



Code Enforcement Vision & Strategy

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Outline

- Code Enforcement's Journey
 - Purpose
 - Program overview from inception to present
- Current Condition
 - Reorganization/internal analysis
 - Complaint categories
 - Status of active cases
- Moving Forward
 - Review new vision & strategy
 - Comments and questions

Code Enforcement Journey

The purpose of Code Enforcement is to ensure that adopted City Codes are followed within the City. The objective is to address health, life, fire, and safety issues facing residents and businesses.

Code Enforcement Journey

- Building Inspectors performed code enforcement duties before 1998
- Code Enforcement Division created in 1998 with a backlog of 3000 cases
- Hired two (2.0 FTE) Code Enforcement Officers

Code Enforcement Journey

- Received grant in 2002 and added
 - 2.0 FTE Code Enforcement Officers, including 1.0 FTE assigned to NRP
 - 1.0 FTE Senior Code Enforcement Officer
 - 0.5 FTE Senior Planner
 - 0.5 FTE Community Outreach
 - 1.0 FTE Senior Administrative Assistant
- In 2008 eliminated Senior Planner, Community Outreach Specialist, 2.5 FTE Code Enforcement Officers and 1.0 FTE Senior Administrative Assistant

Code Enforcement Journey

- In 2013, added 0.5 FTE Senior Administrative Assistant
- In 2016, staffing currently includes:
 - 1.0 FTE Senior Code Enforcement Officer
 - 3.5 FTE Code Enforcement Officers (one position currently vacant) including .5 assigned to NRP
 - .75 FTE Senior Administrative Assistant
- Transferred to Housing and Community Services in October 2015

Current Condition

- Remains the primary tool to maintain neighborhoods and guide revitalization efforts
- Complaint-driven
 - Staff responds to all complaints received
 - Complainant is confidential
 - Cases can be generated when staff sees obvious violations
- Administrative Hearings
- Program Goal: Compliance

Status of Active Cases

Categories: Code Complaints are reviewed and processed under priority system:

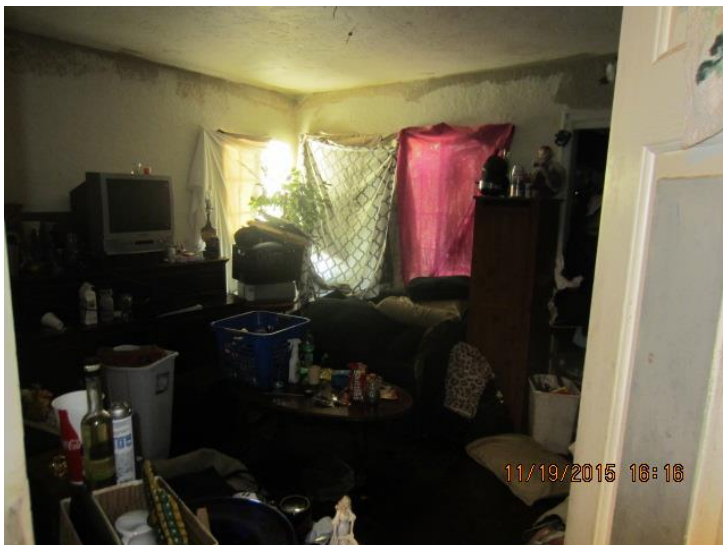
- **Category 1:** Complaints of immediate life and safety issues (Response within 24 Hours)
- **Category 2:** Substandard housing conditions; illegal dwellings and unpermitted construction (Response within 14 days)
- **Category 3:** Nuisance issues (Response within 30 days)

Cases per Category

- Average number of annual complaints
 - 1022
- Number of active cases: 1692
 - Category 2: 1169
 - Category 3: 523
 - Cases pending Admin Hearing: 220
 - Cases pending Receivership: 20+

Examples of Code Enforcement Cases

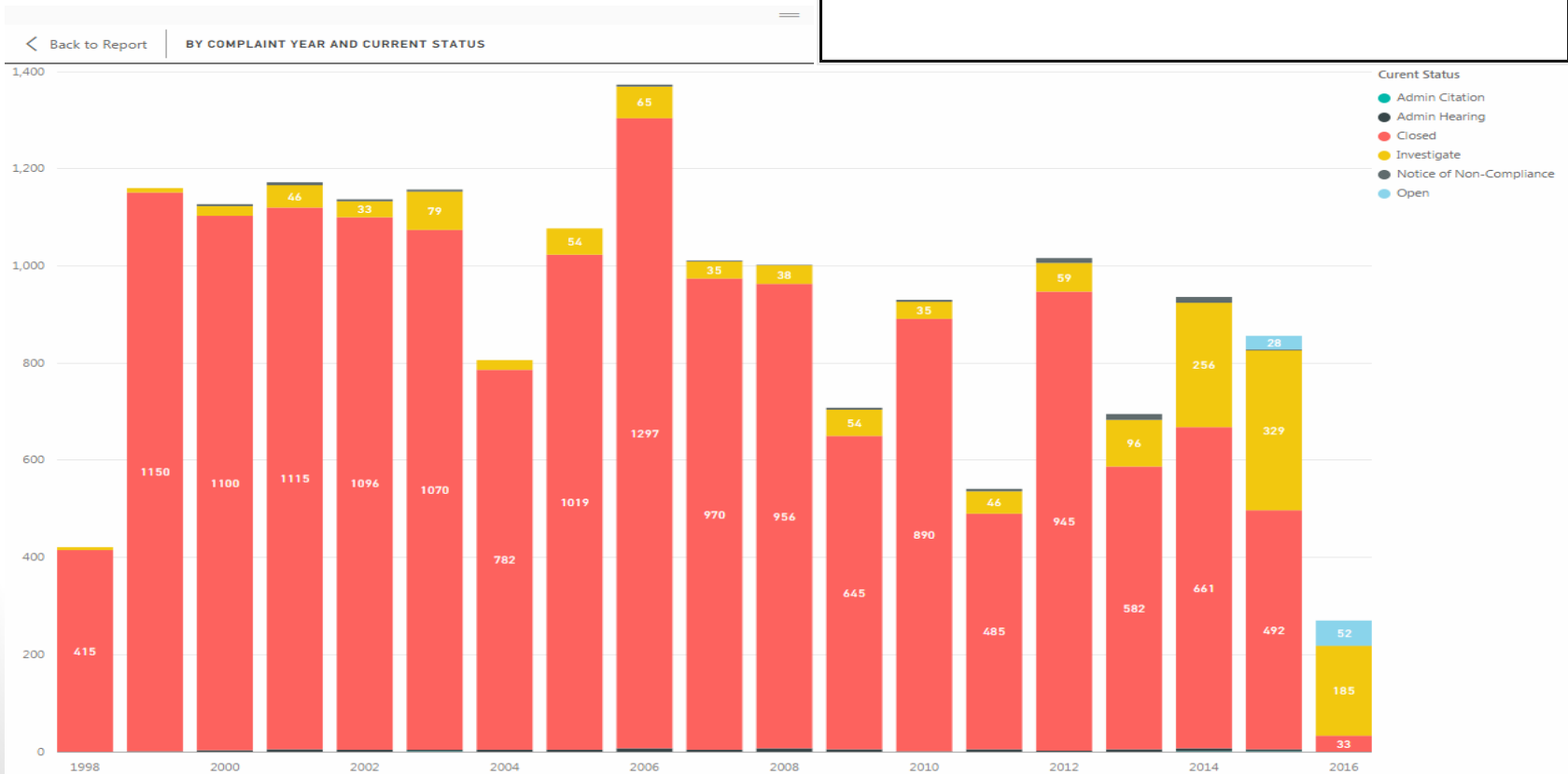


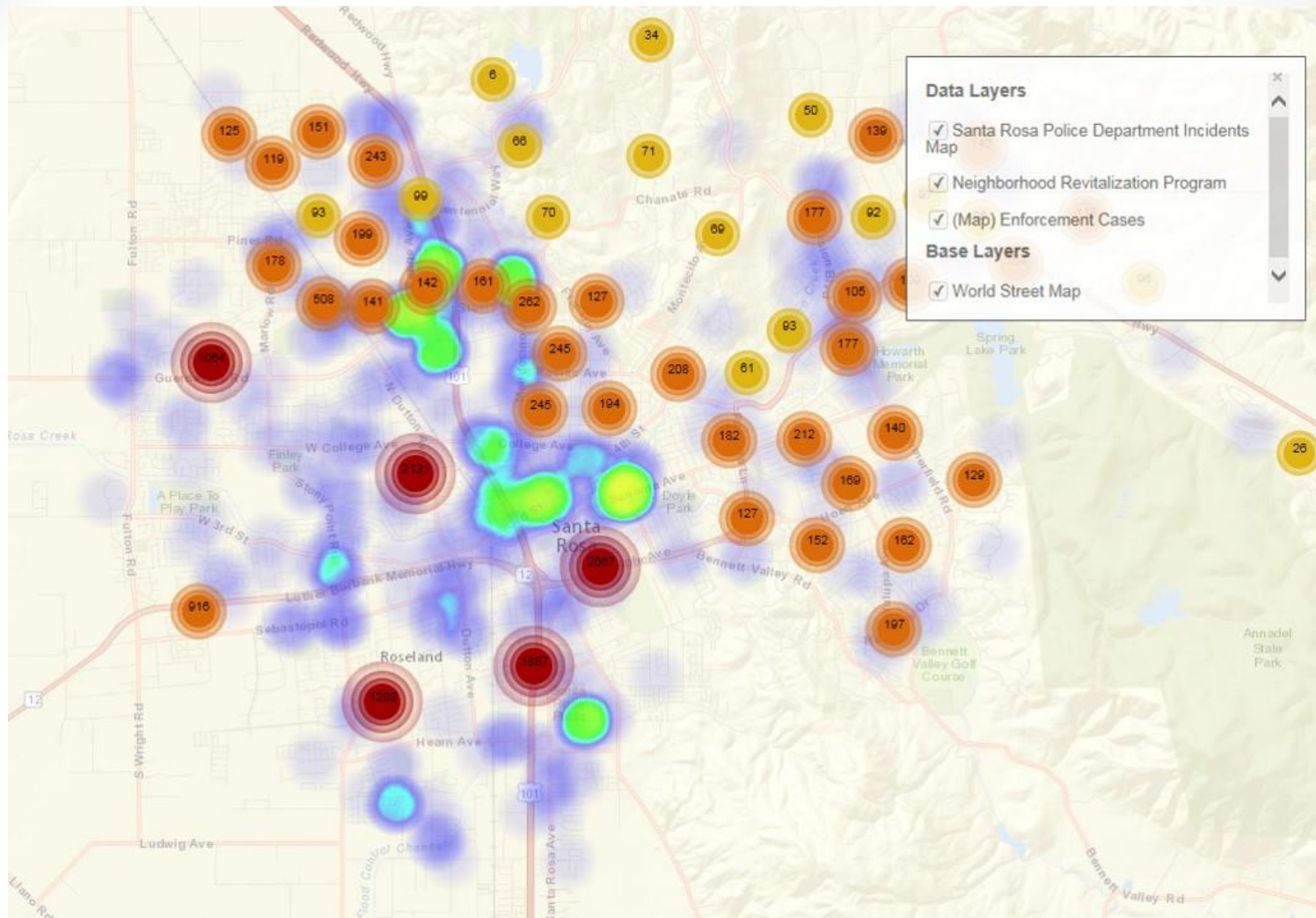




Code Enforcement Cases (1998 to March 30, 2016)

Current Status	Count of Current Status
Admin Citation	3
Admin Hearing	70
Closed	15703
Investigate	1465
Notice of Non-Compliance	74
Open	80
Total	17395





Non-Closed Code Enforcement Cases (1998 to March 30, 2016)
Heat Map of Police Incidents (January 2002 to March 30, 2016)

Moving Forward

- Vision-Develop a fee-based program to provide:
 - Proactive rental inspection services
 - Temporary Displacement Fund
 - Integrated with Neighborhood Revitalization efforts
 - Evaluate best practices

Moving Forward

Strategy—Update Code Enforcement processes based on study and best practices:

- Assign cases by quadrant
- Agency Partnerships
- Implement Good Neighbor Program
- Performance Metrics

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Comments & Questions?