Council.

#### ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

#### NOTIFICATION

Not applicable.

ATTACHMENTS

Attachment 1 – First Amendment to F02525 Biosolids Hauling Service

PRESENTER

Zach Kay, Biosolids Coordinator