



**PUBLIC INFORMATION SHEET
CITY COUNCIL REPORT ITEM 15.1
MASTER PLAN FOR COURTHOUSE SQUARE
REUNIFICATION PROJECT
JANUARY 26, 2016 AT 6:00 P.M.**

Below is a summary of the process that will be followed for the January 26, 2016, City Council meeting. This is a regularly scheduled City Council meeting and as such, additional Council business is on the agenda prior to the Courthouse Square Reunification Project item.

1. COUNCIL MEETING SCHEDULE

- **1:30 p.m.:** The Council Chamber will be opened and speaker cards will be made available.
- **2:00 p.m. or after:** Following Closed Session, the City Council Study Session regarding Rent Stabilization Options will commence.
- **4:00 p.m. or after:** Following the City Council Study Session, the Regular Session will commence.
- **5:00 p.m. or after:** The Council will conduct a noticed public hearing (Marsh Hawk Village Rezoning).
- **After the public hearing and prior to the Courthouse Square Report Item:** The City Council will take a 30-minute dinner break.
- **6:00 p.m. or after:** The Council will consider the Master Plan for the Courthouse Square Reunification Project (Report Item 15.1).

2. SPEAKER CARDS

- Speaker cards for the Courthouse Square Reunification Project (white speaker card) will be provided at two tables located outside the Council Chamber **beginning at 1:30 p.m.** One table will be located in the City Hall Courtyard near the Council Chamber steps and the other will be located upstairs near the Council Chamber entrance.
- Completed speaker cards for the Courthouse Square Reunification Project should be submitted to City staff at the speaker card tables. Each speaker will be allowed **two (2) minutes**. Speakers are expected to follow the Commitment to Civility printed on the back of the speaker card.

3. MEETING ACCESS

- If the Council Chamber reaches maximum occupancy as determined by the Fire Marshal, no one else will be permitted to enter the Council Chamber. If someone leaves the Council Chamber without the intent to immediately return, that person's seat will be offered to the next person in line outside the Council Chamber door. Persons waiting outside the Council Chamber who have submitted a speaker card will be admitted when called by the Mayor during public comment.

- Overflow seating will be available in the City Hall Employee Lounge located at the end of the ramp next to the City Hall underground parking garage (north side of the City Hall Courtyard). Weather permitting, additional seating will be available in the City Hall Courtyard.
- Audio of the meeting will be broadcast via external speakers into the City Hall Courtyard. The meeting will also be live streamed via a TV monitor located in the Employee Lounge.
- The meeting will be broadcast live on Comcast Channel 28 and U-verse Channel 99. Live video streaming of the meeting is also available for Apple, Windows and Android devices by accessing the City Council webpage at:
<http://ci.santa-rosa.ca.us/government/council/Pages/councilmeetingarchive.aspx>
- For questions regarding the meeting process, please contact the City Clerk's Office at (707) 543-3015.



Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk's Office at 543-3015 at least 48 hours prior to the meeting.