

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: YURI KOSLEN, TRANSIT PLANNER  
TRANSPORTATION AND PUBLIC WORKS  
SUBJECT: CITY OF SANTA ROSA AND OAKMONT VILLAGE  
ASSOCIATION AGREEMENT  
  
AGENDA ACTION: RESOLUTION

---

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve an agreement with the Oakmont Village Association for Santa Rosa CityBus to provide a deviated fixed route bus service for the Oakmont community, and authorize the City Manager to execute the agreement.

EXECUTIVE SUMMARY

Approval of this three year contract with the Oakmont Village Association would allow for the continuation of CityBus Route 16, allowing the general public to both travel within the Oakmont Community and travel from Oakmont to different shopping centers within Santa Rosa.

This item relates to Council Goal 3.1: "Improve transportation network to reduce vehicle miles traveled and promote multi-modal transportation."

BACKGROUND

The City of Santa Rosa, as part of its contract with MV Transportation, has partnered with Oakmont Village Association (OVA) to provide deviated/flexible fixed route bus service for the Oakmont Community continuously since 1998. This service was expanded in 2008 to include a flex option that allows the general public to call and arrange for the bus to pick them up within the Oakmont community. This service also continues to provide rides between the Oakmont Community and shopping centers in Santa Rosa five days a week.

A new contract is recommended to ensure compliance with federal regulations, replacing the current contract with the OVA which has a one year option to renew, expiring July 31, 2017.

### PRIOR CITY COUNCIL REVIEW

City Council approved contracts with OVA since 1998.

### ANALYSIS

1. The Oakmont Route 16 bus service provides a crucial transportation link between the Oakmont Community and a variety of shopping opportunities in addition to community services such as exercise classes, concerts, movies etc. The Route 16 carries an average of 32 passengers a day.
2. The flex component of this service is being used an average of 20 times per month.
3. The term of this agreement is three years, plus two one-year optional extensions, effective August 1, 2016.
4. The Oakmont Village Association (OVA) will make monthly payments to CityBus. OVA will cover half of the operational costs and 100% of the estimated fuel costs. The CITY and OVA will meet annually to determine the estimated fuel costs and if there are additional costs for the following year. Parties agree that both are equally responsible for any increased costs (except for the fuel which OVA pays 100% of the estimated cost).
  - a. For the first year, August 2016 - August 2017, OVA agrees to pay CITY for operational cost at \$48,348 plus estimated fuel cost of \$9000, a total amount of \$57,348 in lieu of fares. OVA will make monthly payments to CITY of \$4,779 in year one of the Agreement
  - b. For the second year, August 2017 - August 2018, OVA agrees to pay CITY for operational cost at \$49,012 plus fuel cost which will be determined at the annual meeting with OVA.
  - c. For the third year, August 2018 - August 2019, OVA agrees to pay CITY for operational cost at \$50,752 plus fuel cost which will be determined at the annual meeting with OVA.

### FISCAL IMPACT

The City's share of costs for this service is included in the City Council approved Transit Division budget for FY 2016-2017. There will be no financial impact to the General Fund.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

### NOTIFICATION

Not applicable.

### ATTACHMENTS

- Attachment 1 – Oakmont Village Association Agreement
- Resolution

### CONTACT

Yuri Koslen, [ykoslen@srcity.org](mailto:ykoslen@srcity.org), (707) 543-3335