



# City of Santa Rosa

Finley Center  
2060 W. College Avenue  
Cypress Room

## Board of Community Services Regular Meeting Minutes - Draft

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Wednesday, October 25, 2023

5:00 PM

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### 1. CALL TO ORDER

The meeting was called to order at 5:05pm by Chair Pitts.

### 2. ROLL CALL

Also present: Acting Director, Recreation and Parks, Jen Santos, Deputy Director Recreation, Jeff Tibbetts, Parks Superintendent, James Castro and Parks Crew Supervisor, Tim Finegan.

**Present:** 6 - Chair Logan Pitts, Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Madonna Cruz, Board Member Carole Quandt, and Board Member Carolina Spence

**Absent:** 1 - Board Member Omar Lopez

### 3. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Duane De Witt spoke about Make a Difference Day to be held on Saturday, October 28, 2023. Inquired about the process of naming parks and the Environmental Impact Report for Roseland Creek Park.

### 4. APPROVAL OF MINUTES

#### 4.1 Regular Meeting Minutes: September 27, 2023.

Meeting minutes were approved as submitted by the Board with Chair Pitts abstaining.

### 5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Acting Director, Jen Santos highlighted the following:

#### Upcoming Highlights:

October 28: Halloween at Howarth Park is full already but 40 spot are available with Neighborhood Services Halloween bash on October 28.

#### Accomplishment Highlights:

October 21: Floating Pumpkin Patch at Ridgway Swim Center was a success.

**5.1** REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

**6. DIRECTOR UPDATES**

Acting Director Santos provided the following updates:

Introduced Kim Grindell, Administrative Technician who will be support future Administrative Secretary Sara Costa who will also be secretary to the Board starting in December.

November 14 the Martin Luther King (MLK) Infill Infrastructure Grant approval will be at Council for approval. MLK Park is to be updated with playground and sports field, and staff area already working with a consultant to engage with the community.

Update on Fremont Park: A historic report was received a few months ago and has been updated to final that will be reviewed by staff. The historical consultant and design consultant will collaborate on design options for Fremont Park. Once a plan is developed, the information and schedule will be available on the website and provided to the Board.

**7. CHAIR/BOARD MEMBERS' REPORTS**

Vice Chair Castillo - Attended the Mayor's Lunch, visited Coffey Park.

Member Cruz - Attended a walk at Howarth Park with the Community Equity Foundation, attended the luncheon.

Member Spence - Attended the luncheon.

Board Member Quandt - Attended Chanate Community Meeting, Pickleball/Tennis Community Meeting, Southeast Green Way Community Meeting, History Day at Finley Community Center.

Board member Boccaleoni - Check on Southwest Community Park

Chair Pitts - Attended the luncheon, new parks visited: Village Green Park and Rincon Ridge Park. Update on Park naming policy.

Public Comment:

Duane De Witt spoke on Paulin Creek Preserve, Place to Play Park, Southwest Community Park and Village Green Park.

**8. SCHEDULED ITEMS**

**8.1** SOUTHEAST GREENWAY UPDATE

Acting Recreation and Parks Director, Jen Santos will provide an update of the Southeast Greenway Project in conjunction with the Southeast Greenway Partnership.

Recommended Action: Information

Board discussed and questions ensued.

Public Comment:

Duane De Witt spoke on housing on Southeast Greenway.

## 8.2 HOWARTH PARK OPERATIONS

Recreation Coordinator, Leah Hernandez will provide an overview of the operations at Howarth Park and Tim Finegan, Parks Maintenance Supervisor will provide an overview of maintenance activities at Howarth Park

Recommended Action: Information

Board discussed and questions ensued.

No Public Comment.

## 9. COMMITTEE REPORTS

### 9.1 MAYOR'S LUNCH FOR COMMITTEE/BOARD CHAIRS

Recommended Action: Information

No update.

### 9.2 SANTA ROSA WATERWAYS ADVISORY COMMITTEE

Recommended Action: Information.

No update.

### 9.3 BOCS GOVERNING DOCUMENTS SUBCOMMITTEE

Recommended Action: Information

Chair Pitts - City Attorney and City Manager are reviewing, will come back to BOCS and then to City Council for approval.

**10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

**11. FUTURE AGENDA ITEMS**

No future agenda items.

**12. ADJOURNMENT**

Chair Pitts adjourned the meeting at 6:29pm.  
Next scheduled meeting will be January 24, 2024 at 5:00pm.

Approve on:

Julie Schulz, Administrative Secretary